



GURU GOBIND SINGH INDRAPRASTHA UNIVERSITY
SECTOR-16C, DWARKA, NEW DELHI-110078

(OFFICE OF THE PROCTOR)


Ref: GGSIPU/Proctor(ASB)/2017-18/
March 13th, 2018

Conduct of Disciplinary Proceedings and Disposal of Complaints thereof.

It is notified for the information of all that the procedure for conduct of disciplinary proceedings and disposal of complaints has been finalized and is appended below:-

- (1) The primary responsibility of maintaining discipline amongst students is that of the Deans of the Schools and therefore in case a matter of indiscipline or a misdemeanor is brought to their notice, it is for the Deans to conduct preliminary inquiry and dispose of the matter as is warranted by the facts and circumstances of the case. In case the matter appears to be serious and the Dean concerned believes that the matter is fit enough to be handled by the Board of Discipline, the Dean shall submit the same to the Board of Discipline along-with the 'action taken report' of the case. Then it shall be the duty and responsibility of the Board of Discipline to take an appropriate action on the subject in a time bound manner.
- (2) However, in case of a matter of indiscipline or misdemeanor by a student, resident of Hostel, the Chief Warden being the administrative head of the hostels, would be the appropriate authority to take cognizance of the matter and sort out the same appropriately in view of the facts and circumstances of the case. And in case the Chief Warden believes that the matter is fit enough to be handled by the Board of Discipline, the same shall be submitted to the Office of the Proctor/Board of Discipline, along-with the 'action taken report' of the case.

This issues with the approval of the Hon'ble Vice Chancellor.


(Anup Singh Beniwal)

Copy to:

1. All Deans, University School of Studies, GGSIPU
2. Chief Warden, Hostels, GGSIPU.
3. AR to Hon'ble Vice Chancellor, GGSIPU, for information of Hon'ble Vice Chancellor please.
4. AR to Registrar, GGSIPU, for information of the Registrar please.
5. Section Officer to Pro-Vice Chancellor, GGSIPU, for information of Pro-Vice Chancellor please.
6. Incharge, UCITIM, for uploading on University website.

