

MANUAL 8

A statement of boards, council, committees and other bodies constituted

[Section 4(1)(b)(viii)]

List of Boards, Councils, Committees etc.

Administrative Governance of the University is vested in the Court, Board of Management, Planning Board, Academic Council, Board of Affiliation and the Finance Committee.

S.N.	Name and address of the body	Main functions of the body	Constitution of the body	Period of Nomination
1	THE COURT	<p>ACT-17</p> <p>1. The constitution of the Court and the term of office of its members shall be such as may be prescribed.</p> <p>2. Subject to the provisions of this Act, the Court shall have the following powers and functions, namely:-</p> <p>(a) to review, from time to time, the broad policies and programmes of the University and to suggest measures for the improvement and development of the University; (b) to consider and pass resolutions on the annual report and annual accounts of the University and the report of its auditors on such accounts;</p>	<p>Statute -29</p> <p>The Court shall consist of the following, namely</p> <p>(i) Chancellor, ex-officio,</p> <p>(ii) Vice Chancellor, ex-officio,</p> <p>(iii) Pro-Vice-Chancellor, ex-officio,</p> <p>(iv) Two Deans of Schools of Studies, to be nominated by the Vice Chancellor for a period of one year</p> <p>(v) One member of the Alumni to be nominated by the Court</p> <p>(vi) One Ex-Vice-Chancellor of the University to be nominated by Chancellor Government</p> <p>Representatives:</p> <p>(vii) Secretary In-charge, Dept. of Education, Govt. of Delhi, ex-officio</p> <p>Representatives of Affiliated Colleges:</p> <p>(viii) Principal / Chairman/ Secretaries of the Trust of Affiliated Colleges, not more than two, to be nominated by the Vice Chancellor, for one year by rotation. Eminent Persons representing academics, professionals,</p>	<p>Ex-Officio</p> <p>One Year</p> <p>Three Years</p> <p>Ex-Officio</p>

		<p>(c) to advise the Chancellor in respect of any matter which may be referred to it for advice; and</p> <p>(d) to perform such other functions as may be prescribed.</p>	<p>industry, commerce and public service:</p> <p>(ix) Five eminent persons representing industry/commerce/public service, to be nominated by Chancellor in consultation with the Govt. of NCT of Delhi.</p> <p>(x) Five eminent academics/professionals, to be co-opted by the Court in consultation with the Chancellor who may consult the Govt. of NCT of Delhi.</p> <p>(xi) Tenure- The tenure of the members other than ex-officio or otherwise specified, shall be three years from the date of nomination.</p>	<p>Three Years</p>
			<p>(xii) Quorum One third members of the Court, out of which at least three should be from the Category of eminent persons representing academic, professionals, industry, commerce and public service (clause ix and x) shall form the quorum.</p> <p>(xiii) Meeting- The court shall meet at least once in a year to review the development and progress of the University.</p>	
			<p>(xiv) Notice/Agenda- Notice of the meeting to be convened shall be issued at least two weeks before the meeting and copy of the Agenda shall be sent at least one week prior to the date of meeting.</p>	

2.	BOARD OF MANAGEMENT	<p>Statute-10 (1) The Board of Management shall have the power of management and administration of the revenues and properties of the University and the conduct of all administrative affairs of the University not otherwise provided for. (2) Subject to the provisions of the Act, the Statutes and the Ordinances, the Board of</p>	<p>Statute-28 (i) Vice Chancellor (ii) Senior most Pro. Vice Chancellor (iii) Two Deans of Schools of Studies in rotation for one year, by seniority with effect from date of appointment as Dean and by draw of lots in case of same date. (iv) Two Principals of affiliated colleges in rotation for one year, according to seniority of the colleges based on the date of their affiliation and where the affiliation is on the same date, nomination shall be by draw of lots. (v) Secretary Incharge in the Department of Finance, Govt. of Delhi (vi) Secretary Incharge in the Department of Education, Govt. of Delhi (vii) Secretary Incharge in the Department of Technical Education, Govt. of Delhi (viii) Two persons nominated by the Govt. of Delhi out of the following:-</p>	
		<p>Management shall, in addition to the other powers vested in it, by and under the Statutes, have the following powers, namely:- (i) to create teaching and other academic posts and to define the functions and conditions of service of the professors, readers, lecturers, other teachers and the academic staff employed by the University after taking into consideration the recommendations of the Academic Council; (ii) to prescribe qualifications and other conditions of eligibility for teachers and other</p>	<p>(a) Principal / Director of an Engineering Institute, Medical College, Pharmacy College, not affiliated with the Guru Gobind Singh Indraprastha University. (b) Medical Superintendent of a Delhi Govt. Hospital or Dean of a Medical College (c) A person of the rank of Chief Engineer or Chief Architect of any Government Department. (ix) Two persons representing industry/industrial confederations or federations, to be nominated by the Chancellor. (x) Five persons who are eminent professionals/academicians/educationists, to be nominated by the Chancellor, provided they are not University employees or employees/office bearers of affiliated colleges.</p>	

		<p>academic staff after taking into account the recommendations of the Academic Council;</p> <p>(iii) to make appointments of such professors, readers, lecturers, other teachers and such academic staff as may be necessary, on the recommendations of the selection committees constituted for the purpose;</p> <p>(iv) to make appointments to temporary vacancies of any academic staff;</p>		
		<p>(v) to specify the manner of appointment to temporary vacancies of the academic staff;</p> <p>(vi) to provide for the appointment of visiting professors, artists and writers and determine the terms and conditions of such appointment; 34</p> <p>(vii) to manage and regulate the finances, accounts, investments and properties of the University and all other affairs of the University and to appoint such agents as may be considered fit by it ;</p> <p>(viii) to invest any</p>		

		<p>money belonging to the University, including any unapplied income, in such stocks, funds, shares or securities as it thinks fit or in the purchase of immovable property in India with the like power of varying such investment from time to time: Provided that no action under this clause shall be taken without consulting the Finance</p>		
		<p>Committee;</p> <p>(ix) to create administrative, ministerial and other necessary posts after taking into account the recommendations of the Finance Committee and to specify the manner of appointment thereto;</p> <p>(x) to regulate and enforce discipline amongst the employees in accordance with the Statutes and the Ordinances;</p> <p>(xi) to transfer or accept transfers of any immovable or movable property on behalf of the University;</p> <p>(xii) to entertain, adjudicate upon or redress the grievances of the</p>		

	<p>employees and the students of the University who may, for any reason, feel aggrieved;</p> <p>(xiii) to fix the remuneration payable to examiners and invigilators and traveling and other allowances payable after consulting the Finance Committee;</p> <p>(xiv) to select a common seal for the University and to provide for the use of such seal;</p>		
	<p>(xv) *to delegate any of its powers to the Vice-Chancellor, and on the recommendations of the Vice-Chancellor to the Pro Vice-Chancellors, Registrars, the Controller of Finance or any other Officer, employee or authority of the University or to a Committee appointed by it.</p> <p>(xvi) to institute fellowships, scholarships, studentships; and</p> <p>(xvii) to exercise such other powers and perform such other functions as may be conferred or imposed on it by the Act or the</p>		

		<p>Statutes.</p> <p>(3) The Board of Management shall exercise all the powers of the University not otherwise provided for by the Act, the Statutes, the Ordinances and the Regulations for the fulfillment of the objects of the University.</p>		
3	ACADEMIC COUNCIL	<p>Act-19</p> <p>(1) The Academic Council shall be the principal academic body of the University and shall, subject to the provisions of this Act, the Statutes and the Ordinances, have the control and regulation of, and be responsible for, the maintenance of standards of instruction, education and examination within the University and shall exercise such other powers and perform such other duties as may be conferred or imposed upon it by the Statutes. (2) The Academic Council shall have the right to advise the Board of Management on all academic matters. (3) The Constitution of the Academic Council</p>	<p>Statute-11</p> <p>The Academic Council shall consist of the following members, namely:--</p> <p>(i) Vice-Chancellor. (ii) Pro-Vice-Chancellor(s). (iii) Deans of schools of studies.</p> <p>* (iv) Four Principals of the University maintained colleges and eight Principals, two each from the following groups of colleges other than the University maintained, conducting :-</p> <ul style="list-style-type: none"> • Engineering/ technology and architecture programmes • Management programmes • Computer programmes • Education and other specialised programmes <p>• Subject to the condition that:-</p> <p>(a) Principal of the College should be a recognised teacher of the University as per Statute 18(1). (b) Appointment of Principals shall be made by Vice-Chancellor for one year, by rotation according to seniority of the college based on the date of its affiliation and where the affiliation is on the same date, nomination shall be done by draw of lots.</p> <p>(v) Directors. (vi) Librarian. (vii) Not more than five persons from amongst the recognized teachers and/or the University teachers to be nominated by the Vice-Chancellor.</p>	

		and the term of office of its members shall be such as may be prescribed.	<p>(viii) Not more than ten persons, who are not employees of the University, colleges or institutions, co-opted by the Academic Council for their special knowledge including representatives of employers' organisations, industries, trade and commerce, academic and professional organisations, and communication fields.</p> <p>(2) Subject to the relevant provisions of the Act, the Statutes and the Ordinances, the Academic Council shall, in addition to all other powers vested in it by or under the Statutes, have the following powers, namely:-</p> <p>(a) (a) to exercise general supervision over the academic policies of the University and to give directions regarding methods of instruction, evaluation or research or improvement in academic standards;</p> <p>(b) to consider matters of general academic interest either on its own initiative or on a reference from the Planning Board or a school of studies or the Board of Management and to take appropriate action thereon; and</p>	
4	PLANNING Branch	<p>Act-20</p> <p>(1) There shall be constituted a Planning Board of the University which shall be the principal planning body of the</p>	<p>Statute 12</p> <p>(1) The Planning Board shall consist of the Vice-Chancellor and not more than nine members to be nominated by the Board of Management.</p> <p>(2) All the members of the Planning Board, other than the Vice-Chancellor,</p>	

		<p>University and shall also be responsible for monitoring the development of the University.</p> <p>(2) The constitution of the Planning Board , the term of office of its members and its powers and functions shall be such as may be prescribed.</p> <p>Statute 12</p>	<p>shall hold office for a term of three years.</p> <p>(5) The Planning Board shall meet at such intervals as it deem expedient, but it shall meet at least twice in a year.</p>	
		<p>(3) The Planning Board shall design and formulate appropriate plans for development and expansion of the University, and it shall, in addition, have the right to advise the Board of Management and the Academic Council on any matter which it may deem necessary for the fulfillment of the objects of the University.</p> <p>(4) The Planning Board may constitute such committees as may be necessary for planning and monitoring the programmes of the University.</p>		

5	BOARD OF AFFILIATION	<p>Act 21</p> <p>The Board of Affiliation shall be responsible for admitting colleges of and institutions to the privileges of the University.</p> <p>(2) The constitution of the Board of Affiliation, the term of office of its members and its powers and functions shall be such as may be prescribed</p>	<p>Statute 13</p> <p>(1)The Board of Affiliation shall consist of the Vice-Chancellor and not more than seven members to be nominated by the Board of Management.</p> <p>(2) A member of the Board of Affiliation other than the Vice-Chancellor shall hold office for a term of three years from the date on which he becomes a member of the Board.</p> <p>(3) Four members of the Board of Affiliation shall form a quorum for a meeting of the Board.</p> <p>(4) The procedure for considering proposals for affiliation shall be such as specified in the Ordinances</p>	
6	FINANCE COMMITTEE	<p>Statute 15</p> <p>(5) The Finance Committee shall meet at least thrice</p>	<p>Statute 15</p> <p>(1) The Finance Committee shall consist of the following:--</p> <p>(i) The Vice-Chancellor.</p>	
		<p>a year to examine the accounts and scrutinize the expenditure statement prepared by the Controller of Finance. \</p> <p>(6) All proposals relating to revision of grades, upgradation of the pay-scales and those items which are not included in the budget, shall be examined by the Finance Committee before they are considered by the Board of Management.</p> <p>(7) The annual accounts and the financial estimates of the University prepared by the Controller of</p>	<p>(ii) A Pro Vice-Chancellor nominated by the Vice-Chancellor.</p> <p>(iv) The Secretary in the Department of Finance of the Government or his nominee not below the rank of Additional Secretary.</p> <p>(v) The Secretary in the Department of Education of the Government or his nominee not below the rank of Additional Secretary.</p> <p>(vi) One person to be appointed by the Board of Management from its members other than an employee of the University, college or institution.</p> <p>(vii) Two persons to be nominated by the Chancellor.</p> <p>(2) The Controller of Finance shall be the ex-officio non-member Secretary of the Finance Committee.</p> <p>(3) A member of the Finance Committee, other than the Vice-Chancellor, shall hold office for a term of three years from the date on which he becomes a member of the Committee.</p> <p>(4) Four members of the Finance Committee shall from a quorum for a meeting of the Committee.</p>	

		<p>Finance shall be laid before the Finance Committee for approval and thereafter submitted to the Board of Management within the overall ceiling fixed by the Committee.</p> <p>(8) The Finance Committee shall fix the limits for the total recurring and non-recurring expenditure for the year, based on income and resources of the University, and no expenditure shall be incurred by the University in excess of the limits so fixed, without the approval of the Finance Committee.</p>		

The Vice Chancellor has the power to convene the meetings of the Court, Board of Management, the Academic Council, Planning Board, Board of Affiliation and Finance Committee. The meetings are neither open to public and hence the minutes are also not accessible to public.