



GURU GOBIND SINGH INDRAPRASTHA UNIVERSITY
SECTOR 16-C, DWARKA, NEW DELHI -110 078

F. No. GGSIPU/Registrar/Misc./2019/144

Dated: 12th July 2019

ORDER

Subject: Observing punctuality to the office timings i.e. 9.00 a.m. to 5.30 p.m.

In reference to the earlier order even no. dated 18th June 2019, it has been observed by the competent authority that some of the staff of the University are not observing punctuality to the office timings i.e. 9.00 a.m. to 5.30 p.m. while attending office.

Therefore, all the employees are hereby once again directed to maintain punctuality in the attending their office and remain present during the office hours i.e. from 9.00 a.m. to 5.30 p.m. failing which the University will be constrained to take necessary action as per rules.


(Brig. P. K. Upmanyu)
Registrar

Copy to

1. All Dean/Directors, GGS University
2. Controller of Finance
3. Controller of Examinations
4. Incharge, Library
5. Proctor
6. Chief Warden
7. Director, Students Welfare
8. All branch incharge(s)
9. SE (UWD)
10. Head, UITS – for uploading the same on the University website
11. AR to Vice Chancellor

*For upload
on
12-7-19
LA, UITS*