

Guru Gobind Singh Indraprastha University

Sector-16C, Dwarka New Delhi-110078

A meeting of the Indraprastha Internal Quality Assurance Cell was held on April 22, 2019 at 11.00 a.m. in Conference Room, Vice Chancellor's Secretariat, Guru Gobind Singh Indraprastha University, New Delhi-110078.

The following members could not attend the meeting due to their pre-occupation:

1. Sh. K.D. Dogra, Registrar, GGS Indraprastha University
2. Mr. Sumant Sharma, Assistant Professor, USAP
3. Sh. Pankaj Aggarwal, Dy. Registrar (GA)
4. Major General N.K. Dhir, Convenor-Indian Standard on QMS and
5. Prof. Neena Sinha, Dean, USMS (Special Invitee)

The Members Secretary apprised the members of the following developments in the Cell.

- a) Annual Quality Assurance Report was submitted by the University to NAAC in December, 2018 as per the Schedule.
- b) The University along with four Schools of Studies i.e. Management, Information Technology, Law and Architecture participated in the NIRF 2019 ranking conducted by MHRD. All queries in regard to the same were addressed by Cell.
- c) The University participated in AISHE 2018 by MHRD and submitted its report within the due period i.e. February, 2019.
- d) The University organized a NAAC Awareness Program for the affiliated institutions of the University on 1st February, 2019.

The agenda of the meeting were taken up thereafter:

Agenda 1 : To approve the minutes of the meeting held on June 20, 2018.

The Minutes of the Meeting were circulated to all members. No comments have been received. Minutes are considered to be approved.

Agenda 2 : To review the Action Taken Report for the points emerging from last meeting.

Action Taken Report for the last meeting is enclosed as Annexure 'A' to the minutes.

Agenda 3: To review the progress for 3rd Cycle of NAAC's Assessment and Accreditation of the University.

- The Validity of the 2nd Cycle NAAC Accreditation was upto 24th October, 2018.
- The first step for NAAC Accreditation, Institutional Information for Quality Assessment (IIQA) report was filled up online on 23rd October, 2018.
- The Acceptance of the IIQA by NAAC was received on 3rd November, 2018.

- The time available for filing of detailed SSR was 45 days from date of acceptance.
- The SSR was compiled using the data provided by various Schools and Sections. Draft SSR was shared with the Hon'ble VC and PVC.
- The draft SSR was compiled online using the data made available by the various schools and branches. The draft SSR was found to be deficient because of the inadequacy of data on Schools of Studies and Sections/Branches on some parameters such as publications, projects, awards, etc.
- The draft SSR was discussed with the Hon'ble Vice Chancellor and Pro Vice Chancellor in the light of the insufficiency of the data in truly and correctly reflecting the University performance. It was agreed to defer the submission of SSR till the time, the data quality and quantity is adequate. It was agreed to make all out efforts to gather more data.

Agenda -4. To discuss and approve the Proforma for Academic Audit of USS.

The draft Academic Audit Proforma prepared by the Committee was shared with the members (copy enclosed as Annexure 'B').

It was proposed that the draft Proforma may be shared with all the members through email for a detailed study. It was also suggested to share the same with the Deans of the USS to make it more effective and make it a complete detailed document on the School.

It was also suggested that the Proforma for Administrative branches and sections may also be shared with all sections heads for their inputs before they are finalized.

The committee approved the constitution of the following committee for conduct of Academic Audit in the USS:

- a) Chairman (Professor from any School other than for which Audit is being Undertaken)
- b) Two experts (Faculty at the level of Associate Professor or above from any School other than for which Audit is being Undertaken)
- c) One IIQAC member from the USS

The committee for each USS may be proposed by the Member Secretary, IIQAC and got approved from the competent authority at the time of the visit based on the above.

Agenda -5: To consider initiatives for facilitating differently abled students and other stakeholders.

The UGC Scheme - HEPSN (Higher Education for Persons with Special Needs) is aimed at creating environment at the higher education institutions to enrich Higher education learning experiences of differently-abled persons through initiatives such as special toilets, facilitate admission, guidance and counselling and other general needs, etc.

The committee approved that Director Coordination may be given responsibility of being acting as a coordinator for the above initiatives.

Agenda 6: To discuss about organising quality oriented activities in University for next quarter.

The committee approved the following quality related workshops to be conducted for faculty.

- a) How to prepare Course, Program and Program Educational outcomes (COs, POs and PEOs) for faculty members so as to develop a uniform and standard framework in preparing these outcomes.
- b) Research Methodology: Emerging Tools and Techniques (1-2 weeks)
- c) A workshop by Dr Durgesh Tripathi (USMC) alongwith NIEPA for sensitising faculty about the e-resources and for recording of lectures through mobile phones and other digital devices.

Agenda 7:- To discuss about undertaking various initiatives for managing the growing Alumni base of the University for Better Linkages and academic endeavours.

- Each USS has its Alumni Association as Regd body.
- Not all Schools organize Annual Alumni Meet
- Those who organize the Meet face the challenge of contacting alumni as their coordinators keep changing. So some are lost and some new might be added.

The members strongly felt the need for developing a standard Alumni Portal (.org) with link to University website (ipu.ac.in) to permit the Alumni and the USS to reach out to each other for a dynamic relationship and for continuous partnership/interaction.

It was suggested to prepare a Requirement Specification for the same before approaching the Competent Authority. It was suggested that the matter of receiving financial grants from Alumni for supporting developmental activities of the University such as Special Chairs, Sponsorships, etc. should also be addressed.

Agenda 8:- To discuss about reviving the Coaching and Guidance classes for SC/ST students for competitive exams and higher education.

The committee advised to undertake the Coaching and Guidance classes by seeking grant from funding agencies like UGC.

Agenda 9:- To discuss the recent decision of the UGC on recommendation of New Journal (from Affiliated Institutions) for inclusion in the UGC Approved List of Journals to Consortium for Academic and Research Ethics (CARE) by IQAC.

- UGC has established a Consortium for Academic and Research Ethics (CARE) for creation and maintenance of "Reference List of Quality Journals" or CARE List in Nov. 2018
- JNU has been identified as CARE University for North India.
- New Journals may be added to CARE List:
 - A) Proposals submitted by Regional CARE Universities
 - B) Journals recommended by Statutory Councils/Govt. Bodies in respective disciplines

The process of Recommendation of the New Journals can be routed as follows:

- a. Universities IQAC Cell to respective regional CARE University
- b. Affiliated Colleges IQAC Cell to Parent University's IQAC Cell. Parent University IQAC Cell will forward to respective regional CARE University.


In order to carry out the task at (b), a committee was constituted comprising of the following members to formulate the guidelines and process of recommendation of Journals. The recommendations may be got approved from the Competent Authority.

- Director Research and Consultancy - Chairman
- Dean of a USS to be co-opted
- A Professor/Associate Professor from USS to be co-opted
- IIQAC Coordinator - Member secretary

Agenda 10:- Any Other Item

10.1. To review the NIRF 2019 report for necessary action such as Perception, etc.

The member's discussed the ranking of the University in the last few years. (Annexure 'B'). The members were satisfied with the current ranking vis-à-vis the previous year rankings, but it was felt that the University should focus on continuous basis on various assessment parameters to improve the ranking.


 (Prof. A. K. Saini)
 Member Secretary, IIQAC

Copy to: All Members of IIQAC

Annexure 'A'

Action Taken Report based on IIQAC Meeting held on 20.06.2018:

Agenda No.	Decision	Action Taken
Agenda 4	Use of e-resources by the Students and Faculty	<p>To spread the use of e-resources in teaching-learning process for slow and medium learners such as MOOCS, NPTEL, SWAYAM, a weblink has been activated on the University Website for easy access to the e-resources by all.</p> <p>The Faculty has been informed through respective Dean, to make use of the above resources in their Teaching process.</p>
Agenda 6	Feedback to be taken from all stakeholders to improve the teaching-learning and curriculum	<p>Feedback from stakeholder has been initiated from Academic Session 2017-18 and the Deans have been requested to obtain the feedback for the current session of the students and their parents.</p> <p>Feedback forms have been made online. Parents : http://www.ipu.ac.in/ddcnaac/feedback250518parents.pdf Students : http://www.ipu.ac.in/ddcnaac/feedback250518students.pdf Employer : http://www.ipu.ac.in/ddcnaac/feedback250518employers.pdf Faculty : http://www.ipu.ac.in/ddcnaac/feedback250518faculty.pdf</p> <p>The Deans of USS are requested to use the feedback collected from the stakeholders about the teaching process for continuous improvement/effectiveness of the teaching-learning process through detailed analysis at their end.</p>
Agenda 10	Workshop on Happiness	Approval has been obtained for conducting a workshop on becoming happier by Maj. General N.K. Dhir for sensitizing the teachers and staff of the University. It would be conducted in the month of May 2019.
Agenda 11	Workshops on Computation of various metrics of research output, IPR and Patent Filing for teachers, etc.	<p>Approval has been obtained for conducting workshop.</p> <p>Activities for which proposal process for approval are::</p> <p>a) "Computation of various metrics of research output" (one day)</p>

		b) IPR and Patent Filing for teachers and Scholars (one day)
Agenda 13	NSS	A number of activities have been conducted by NSS Cell. Yoga Classes have started in the Campus for Faculty, Students and Staff. Swachh Bharat Internships have been started for Students (Govt. Project), Cleanliness Drive in nearby villages, etc.

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Annexure 'B'**Guru Gobind Singh Indraprastha University****NIRF Ranking - University**

	2016	2017	2018	2019
Teaching, Learning & Resources (100)	71.48	42.18	53.28	56.39
Research and Professional Practice (100)	67.84	14.29	18.11	18.96
Graduation Outcomes (100)	80.6	58.33	65.25	64.62
Outreach and Inclusivity	70.98	66.52	53.47	53.19
Perception (100)	64	3.37	2.4	3.58
NIRF Ranking	21	82	74	66

NIRF Ranking - OVERALL

	2016	2017	2018	2019
Teaching, Learning & Resources (100)	-	-	-	56.39
Research and Professional Practice (100)	-	-	-	18.96
Graduation Outcomes (100)	-	-	-	64.62
Outreach and Inclusivity	-	-	-	53.19
Perception (100)	-	-	-	3.58
NIRF Ranking	-	Rank Band: 101-150	Rank Band: 101-150	95

Guru Gobind Singh Indraprastha University
NIRF Ranking - Engineering

	2016	2017	2018	2019
Teaching, Learning & Resources (100)	-	51.63	43.73	49.91
Research and Professional Practice (100)	-	25.78	26.82	30.6
Graduation Outcomes (100)	-	53.25	54.91	50.2
Outreach and Inclusivity	-	49.44	49.28	46.25
Perception (100)	-	3.45	1.06	3.95
NIRF Ranking	-	74	85	73

Guru Gobind Singh Indraprastha University
NIRF Ranking - Management

	2016	2017	2018	2019
Teaching, Learning & Resources (100)	-	61.43	-	59.46
Research and Professional Practice (100)	-	18.42	-	12.58
Graduation Outcomes (100)	-	70.98	-	72.96
Outreach and Inclusivity	-	59.7	-	51.67
Perception (100)	-	3.77	-	6.37
NIRF Ranking	-	35	Rank Band: 51-75	62