



# Guru Gobind Singh Indraprastha University

Sector 16 C, Dwarka, New Delhi-110078

Website: [www.ipu.ac.in](http://www.ipu.ac.in)

Notification No. 212/2020

F. No. IPU-7/Online Counselling/ 2020/977

Dated: 29/12/2020

## SCHEDULE FOR SPOT 02 ROUND OF ONLINE COUNSELLING/ADMISSION FOR B.ARCH. PROGRAMME FOR ACADEMIC SESSION 2020-21

Ref:- Schedule No. IPU-7/Online Counselling/2020/949 dated 22.12.2020

1. **SPOT 02 ROUND** online counselling for admissions in Academic Session 2020-21 will commence w.e.f 30-12-2020 (From 6:00 P.M) in B.Arch. Programme.

**2. Most Important for the Candidates willing to participate in Spot 02 Round:**

A- The candidates are advised to read this paragraph to understand the procedure for participating in the Spot 2 Round of Online Counselling after taking into consideration the category under which his/her case falls. The procedure for participation in Spot 02 Round of Online Counseling will be different for different category of candidates.

B-Details of Seven different categories of candidates is explained as below:

**(a) Category 1- ADMITTED CANDIDATES PRIOR TO SPOT 01 Round**

The Candidates whose names are mentioned in Final Rank/ Merit List uploaded on University website on 23.12.2020 and who were allotted a seat in a programme in the USS/affiliated college prior to SPOT 01 Round having paid Rs. 40000/- part fee reported in the said allotted USS/affiliated colleges and got the documents verified as well as paid the balance amount of fee in the respective USS/affiliated colleges and did not thereafter participated in SPOT 01 Round online counselling. The candidates who have completed the above said process and not participated in SPOT 01 Round will be defined as 'ADMITTED CANDIDATES PRIOR TO SPOT 01 Round category 1'.

**(b) Category 2- ADMITTED CANDIDATES AFTER SPOT 01 ROUND**

The Candidates whose names are mentioned in Final Rank/ Merit List uploaded on University website on 23.12.2020 and who were allotted a seat in a programme in the USS/affiliated college either during SPOT 01 Round or in previous rounds having paid Rs. 40000/- part fee reported in the said allotted USS/affiliated colleges and got the documents verified as well as paid the balance amount of fee in the respective USS/affiliated colleges. The candidates who have completed the above said process will be defined as 'ADMITTED CANDIDATES AFTER SPOT 01 ROUND'.

**(c) Category 3- REGISTERED BUT NEVER ALLOTTED ANY SEAT UPTO SPOT 01 ROUND.**

The Candidates whose names are mentioned in Final Rank/ Merit List uploaded on University website on 23.12.2020 and have not been allotted any seat in the said programme in USS/affiliated colleges till SPOT 01 Round.

**NOTE:**

1. For Details candidates are requested to refer the Admission Brochure for Academic Session 2020-21.
2. Candidates are advised to visit regularly the University Website [www.ipu.ac.in](http://www.ipu.ac.in) as well as the online admission website <https://ipu.admissions.nic.in>
3. NOTE : AFTER DECLARATION OF RESULT OF SPOT ROUND 02 OF ONLINE COUNSELLING, THE ALLOCATED CANDIDATES MANDATORY HAS TO REPORT TO THE ALLOCATED INSTITUTIONS FOR VERIFICATION OF DOCUMENTS AND PAYMENT OF THE BALANCE AMOUNT OF FEES AS PER OFFER LETTER OF RESULT OF SPOT ROUND 02 OF ONLINE COUNSELLING.  
FAILURE TO REPORT AT THE INSTITUTE/COLLEGE ALLOCATED IN SPOT ROUND 02 OF ONLINE COUNSELLING SHALL LEAD TO CANCELLATION OF ADMISSION ALLOCATED IN THIS ROUND AS WELL AS PREVIOUS ALLOTTED ADMITTED SEAT.



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## (d) Category 4-ALLOTTED BUT NOT REPORTED

There will be two sub categories of such candidates who will be classified under this category and two sub categories will be as below:

- i. The candidates who were allotted a seat in a programme in a USS/affiliated colleges either in SPOT 01 Round or in previous rounds, paid Rs. 40000/- as part fee but thereafter failed to report in the said allotted USS/affiliated colleges for documents verification and for payment of balance fee in the said respective USS/affiliated colleges. The allotted seat of such candidates automatically stands cancelled for not reporting to the respective USS/affiliated colleges.
- ii. The candidates who were allotted a seat in a programme in a USS/affiliated colleges either in SPOT 01 Round or in previous rounds but did not pay Rs. 40000/- part fee. The allotted seat of such candidates automatically stands cancelled for not paying Rs. 40000/- as the part fee.

## (e) Category 5-ADMISSION WITHDRAWAN CANDIDATES

The candidates who were allotted seats in any programme in the USS/affiliated colleges either in SPOT 01 Round or in the previous rounds and thereafter having paid either Rs. 40000/- or having reported in the respective allotted USS/affiliated colleges choose to withdraw his/her admission.

## (f) Category 6-ADMISSION CANCELLED CANDIDATES

The candidates who had registered for counseling for admission in any programme in the USS/affiliated colleges had filled any field incorrectly and was allotted a seat in programme in USS/affiliated colleges due to incorrect information which led to cancellation of admissions of such candidates, after the same was detected at the time of reporting in the respective USS/affiliated colleges.

## (g) Category 7-FRESH REGISTRATION

There is a possibility that there are candidates who had qualified the NATA/JEE Paper II, however till SPOT 01 Round or in the previous rounds have not been able to register with the GGSIP University for counseling for admission in any programme in the USS/affiliated colleges.

## C-PROCEDURE FOR PARTICIPATION IN THE SPOT 02 ROUND BY A CANDIDATE DEPENDING ON HIS/HER CATEGORY

### (a) Procedure for candidates belonging to category 1 (ADMITTED CANDIDATES PRIOR SPOT 01 ROUND)

The admitted candidates who were allotted seat in a programme in USS/affiliated colleges having complete process falls in category 1 and these admitted candidates did not participated in SPOT 01 Round shall have the option either to FLOAT or to FREEZE their already allotted seat in the said programme in the respective USS/affiliated colleges.

### NOTE:

1. For Details candidates are requested to refer the Admission Brochure for Academic Session 2020-21.
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The admitted candidates who fall in category 1 (already defined in para 2B (a) as above) shall have to exercise the option to FLOAT to participate in the SPOT 02 Round. However, the admitted candidates falling in category 1 who either have chosen to FREEZE or retain their FREEZE option shall not be able to participate in the SPOT 02 Round and thus, these candidates shall retain allotted seat.

The admitted candidate falling in category 1 who have not earlier participated in SPOT 01 Round shall have the exercise of option to FLOAT to participate in SPOT 02 Round as well as shall have the option to edit their choices for SPOT 02 Round but shall have to pay SPOT Round participation fee of Rs.100/-

The candidates falling in category 1 who wish to participate in SPOT 02 Round shall have to pay additional SPOT Round participation fee of Rs. 100/-. The candidates who have chosen to FREEZE their seat without further participation in SPOT 02 Round shall not have to pay any additional SPOT participation fee.

## (b) Procedure for candidates belonging to category 2 (ADMITTED CANDIDATES AFTER SPOT 01 ROUND)

The admitted candidates who were allotted seat in a programme in USS/affiliated colleges either in SPOT 01 Round or in the previous rounds having complete process falls in category 2 and these admitted candidates have already participated in SPOT 01 Round shall also have the option either to FLOAT or to FREEZE their already allotted seat in the said programme in the respective USS/affiliated colleges.

The admitted candidates who fall in category 2 (already defined in para 2B (b) as above) shall have to exercise the option to FLOAT to participate in the SPOT 02 Round. However, the admitted candidates falling in category 2 who either have chosen to FREEZE or retain their FREEZE option shall not be able to participate in the SPOT 02 Round and thus, these candidates shall retain allotted seat.

The admitted candidate falling in category 2 who have earlier participated in SPOT 01 Round shall have the exercise of option to FLOAT to participate in SPOT 02 Round as well as shall have the option to edit their choices for SPOT 02 Round without paying SPOT Round participation fee of Rs.100/-

The candidates falling in category 2 who wish to participate in SPOT 02 Round shall not have to pay additional SPOT Round participation fee of Rs. 100/-.

## (c) Procedure for candidates belonging to category 3 (REGISTERED BUT NEVER ALLOTTED ANY SEAT UPTO SPOT 01 ROUND)

The candidates falling in category 3 (as defined para 2B(c) as above) shall automatically be participate in the SPOT 02 Round online counseling and these candidates will have the option to edit their choices or maintain their existing choices as on this date.

The candidates falling in category 3 who wish to participate in SPOT 02 Round shall have to pay additional SPOT Round participation fee of Rs. 100/-

### NOTE:

1. For Details candidates are requested to refer the Admission Brochure for Academic Session 2020-21.
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**(d) Procedure for candidates belonging to category 4 to 6 (as define above at para 2B)**

The Candidates belonging to category 4 to 6 are eligible to participate in the SPOT 02 Round for admission in any programme in the USS/affiliated colleges, however, candidates belonging to these categories are required to fill their choices afresh as due to withdrawal/cancellation/not reported the system has deleted their earlier filled choices. It is a **MANADATORY** for the candidates belonging to category 4 to 6 to fill the choices afresh in case they wish to participate in SPOT 02 Round online counseling.

The candidates falling in category 4 to 6 who wish to participate in SPOT 02 Round are not required to pay any additional fee or charges, if these candidates have already paid the said additional fee of Rs. 100/- for participation in SPOT 01 Round, however, those candidates who did not participate in SPOT 01 Round will have to pay an additional SPOT Counselling fee of Rs. 100/-.

**(e) Candidates falling in category 7 (FRESH REGISTRATION)**

The candidates falling in category 7 are the candidates who have not registered with the GGSIP University for online counseling and therefore they are required to carry out **FRESH REGISTRATION**. These candidates will have to pay the charges as already given in the table below.

**Fresh Registration on Online Counselling Portal:**

**(For NATA/ JEE Paper II):**

**(i) [In respect of candidates who had already filled Online Application Form of GGSIPU and paid the requisite fee of Rs.1,200/- (Non- Refundable)]:**

The candidates are required to register and pay the Counselling Participation Fee of Rs. 1,000/- (Non- Refundable) and Spot Counselling Participation Fee of Rs. 100-(Non-Refundable) through Net Banking/Credit Card and Debit Card.

**(ii) (In respect of candidates who have not filled Online Application Form of GGSIPU earlier as per notified dates.):**

The candidates are required to register and pay the online application fee of Rs. 1,200/- (Non- Refundable) alongwith Counselling Participation Fee of Rs. 1,000/- (Non-Refundable) and Spot Counselling Participation Fee of Rs. 100- (Non-Refundable) through Net Banking/Credit Card and Debit Card.

**NOTE:**

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## IMPORTANT ACTIVITIES

The process for registration for fresh candidates, the process for payment of SPOT participation fee, the process for choices editing/filling of fresh choices shall have to be completed by the candidates w.e.f 30.12.2020 (06:00 pm onwards to 31.12.2020 upto 12:00 Noon)

1.	Registration process/ Spot participation fee/choices modification/choice filling.	30.12.2020 (From 06:00 P.M onwards) TO 31.12.2020 (upto 12:00 Noon)	
2.	Declaration of Result of SPOT 02 ROUND, Candidate must login in their Account login to see the result	31.12.2020 (after 5 PM)	
3.	Payment of Part Academic Fee of Rs.40,000/- only through NET Banking/Credit Card and Debit Card for candidates who have been allotted seat for the first time. Please see point (I) of important note given below.	After declaration of result of Spot Round	03.01.2021 (upto 11:59 P.M)
4.	Printing of Provisional Allotment/Offer Letter of Admission	After declaration of result of Spot Round	03.01.2021 (upto 11:59 P.M)
5.	Withdrawal of admission (Online), after payment of part academic fee of Rs.40,000/-	After declaration of result of Spot Round	03.01.2021 (upto 11:59 P.M)
6.	<b>Reporting in Allotted Institute:</b> Candidate must report in their respective allotted Institute/ College for verification of documents and payment of the balance amount of fees (if any).	04.01.2021 (Timing: 10:30 A.M to 4:30 P.M)	05.01.2021 (Timing: 10:30 A.M to 4:30 P.M)

### IMPORTANT NOTE:

- (I) **Adjustment of Part Academic Fee in SPOT Round 02 of online counselling:**  
The following candidates need not to pay again part Academic Fee of Rs. 40,000/- (Rs. Forty Thousand Only) during admission in SPOT ROUND 02 of Online Counselling.
- (i) All the Candidates whose names are mentioned in Final Rank/ Merit List uploaded on University website on 23.12.2020 and have paid part Academic Fee of Rs. 40,000/- (Rs. Forty Thousand Only) and wish to participate in SPOT 02 ROUND OF COUNSELLING, their part Academic Fee of Rs. 40,000/- (Rs. Forty Thousand Only) paid in earlier rounds of counselling will be adjusted during SPOT 02 ROUND of Online Counselling.
- (ii) A candidate who was allotted a seat in round of online counselling, paid the part academic fee and reported;

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- (iii) A candidate who was allotted seat in online round of counselling, paid the part academic fee of Rs. 40,000/- but not reported in the allotted institute;
- (iv) Any candidate who was admitted in any round of online counselling and subsequently withdrawn as per procedure;

## (II) PAYMENT OF FEE: (Terms and conditions for various Categories of Candidates in SPOT Round 02 of Online Counselling):

### A. Terms and Conditions for Fresh Admission

If the candidate has been allotted the seat as per his / her choice / preference, then he / she have to deposit part academic fee amount of Rs. 40,000/- and balance fee in the respective allotted University School of Studies / Institute / College.

### B. For those candidate who have been upgraded.

- (i). If the candidate has been allotted the seat as per his / her choice / preference, then he / she shall already have deposited part academic fee amount of Rs. 40,000/- shall have to pay an additional amount of Rs.5000/- as **Upgradation fee** charge alongwith fee payable to new allotted institute/programme.
- (ii). I undertake that if new seat is allocated to me in Spot round of Counselling then I abide to take the new allocated seat and do not have any claim on the previous seat.

### (III) Who all are eligible for Spot Round:-

1. Kindly refer to PARA 2 of this notification as above

- (IV) "The candidates who have already been allotted seats in the various rounds of online counselling and have reported in respective colleges in accordance with the University instructions, if participating in the Spot Round Online Counselling must know that if you are not allotted/upgraded in the Spot Counselling Online Counselling then you shall continue to retain the seat which was allotted in various rounds of online counselling and as admitted previously, however Counselling then it is mandatory for you to pay fees as per Offer Letter, balance fee at the new Allotted Institute / College and get yourself Reported otherwise your admission in the Programme for the Academic Session 2020-21 gets Cancelled as the previous seat as admitted and undertaking submitted for Participating in Spot Counselling has already been considered as vacated on allotment of new / upgraded seat as per preference opted by you in Spot Counselling

### (V) Documents Required at the time of reporting:

The Candidates are required to report and join their respective Affiliated Colleges / Institutes and University School of Studies with the Provisional Allotment Letter, Receipt of Part Academic Fee, necessary documents pertaining to academic record for verification, Medical Certificate (Appendix 6) in original, Character Certificate in original, Reserved Category Certificate/ Minority Certificate (if claimed seat in Reserved Category) and related appendices as mentioned in Admission Brochure. The Candidate are required to bring their original documents and one set of photocopy of documents for submission in concerned Institute/ College/ USS with him/her and pay the Balance Academic Fee

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(if any), as per schedule notified on the website, failing which the admission shall be cancelled automatically.

**NOTE:**

- (i) The balance amount of fees i.e. 39,000/- (Thirty Nine Thousand Only) in respective University School of Studies may be submitted through Demand Draft in favour of "Registrar, Guru Gobind Singh Indraprastha University".
- (ii) In Affiliated Colleges/ Institutes of GGSIPU, the balance amount of fees may be submitted through both online (Net Banking/ Credit Card/ Debit Card) / offline mode (Through Draft) as per the instructions issued by the respective Affiliated College / Institute.
- (iii) The Dean / Principal / Director of USS / Affiliated colleges may examine the request of the admitted candidates who have genuine difficulty in physically reporting for verification of documents and payment of balance fees and thereafter may allow such candidates to report online. The Dean / Principal / Director shall also may carry out the verification of documents of eligibility through online mode or through physical mode through authorized representatives of the candidate.
- (iv) Guidelines/ Instruction regarding COVID -19 issued from Govt. of NCT must be followed by the candidates and as well as by the institutes/ colleges during the reporting in concerned allotted institutes/ colleges.

**(VI) Withdrawal from Counselling:**

Candidates who have paid Part Academic Fee can opt to withdraw from the counselling during specified schedule. Candidate is required to enter his/her password to confirm withdrawal. Once the withdrawal is confirmed by the candidate, his/her allotted seat will be cancelled.

Candidates are advised in their own interest to visit the University website [www.ipu.ac.in](http://www.ipu.ac.in) as well as the online admission website <https://ipu.admissions.nic.in> for regular updates.

Brig. P. K Upmanyu  
Joint Registrar (Admissions)

**Copy to:**

1. Controller of Finance, GGSIP University, for information.
2. AR, Vice Chancellor Sectt., GGSIP University for information of Hon'ble Vice Chancellor.
3. AR, Registrar, GGSIP University, for information of Registrar.
4. Manager, Indian Bank for n/a.
5. NIC for uploading on <https://ipu.admissions.nic.in>.

Geeta Mahajan  
Assistant Registrar (Admissions)

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