



**Guru Gobind Singh Indraprastha University**  
Sector 16 C, Dwarka, New Delhi-110078

F.GGSIPU/Personnel/Misc./2020/9051  
**ORDER**

Dated 15.07.2020

In continuation to previous orders, all the administrative staff of all branches and other staff in the office of Dean(s)/Director(s) are hereby informed that all the administrative offices shall be functional w.e.f 16.07.2020 (Thursday). All the staff are hereby directed to attend their respective offices w.e.f 16.07.2020. The Branch Heads are requested to provide the daily attendance of all the absentees to the AR to Vice Chancellor.

Further, in view to ensure safety in the office and work places, all the officers/officials are requested to follow the guidelines issued by Central/State Government including **wearing of mask, social distancing and installation of Arogya Setu App in their mobiles, to avoid spread of COVID-19.**

This issues with the approval of the Hon'ble Vice Chancellor.

**(Brig P K Upmanyu)**  
**Joint Registrar (Personnel)**

Copy to:

1. All Deans/Directors of GGSIPU.
2. Proctor/Chief Warden.
3. Controller of Finance
4. Controller of Examination.
5. Incharge Library.
6. All JRs/DRs/Branch Incharges.
- ✓ 7. Head (UITS)- with the request to upload on University Website
8. AR to Vice Chancellor.
9. Guard File.