

BRIEF DETAILS FOR MOOCS PROPOSAL

(As per the UGC-SWAYAM MOOCs Guidelines of 2017)

- **Who can submit proposal?**

1. An academician/faculty having 5 years of PG Teaching Experiences in concerned field, can be the Course Coordinator.
2. The Faculty employed in the institutions who are eligible to receive funding from UGC that i.e included under section 2 (f) and 12B of UGC Act 1956 and eligible to receive central assistance are eligible for applying for MOOCs.
3. The Faculty employed in University/College would be required to submit a consent letter of the host University/Institute to develop MOOCs Courses.
4. As the courses, carry credits/ certification, they shall be cleared by the 'Host University/Institute', who are authorised to award degrees as per section 22 of the UGC Act, 1956 and also agree to conduct End Examination, assessment and grant credits/ certification.
5. One Course Coordinator can offer only one course at a time.

- **Necessary requirements in MOOCs Proposal**

a) Each potential candidate for MOOCs shall constitute an academic team of educationists with proven abilities for preparation of the Teaching Learning Material (along with the pedagogy and the activity-based interventions for improving the delivery of the content).

b) The CC shall, within 2 weeks from the date of appointment will prepare a proposal for MOOC consisting of the following and submit the same for the approval:

i) **Introductory Module:** Defining the Course design, qualifications for taking the course, introductory video, assessment system, credits to be awarded, starting date/ending date, and expected outcomes.

ii) **Scheduling of Course:** Lectures/reading material/assignments/quizzes/test into weeks and short modules.

iii) **Instructional Videos to be Prepared:** Along with the transcript, multi-media techniques to be used, and the name of the teacher-on-the-camera.

iv) **Details of Reading Material:** Such as lecture notes/additional readings to be provided.

v) **Self-Assessment Modules:** The total number of quizzes and assignments to be provided for the course.

- vi) **Assessment System:** Weekly /biweekly assessments and assignments that would be required to be taken by the students.
- vii) **Reading Material:** Notes/extra readings.
- viii) **Self-Assessment Modules:** Quizzes and tests.
- ix) **Assessment System:** Weekly assessments and assignments.
- x) **Discussion Forum:** List of Teaching Assistants for handling the discussion forum and answering queries raised by registered Students.

NOTE: The selected participant shall ensure that the Online Course, (where Credits/Certificate on the Course are to be offered) under SWAYAM, (i) is Cleared by a University/ Institute and (ii) the University/ Institute agrees to issue certificate(s) and ‘Transfer the Credits’ to Registered Students under SWAYAM that are existing as regular & enrolled students from a recognized University/Institute across the country and shall follow, the UGC & AICTE (Credit Framework for Online Learning Courses through SWAYAM) Regulation, 2016, a ‘Gazette Notification’ issued on 19th July 2016 & 17th August 2016, respectively.

- **Format for MOOCs Proposal**

1. **Title of the Course**
2. **Details of the Course**
 - 2.1 Course Discipline
 - 2.2 Subject
 - 2.3 Course Name
 - 2.4 Nature of the Course: Elective/Core
 - 2.5 Course Credits:
 - 2.6 Total Duration of the Course: 15 Weeks
 - 2.7 Course Coordinator
3. **Introduction**
4. **Aim of the Course**
5. **Objectives of the Course**
6. **Learning Outcome**
7. **Teaching Pedagogy**
8. **Eligibility Criteria for the Students**
9. **Evaluation Criteria: Internal/External**
10. **Course Structure:** Unit and Sub-Topic wise brief description
11. **Week-Wise Course Structure:** Week wise distribution of course.

MOOCs Guidelines designed and prepared by Dr. Durgesh Tripathi , Coordinator , MOOCs, Guru Gobind Singh Indraprastha University , New Delhi with reference to the UGC-SWAYAM Guidelines for MOOCs Development (2017).
