



Guru Gobind Singh Indraprastha University
Sector 16C, Dwarka, New Delhi-110078
Website: www.ipu.ac.in

Admission in MBA Programme through Centralized Online Counselling

F. No. IPU-7/Online Counselling/ 2020/525

Dated: 09/10/2020

Documents required at the time of reporting of the candidates in their respective allotted Institute/ College for verification of documents and payment of the balance amount of fee for admission in MBA Programme for Academic Session 2020-21

This is in reference to the notification no. 26/2020 vide no. IPU-7/Online Counselling/2020/444 dated 22.09.2020 regarding online admissions in MBA Programme (Through CAT 2019) for Academic Session 2020-21, the reporting of candidates in their respective allotted Institute/ College for verification of documents and payment of the balance amount of fee (if any) will start from 12.10.2020 (Monday), the candidate must follow the following instructions:

A. Documents Required for reporting:

The Candidate are required to report and join the respective School/college with the Provisional Allotment Letter, the Part Academic Fee Receipt, the necessary documents regarding Academic record for verification, Medical Certificate (Appendix 6) in original, Character Certificate in original, Reserved Category Certificate/ Minority Certificate (if claimed seat) and related appendix as mentioned in admission brochure.

The Candidate are required to bring their original documents and one set of photocopy of documents for submission in concerned Institute/ College/ USS with him/her and pay the balance amount of fees (if any), as per schedule notified on the website, failing which the admission shall be automatically.

NOTE:

- (i) The balance amount of fees i.e. 39,000/- (Thirty Nine Thousand Only) in University School of Management Studies may be submitted through Draft.
- (ii) In Affiliated Colleges/ Institutes of GGSIPU, the balance amount of fees may be submitted through both online (Net Banking/ Credit Card/ Debit Card) / offline mode (Through Draft).

B. In Result Awaited / Compartment / Supplementary Cases:

All such candidates who have appeared in the qualifying examination (irrespective of the outcome of their final result) will have to submit the final result of qualifying degree proving his/her eligibility on or before 31st December 2020 to their concerned Dean/Principal/Director of their respective School/College/Institute where the admission has been granted provisionally.

The concerned Dean/Principal/Director must submit the details of these result provisionally admitted students within 7 days i.e. 07th January 2021 to Joint Registrar (Admissions), GGSIPU, 16 C Dwarka, New Delhi 110078.

In case the candidate fails to submit his/her final result of qualifying degree in the manner as prescribed above to prove his/her eligibility on or before 31st December 2020, whatsoever, the reason may be, his/her admission will be treated as null and void (cancelled) and the entire fee will be forfeited and under no any circumstances he/she will be allowed to appear in the End Term Exam.

No extension beyond 31st December 2020 shall be allowed by the University in any case.

The Dean/Director/Principal will be responsible to ensure that the eligibility of all students are checked by them to ensure correctness of admissions specially incase of provisional students. The provisional admission will automatically stand cancelled if the candidates fail to submit result in time i.e. 31st December 2020.

- C. Guidelines/ Instruction regarding COVID -19 issued from Govt. of NCT must be followed by the candidates and as well as by the institutes/ colleges during the reporting in concerned allotted institutes/ colleges.**

Candidates are advised to visit regularly the University Website www.ipu.ac.in as well as the online admission website <https://ipu.admissions.nic.in>



**(Brig. P. K. Upmanyu)
Joint Registrar (Admissions)**

Copy to:

1. Controller of Finance, GGSIP University, for information.
2. AR, Vice Chancellor Sectt., GGSIP University for information of Hon'ble Vice Chancellor.
3. AR, Registrar, GGSIP University, for information of Registrar.
4. PRO, GGSIP University with a request to display Schedule on the University's Notice Board(s).
5. Manager, Indian Bank for n/a.
6. NIC for uploading on <https://ipu.admissions.nic.in>.
7. Guard File.



**Geeta Mahajan
Assistant Registrar (Admissions)**