



# Guru Gobind Singh Indraprastha University

(Established by Government of NCT of Delhi)  
Sector-16 C, Dwarka, New Delhi – 110 078, India

[www.ipu.ac.in](http://www.ipu.ac.in)

Date: 28<sup>th</sup> July 2021

F.1(4)(6)/2021/P-III / 2781

## EMPLOYMENT NOTICE

**Subject: - Appointment of Director –In-Charge at the level of Professor/Sr. Professor on Deputation/ Contract basis for East Campus, Surajmal Vihar in Two University School of Studies viz. University School of Automation and Robotics (USAR) and University School of Design & Innovation (USDI).**

Guru Gobind Singh Indraprastha University is a dynamic growth oriented organization established to facilitate and promote studies and research in emerging areas of higher education with focus on professional education. The University invites applications, on the prescribed format, to fill up the following posts on Deputation/Contract basis for East Campus of GGSIP University at Surajmal Vihar in two University school of Studies i.e. University School of Automation & Robotics (USAR) and University School of Design & Innovation (USDI), initially for a period of three years.

Designation	No. of Posts	University School of Studies	Experience (Desirable)	Pay/Remuneration
Director In-Charge*	01	University School of Automation & Robotics	Automation/Robotics/ Machine Learning/AI	<b>On Deputation :</b> Pay shall be fixed at Academic Level 14 as per University/ UGC/ Govt. norms.
Director In-Charge*	01	University School of Design & Innovation	Product Design/ Manufacturing Design/ Digital Design etc.	<b>On Contract :</b> Pay shall be fixed as per University/ Govt. norms

\* Director In- Charge will be appointed against the vacant post of Professor/ Sr. Professor.

### Eligibility qualifications & experience:

#### **i. Essential:**

1. A Ph.D. Degree with First Class at Bachelor's or Master's Degree in the appropriate branch of Engg., & Tech., and experience of ten years in teaching, research and / or industry, out of which at least five years at the level of Assistant Professor Reader or equivalent grade.

OR


#### **ii. In the event the candidate is from industry and the profession, the following shall constitute as essential:**

1. First Class Master's Degree in the appropriate branch of Engg. & Tech.;
2. Significant professional work which can be recognized\* as equivalent to a Ph.D. Degree in appropriate branch of Engg., & Tech., and industrial / professional experience of ten years, out of which at least five years at a senior level of Assistant Professor / Reader, Provided that the recognition for significant professional shall be valid only if the same is recommended unanimously by a 3-Member Committee of Experts appointed by the Vice-Chancellor of the University.

#### **iii. Without prejudice to the above, the following conditions may be considered desirable:**

1. Teaching, research industrial and / or professional experience in a reputed organization;
2. Published work, such as research papers, patents filed / obtained, books, and / or technical reports;
3. Experience of guiding the project work / dissertation of PG / Research Students or supervising R&D projects in industry;
4. Demonstrated leadership in planning and organizing academic, research, industrial and / or professional activities; and
5. Capacity to undertake / lead sponsored R&D, consultancy and related activities.

**Note:** This Employment Notice contains 07 pages and may be read with General Terms and Conditions.


  
28/7/2021



## GENERAL TERMS & CONDITIONS

1. No column of application should be left blank. Strike out those columns, which are not applicable.
2. All applicants who are presently employed in Government/Semi Govt./Public Sector Undertaking/University/Recognized Educational Institute etc. should apply through proper channel enclosing a certificate from the Government organization stating no Vigilance or Disciplinary case is pending or contemplated against them and also submit a no objection certificate from present employer. However, those in private employment may submit application directly. Failure to provide the same shall make them ineligible for consideration to the post. Application received late (due to any reason) shall not be entertained and delay in transit shall be the responsibility of applicant.
3. The educational qualification(s), age, experience and other conditions of eligibility as stipulated above against the post shall be determined as on the closing date of receipt of applications.
4. **UGC guidelines as well as University provisions shall be followed as applicable from time to time.**
5. Fulfillment of conditions of minimum qualification shall not necessarily entitle any applicant to be called for further process of recruitment.
6. Application Form must also be accompanied by attested copies of all Educational and Professional Qualifications, Experience Certificates, Caste Certificate/ PWD certificate/ Ex-Serviceman certificate (in case claiming benefit of reservation, fee exemption & age relaxation etc.). An application, without the said documents is likely to be rejected during the course of screening.
7. In case of large number of applicants, University reserves the right to shortlist applicants in any manner as may be considered appropriate and no reason for rejection shall be communicated. No claim for refund of cost of application or processing fee shall be entertained.
8. The University reserves the right to fill or not to fill post advertised, no correspondence, whatsoever, will be entertained from the candidates regarding postal delays, conduct, result and reason for not being shortlisted.
9. The number of posts may vary at the discretion of the University. Applicants not found suitable for the position applied, may be considered for the next lower position/post/Academic Grade Pay, if available and the University reserves the right not to fill post advertised, if the circumstances so warrant.
10. The University reserves the right to withdraw advertised post at any time without assigning any reason. Any consequential vacancies arising at the time of Interview may also be filled up from the available candidates.
11. Full name may be mentioned in application form. If there was change of name at any stage of time, original name may also be mentioned.
12. Employment of the University shall be governed by the rules and regulations, service conditions, as may be notified by the University from time to time.
13. The pay and other allowances of appointment on deputation shall be fixed as per University/Govt. rules.
14. The pay and allowances of contract appointment shall be fixed as per University/ Govt. norms.
15. No applicant having more than one living wife/husband is eligible for appointment.
16. Incomplete/unsigned application/application without photograph/application not in prescribed proforma and those received after closing date (if applicable) shall be rejected without assigning any reason.

17. No documents will be accepted or considered by the University after submission of application form by the candidate and no subsequent request for its change will be considered or granted.
18. Candidature of applicant shall be subject to verification of testimonials at a subsequent stage.
19. No TA/DA shall be payable to applicant for any journey performed for attending the test/ interview.
20. Canvassing in any form will be treated as disqualification.
21. No enquiry personal or in writing for recruitment shall be entertained.
22. The performance of the incumbent will be assessed yearly/six monthly based on the outcome.
23. The appointment can be discontinued with one month's notice by either side without assigning any reason.
24. Any dispute with regard to this recruitment will be subject to the Courts/Tribunals having jurisdiction over Delhi.
25. The application, on the prescribed form, duly filled in, complete in all aspects, should be submitted in the University or sent by Speed-post, so as to reach to the **Joint Registrar (Personnel), Room No. 117, Administrative Block, Guru Gobind Singh Indraprastha University, Sector-16C, Dwarka, New Delhi-110078 latest by 12.08.2021 by 5.00 pm.** The University will not be responsible for any postal delay or loss.
26. The envelope containing application should be superscribed as "Application for the post of ..... in the discipline of ....."

  
Jt. Registrar (Personnel)  
28/07/2021





**GURU GOBIND SINGH INDRAPRASTHA UNIVERSITY**  
**SECTOR-16 C, DWARKA, NEW DELHI-110078**

**APPLICATION FORM FOR TEACHING POSTS**

Space for self attested Photograph

- Note:**
1. Fill in all the information in block letters only.
  2. Attach separate sheet in case of insufficient space in any column.
  3. Attach copies of all educational qualification and experience certificates only.

1. **Post applied for** : Director In-Charge

2. **Discipline** : (i) University School of Automation and Robotics   
 (Please tick any one) (ii) University School of Design & Innovation

3. **Candidate's name in full** :

4. **Address for correspondence** :   
  
  
 PIN

5. **Permanent residential address:**   
  
  
 PIN

6. (a) **Telephone No. (with STD Code)** :    
 (b) **Mobile No.** :   
 (c) **Fax No. (with STD code)** :

7. **E-mail address** :

8. **Date of Birth** :  (Day)  (Month)  (Year)  
 (As stated in 10<sup>th</sup> Certificate)  
**Age as on Last Date (12.08.2021)**  Years  Months  Days

9. **Father's/ Husband's name:**

10. **Marital status:**  13. **Sex:**

11. **Nationality** :

12. **Category (Gen./OBC/ SC/ST/PWD):**  **Religion**  **Minority (Yes/No)**

13. **Designation & complete postal Address of current employer** :   
  
  
 PIN

14. Educational Qualifications:

Examination	University/ Board	Year of Passing/ Award	Division	% age of marks/ grade	Subjects
Metric /SSC/ 10 <sup>th</sup> Class					
10+2 or equivalent					
*Graduation or equivalent.....					
.....					
* Post Graduation or equivalent.....					
.....					
M. Phil			** Title of Ph.D. Thesis		
Ph. D. **					
Any other					

\* Indicate Degree Awarded

15. Date of submission of Ph.D. Thesis :   (Day)   (Month)     (Year)

16. i) Month & year of passing of NET//GATE or similar test : (Month)   (Year)

ii) Roll No.:

iii) Council of Architecture Registration No. (if applicable) \_\_\_\_\_

17. Field of specialization: \_\_\_\_\_

18. Experience (Please start with the latest):

Name of the institution/ organization	Post held	Pay scale/ Pay Band with AGP	Last basic pay (in Rs.)	Period		Nature of work	Reasons for leaving (wherever applicable)
				From	To		





24. Any other relevant information you wish to give in support of your candidature:

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25. Name and address of two persons (other than relatives) to whom references can be made:

1.

2.

26. Certified that the information given by me in this application form is complete and correct to the best of my knowledge & belief and nothing has been concealed there from. I also understand that in case any information is found to be false, my services shall be liable to be terminated without notice.

I have read the instructions and guidelines issued for the candidates.

**Date:**

**Place:**

**Signature of the candidate**

27. Recommendation of the employer (to be submitted by those who are in employment) – (if applicable)

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**Date :**

**Place:**

**Signature & Seal of the employer**