



Guru Gobind Singh Indraprastha University
University Information Resource Centre
Dwarka, Sec-16-C, New Delhi-110078

GGSIU/UIRC/Circulation/2019/ 151-L

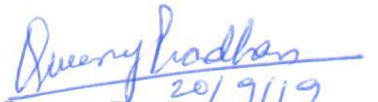
Date: ²⁰19.09.2019

Sub: Regarding clearance/ NOC from UIRC w.r.t. withdrawal of newly admitted students of University School of Studies.

As per the direction of Hon'ble Vice-Chancellor, UIRC is issuing books manually and provisionally to newly admitted students enrolled in the university school of studies on the basis of enrollment details provided by university admission branch without Library cum Identity card till the generation of Library membership/Library cum Identity card. As a rare case, it may happen that newly admitted student to whom book has been issued provisionally and manually without generating Library membership/Library cum Identity card, may withdraw his/her admission in the interregnum period. **As a precautionary measure, University admission branch and respective Dean Office are requested to allow student for withdrawal, if any, only and only after getting clearance/NOC from Library, so as to minimize the book loss and safe guard the pecuniary interest of UIRC.**

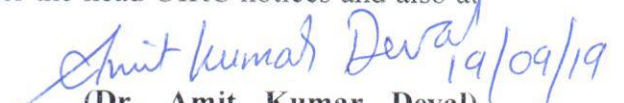
Further, Deans of respective schools are requested to swiftly forward the duly filled library forms for membership to UIRC.

Positive cooperation of officials concerned is requested, in this regard.


(Prof. Queeny Pradhan) 20/9/19
In-charge Library

Copy to:

1. AR to Hon'ble VC for kind information to Vice-Chancellor
2. AR to Registrar for kind information to Registrar
3. Chairman, Library Committee
4. Joint Registrar, University Admission Branch
5. Dean, School of Basic and Applied Sciences
6. Dean, School of Chemical Technology
7. Dean, School of Education
8. Dean, School of Humanities and Social Sciences
9. Dean, School of Architecture and Planning
10. Dean, School of Law & Legal Studies
11. Dean, School of Mass Communication
12. Dean, School of Information and Communication Technology
13. Dean, School of Management Studies
14. Dean, School of Environment Management
15. Dean, School of Bio-Technology
16. In-charge, Server Room to upload on website under the head UIRC notices and also at Notices/Circular.


(Dr. Amit Kumar Deval) 19/09/19
In-charge Circulation Section

151-L UIRC/Library
GGSIU/Date 20/9/19