



**Guru Gobind Singh Indraprastha University**  
**Sec 16 C Dwarka New Delhi 110078**

F. No. IPU/Admissions/Counselling/2019-20/B.Voc. / 14942

Dated: 25/9/19

**NOTIFICATION**

**Schedule of 2<sup>nd</sup> Counselling / Admission 2019-20**  
**Bachelor of Vocational Studies (B.Voc) Programme, CET Code-200**

**Venue of Counselling:** **Guru Gobind Singh Indraprastha University,**  
**Sector 16 C, Dwarka, New Delhi -110078**

1. All candidates who have reported for verification of documents and their names appear in the **Rank List** in the Programme **Bachelor of Vocational (CET Code-200)**, displayed on the University website shall have to report in person for verification of documents and allotment of seats at the above mentioned venue on the date and time mentioned below as per category and rank.

**Verification of Documents and Allotments of Seats**

Date	Category of Candidates	Time
03.10.2019 (Thursday)	All verified candidates seeking admission against seats reserved for <b>Jammu &amp; Kashmir Migrant from Rank 01 onwards</b>	11:00 am
	All verified candidates seeking admission against seats reserved for <b>Delhi &amp; Outside Delhi Region PWD Category from Rank 01 onwards</b>	11:10 am
	All verified candidates seeking admission against seats reserved for <b>Delhi &amp; Outside Delhi Region Scheduled Tribe Category from Rank 01 onwards</b>	11:20 am
	All verified candidates seeking admission against seats reserved for <b>Delhi Region – SC Category from Rank 01 onwards</b>	11:40 am
	All verified candidates seeking admission against seats reserved for <b>Outside Delhi Region- SC Category from Rank 01 onwards</b>	12:30 pm
	All verified candidates seeking admission against seats reserved for <b>Delhi and Outside Delhi Defence (Priority i.e. I to IX) from Rank 01 onwards</b>	02:00 pm
	All verified candidates seeking admission against seats reserved for <b>Delhi OBC Category only from Rank 01 onwards</b>	02:10 pm
	All verified candidates seeking admission against seats reserved for <b>Delhi &amp; Outside Delhi Region- UR&amp;EWS Category from Rank 01 onwards</b>	03:00 pm
	All verified candidates seeking admission against seats reserved for <b>Outside Delhi General Category from Rank 01 onwards</b>	03:10 pm
	All verified candidates seeking admission against seats reserved for <b>Delhi General Category as per Rank 1 to 120</b>	04:00 pm

Date	Category of Candidates	Time
04.10.2019 (Friday)	All verified candidates seeking admission against seats reserved for <b>Delhi General Category as per Rank 121 to 300</b>	10:00 am
	All verified candidates seeking admission against seats reserved for <b>Delhi General Category as per Rank 301 onwards</b>	02:00 pm

- The counselling will be subject to availability of vacant seats if any and in any category.
- Allotment on the horizontal seats shall be carried out as per the guidelines given in the following paras.
- A candidate belonging to any sub-category is also eligible to secure admission in General / Unreserved Category of his/her respective Region, purely on the merit of Rank. A candidate belonging to any sub-category is also eligible to secure admission in General / Unreserved Category of his/her respective Region, purely on the merit.
- The Defence and PWD reservation shall be in all categories in a horizontal manner. If the seats of these sub-categories (i.e. UR-DEF, SC-DEF, ST-DEF, UR-PWD, SC-PWD & ST-PWD, remain vacant, they shall be reverted to the parent category during the 2<sup>nd</sup> Counselling.
- Allotment of Seats will stop as and when the seats get filled up.

**2. Seat Allocation in Delhi and Outside Delhi Region**

For clarification on Region i.e. Delhi or Outside Delhi, candidates may please refer to the Chapter 5: 'Seat Allocation', Part-A, Admission Brochure 2019-20.

**Note:**

- The candidates who have passed the qualifying examination through Distance /Open Education system of any recognized University/Board and fail to provide the proof of his/her study centre being located in Delhi shall not be considered for Delhi region seats, and shall be considered for admission in the Outside Delhi Region.

**3. Reservation Policy**

Candidates shall please refer to the Chapter 6: 'Reservation Policy', Part-A, Admission Brochure 2019-20.

**4. Eligibility Criteria for Programmes Bachelor of Vocational Studies, CET Code-200**

**A. For Applied Arts and Interior Design Specialization**

**1. Only for girl/female candidates**

2. Pass in 12th Class of 10+2 pattern of CBSE with English as a subject of study (core/ elective/ functional) in the qualifying examination. Provided the candidate has passed in each subject separately.

OR



10+2 year ITI in relevant discipline  
OR  
Three year diploma in any discipline  
OR  
NSQF Level IV in relevant discipline

**B. For Automobile, Construction Technology, Power Distribution Management, Printing & Publishing, Software Development Specialization**

Pass in 12th Class of 10+2 pattern of CBSE with English as a subject of study (core/ elective/ functional) in the qualifying examination. Provided the candidate has passed in each subject separately.

OR  
10+2 year ITI in relevant discipline  
OR  
Three year diploma in any discipline  
OR  
NSQF Level IV in relevant discipline

**5. Documents Required for Verification and Allotment of Seats:**

- a) Bank Draft(s) of Rs. 26,000/- (Including Rs. 1,000/- Counselling Processing Fee (one time non-refundable) in favour of Registrar, Guru Gobind Singh Indraprastha University, payable at Delhi. The candidate will write his/her name, date of admission, phone, address, mobile no., name of the programme, CET Rank and CET Roll Number on the back of the Bank Draft(s). The candidates who will take the admission in B.Voc. programme on the stipulated date and time as per counselling Schedule, **have to submit the balance fee** as applicable at the time of reporting to their respective allotted college.
- b) The students who take admission in first counselling would be allowed to exercise the option to change the programmes/ institute in the second counselling within the ambit of the programmes/ institutions included in the specific CET Code after depositing an additional sum of **Rs. 5000/-** in the form of a fresh Demand Draft in favour of Registrar, Guru Gobind Singh Indraprastha University payable at Delhi. However, this change of programme/ institute will be allowed only if the candidate reports on the scheduled venue, date and time. If he/she does not report on the scheduled venue, date and time, then the right of change of programme/institute shall be forfeited and he/she will not be allowed to exercise this option for which the University will not be responsible. Category change will also not be allowed in 2nd counseling.
- c) Four passport sized photographs (same as that in admit card)
- d) CET Registration details (Photocopy and Original)
- e) Copy of Admission verification form (Copy of Admission verification form as per Appendix 4A in Part B of Admission Brochure 2019-20.)
- f) Proof of date of birth (Secondary School Mark-sheet & Certificate) (Original and Photocopy)
- g) **Mark-sheets / Certificates of qualifying examination:**



The candidate will be required to bring the Original certificates / Mark-sheets of all the **year wise or semester wise** in original along with photocopy of Certificates / Mark-sheets of qualifying examination.

h) **For Distance / Open Learning Cases:**

In case of students who have passed the qualifying examination through distance / open education system of any recognized University / Board / Institution, the necessary documentary evidence related to location of his / her study centre i.e. study centre proof, certificate from the University imparting open / distance education certifying the location of the study centre to be submitted.

i) **Physical Fitness Certificate:**

All the students shall be required to submit a Medical Certificate indicating fitness from a Registered Medical Practitioner as per format given in **Performa of Medical Certificate in given in Part-B in Admission Brochure 2019-20 (As per Appendix 6).**

i). **Reserved Category Certificate:**

All reservation category candidates who are seeking admission in reserved category in SC / ST / DOBC/ UR&EWS / DEF / PWD/ KM must bring their reservation certificate in original along with the self attested photocopy of the certificate for claiming seat against the reserved category. The Defence Category candidates, in addition, shall also bring Appendix 1 duly completed. The Appendices are available in Part B of Admission Brochure 2019-20.

**Note:** All the stakeholders are hereby informed to kindly refer Admission Brochure for the Academic Session 2019-20 and Corrigendum regarding Priorities in Defence categories for the Academic Session 2019-20 available on University website.

j). **Conduct and Character Certificate** in original from the Head of the Institution from where the qualifying examination has been passed or from Gazetted officer in Original, **not more than 06 (six) months old.**

k). Application regarding age or any other relaxation with necessary approval (if necessary).

l). The candidate claiming reservation against UR&EWS category must produce certificate issued by the Competent Authority at the time of verification of documents and allotment of seat.

6. **Seat Matrix**

Seat matrix will be provided at the time of Counselling/Admission.

7. **Instructions to be followed at the time of 2<sup>nd</sup> counseling 2019-20**

a) The students, who have been admitted during 1<sup>st</sup> counseling in any category, will not be allowed to change their category in 2<sup>nd</sup> Counselling.

b) The Second Counselling will commence from rank one onwards for all categories / programmes and the seats will be allotted strictly on the basis of merit of the candidates. **Such candidates, who were absent in the First Counselling will also be permitted to attend the second counselling.**

c) A candidate who fails to appear in person on the notified date and time for counselling, shall forfeit his/her claim for the seat which could be offered to him/her, had he/she been present on his/her turn. However, if the candidate

reports late or reports on subsequent days during the process of counselling, he/she may be considered for allotment of a seat available at that point of time provided he/she had not taken admission earlier.

- d) **The conversion of seats reserved for SC, ST, PH, Defence & DOBC to General Category shall be done during 2<sup>nd</sup> counselling for the reserved categories.** However, while converting the seats during 2<sup>nd</sup> round of counselling, any unfilled seat(s) reserved for ST Category will be offered first to SC Category and vice versa and only after completing this exercise, the conversion of the reserved category seats to general category shall be effected.

8. Seat matrix will be displayed at time of Counselling/ Admission.

9. Open House Counselling will be notified separately.

10. **Withdrawal of Admission during/after 2<sup>nd</sup> counselling:**

All the refund applications shall be processed in accordance with the Refund Policy 2019-20, as notified in Part D (Chapter 15) of Admission Brochure 2019-20. The same is available on University website [www.ipu.ac.in](http://www.ipu.ac.in). All the candidates are requested to note the same and withdrawal will be carried out accordingly. The refund shall be processed as per the notified Refund Policy 2019-20 of the University.



Joint Registrar (Admissions)

Copy to:

1. Director, Training and Technical Education, for information to nominate the Admission Officers and Supporting Staff.
2. Controller of Finance, GGSIPU, for kind information
3. Controller of Examinations (O), GGSIPU for kind information
4. Finance Officer, GGSIPU with the request to depute an official for collection of Demand Drafts and verification of Admission Slips in this respect before the same are issued to the candidates.
5. PRO, GGSIPU with a request to display Counselling / Admission Schedule on the University's Notice Board (s)
6. Incharge, UITs, GGSIPU with the request to upload the schedule of Counselling on University's website.
7. AR to Hon'ble Vice Chancellor, GGSIPU for information of Hon'ble Vice Chancellor
8. AR to Registrar, GGSIPU for information of Registrar
9. Admission Branch, Reception Counter.
10. Guard file.



(Geeta Mahajan)  
Asstt. Registrar (Admissions)