



Guru Gobind Singh Indraprastha University
Sec 16 C Dwarka New Delhi 110078

F. No. IPU/Admissions/Counselling/2019-20/MOT/15311

Dated: 05/11/19

SCHEDULE OF 2nd COUNSELLING/ADMISSION SESSION: 2019-20
MASTER OCCUPATIONAL THERAPY (NEUROLOGY) (CET CODE: 108)

Venue of Counselling: Guru Gobind Singh Indraprastha University,
Sector 16 C, Dwarka, New Delhi-110078.

1. **The candidates must read the complete schedule and ensure their presence.**
All the eligible (CET 2019 qualified) candidates, whose names appeared in the merit list prepared on the basis of CET, shall report in person for counseling for 'Verification of Documents' and for 'Allotment of Seats', at the venue of counseling on the date and time mentioned below as per their Region/Category and Rank. Details are as below:

Verification of Documents and Allotments of Seats

| Date | Category of Candidates | Time |
|------------|--|----------|
| 08.11.2019 | All qualified candidates, irrespective of region seeking admission from Rank 1 onwards | 02:00 pm |
| | OPEN HOUSE COUNSELLING, if seats remain vacant (subject to availability of seats) | 03:00 pm |

Important Note

Admissions in MOT(N) programme at ISIC Institute of Rehabilitation Sciences Sector C, Vasant Kunj, New Delhi will be provisional subject to outcome of W.P(C) 2814/2019.

Tentative Region Wise and Category wise available Seats (i.e. remaining seats after the end of 1st counselling) is given below:

ISIC Institute of Rehabilitation Sciences,

| Region & Category | No of Seats/Programme |
|-----------------------|-----------------------|
| DELHI SCHEDULED CASTE | 01 MOT (N) |

CANDIDATES ARE REQUESTED TO REFER TO THE SEATS AVAILABLE FOR 2ND COUNSELLING, AS MENTIONED IN THE SUCCEEDING PARA. ALL THE CANDIDATES HAVE BEEN CALLED TO ENSURE THAT NO SEAT REMAINS VACANT AND ANY VACANCY MAY ARISE DURING 2ND COUNSELLING DUE TO CONVERSION. HOWEVER, **THE COUNSELLING SHALL STOP AS AND WHEN THE SEATS ARE FILLED UP**

2. **Eligibility Criteria for Programme(s)**
Pass in Bachelor of Occupational Therapy (BOT) with 50% marks in aggregate from a recognized University.
3. **Offline Counselling Procedure**
Candidates shall please refer to the Chapter 9: 'Offline Counselling Procedure' Part-A, Admission Brochure 2019-20.
4. **Documents Required for Verification and Allotment of Seats:**
a) Bank Draft(s) of Rs. 41000/- [including Rs. 1000/- counselling participation fee (non refundable)] is required at the time counselling in favour of **Registrar, Guru Gobind Singh Indraprastha University, payable at Delhi**. The candidate will write his name, date of admission, phone, address, mobile no, name of the programme, CET Rank and CET Roll

Number on the back of the Bank Draft(s). Balance fee (if applicable) shall be paid by the candidate at the allotted institute.

- b) Four passport sized photographs (same as that in admit card)
- c) CET Rank Card of CET-2019
- d) CET Admit Card (in original) 2019
- e) Copy of Admission verification form (Copy of Admission verification form as per **Appendix 4A in Part B of Admission Brochure 2019-20.**)
- f) Proof of date of birth (Secondary School Mark-sheet & Certificate) (**Original and Photocopy**)
- g) **Mark-sheets / Certificates of qualifying examination:**
The candidate will be required to bring the Original certificates / Mark-sheets of all the year wise or semester wise in original along with photocopy of Certificates / Mark-sheets of qualifying examination.
- h) **For Distance / Open Learning Cases:**
In case of students who have passed the qualifying examination through distance / open education system of any recognized University / Board / Institution, the necessary documentary evidence related to location of his / her study centre i.e. study centre proof, certificate from the University imparting open / distance education certifying the location of the study centre to be submitted.
- i) **Physical Fitness Certificate:**
All the students shall be required to submit a Medical Certificate indicating fitness from a Registered Medical Practitioner as per format given in **Performa of Medical Certificate in given in Part-B in Admission Brochure 2019-20 (As per Appendix 6).**
- j) **Reserved Category Certificate:**
All reservation category candidates who are seeking admission in reserved category in SC / ST / DEF / PWD / KM must bring their reservation certificate in original along with the self attested photocopy of the certificate for claiming seat against the reserved category. **The Defence Category candidates, in addition to all the documents, shall also bring Appendix 1 duly completed. The appendices are available in Part B of Admission Brochure 2019-20.**
- k) **Conduct and Character Certificate** in original from the Head of the Institution from where the qualifying examination has been passed or from Gazetted officer in Original, **not more than 06 (six) months old.**
- l) Application regarding age or any other relaxation with necessary approval (if necessary).
- m) The required certificate(s) for reserved categories/classes will be essential at the time of the counselling/admission and **no provisional admission shall be admissible for want of caste/category certificate from the local competent authority.** Further, the caste/category certificate should invariably be in the name of the candidate himself/herself and not in favour of respective parents/guardians.

REGARDING CORRECTION, IF ANY, TO BE CARRIED OUT: ATTENTION:

All such Qualified CET Candidates seeking admission in MOT(N) programme hereby once again informed that keeping in larger interest of candidates, who are still approaching the University for correction to be carried out in Date of Birth, Spelling mistake in name or the parent's name or in the Choice of Category claimed for the purpose of availing reservation in the submitted CET form/application and change of region and others etc., they have to submit the request application in physical form along with the copy of fee of challan of Rs. 500/- submitted in Indian Bank Branch at GGSIP University, Dwarka Sector 16 C. The candidate must submit the copy of request application and challan of Rs. 500/- in physically in Admissions Branch, GGSIP University, Sector 16 C, Dwarka, New Delhi 110078 on working days between 10 a.m. to 02:00 p.m. till start of the conduct of 2nd counselling. No request for removal of discrepancies through email shall be entertained.

All concern may please note that this is an opportunity given to the candidates seeking corrections in details so filled in the CET form.

It will also be the sole responsibility of the candidates themselves to make sure that they are eligible and fulfill all the conditions prescribed for admission. Before filling-up the verification slip at the time of verification of documents/counselling/allotment of seats, candidate should ensure that he/she fulfils all eligibility conditions as laid down in the respective Admission Brochure for the session 2019-20. If it is found at any stage during the entire period of the programme that the candidate does not fulfill the requisite eligibility conditions, his/her admission will be cancelled and also disciplinary action will be initiated against his/her and entire fee will also be forfeited.

8. **Open House Counselling**


Open House Counselling / spot counselling: Counselling on the Open Day will be held only if any seat(s) remains vacant after two rounds of counselling. The said seat(s) will be offered on that day to the qualified candidate(s) in order of merit. The seat(s) shall be offered to the qualified candidate(s) in order of merit irrespective of his/her Region provided he/she has reported for counselling on that day. A counselling processing fee of Rs. 1000/- shall have to be paid by all eligible candidates to participate in the open house counselling . A transfer fee of Rs. 5000 shall have to be deposited by the candidate for change of seat, if already admitted in the programme of study of the concerned CET. The schedule of the open house counselling shall be notified with the 2nd counselling schedule

9. **Withdrawal of Admission**

All the refund applications shall be processed in accordance with the refund policy 2019-20, as notified in Part D of admission brochure 2019-20. The same is available on the university website www.ipu.ac.in . All the candidates are requested to note the same and withdrawal will be carried out accordingly.

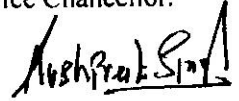
10 All the candidates who get admission in 2nd Counselling must report to their respective institutes/University Schools immediately.

Note: For details, Candidates are requested to go through the Admission Brochure for Academic Session 2019-20 for information.


(Dr. Nitin Malik)
Joint Registrar (Admissions)

Copy to:

1. Controller of Finance, GGSIPU, for kind information
2. Controller of Examinations, GGSIPU for kind information
3. Finance Officer, GGSIPU with the request to depute an official for collection of Demand Drafts and verification of Admission Slips in this respect before the same are issued to the candidates.
4. PRO, GGSIPU with a request to display Counselling / Admission Schedule on the University's Notice Board (s).
5. In-charge, UITS, with the request to upload the schedule of Counselling on University's website.
6. AR to Hon'ble Vice Chancellor, GGSIPU for information of Hon'ble Vice Chancellor.
7. AR to Registrar, GGSIPU for information of Registrar.
8. EDP section of Admission Branch.
9. Guard file.


(Kushpreet Singh Chhatwal)
Assistant Registrar (Admissions)