



**GURU GOBIND SINGH INDRAPRASTHA UNIVERSITY**  
SECTOR 16C, DWARKA, NEW DELHI

**(OFFICE OF THE REGISTRAR)**

F.No.GGSIPU/Registrar/Misc./2019/351

Dated: 18.09.2019

**ORDER**

It has been observed that some of the staff of University are not observing punctuality to the office / University timings. Therefore, all the employees of the University are hereby directed to maintain punctuality in attending the office and remain present during the office hours failing which the University will be constrained to take necessary action as per rules.

*Ravi Dadhich*

**(Ravi Dadhich)**  
**Registrar**

**Copy to:**

1. All Deans / Directors, GGSIPU
2. Chief Warden
3. Proctor
4. Controller of Finance, GGSIPU
5. Controller of Examinations, GGSIPU
6. Library (In-Charge), GGSIPU
7. All Joint Registrars / Superintending Engineer / Dy. Registrars / Assistant Registrar / Branch Heads, GGSIPU
8. AR to VC – for kind information of the Vice Chancellor
9. Head, UITS –to upload the same on the website of the University.
10. Guard File