



Guru Gobind Singh Indraprastha University

Sector 16 C, Dwarka, New Delhi-110078

Website: www.ipu.ac.in

F. No. IPU-7/Online Counselling/ 2021/ 1681

Dated: 29/12/2021

SCHEDULE FOR SPECIAL ROUND OF OFFLINE COUNSELLING FOR FOR THREE PROGRAMMES FOR ACADEMIC SESSION 2021-22

Venue of Counselling: Guru Gobind Singh Indraprastha University
Sector 16 C, Dwarka, New Delhi -110078,

1. This is in continuation to University's Notification No. 111/2021 vide no. IPU-7/Online Counselling/2021/1678 dated 27.12.2021 titled "SPECIAL ROUND OF OFFLINE COUNSELLING FOR ADMISSION IN VARIOUS PROGRAMMES SUBJECT TO AVAILABILITY OF VACANCIES DURING ACADEMIC SESSION 2021-22."

2. **SPECIAL ROUND of Offline counselling** for admissions in Academic Session 2021-22 will be held on **31-12-2021 (Friday)** for the following three Programmes as per detail below :

E-BLOCK Seminar Hall, GGSIPU						
S.No.	Activity	Programme	Code	CET/National Level Test	Date	Reporting Time
1.	Verification of documents	B.Arch.	100	National Level Test	31-12-2021	11:00 A.M
2.		MBA	101	National Level Test/CET	31-12-2021	11:30 A.M
3.	Allotment of Seats	B.Arch.	100	National Level Test	31-12-2021	02:00 P.M
4.		MBA	101	National Level Test/CET	31-12-2021	02:30 P.M
D-BLOCK Seminar Hall, GGSIPU						
5.	Verification of documents	MCA	105	National Level Test/CET	31-12-2021	10:30 A.M
6.	Allotment of Seats	MCA	105	National Level Test/CET	31-12-2021	02:00 P.M Onwards

3. Eligible Candidates for Special Round of OFFLINE Counselling

The eligibility of Candidates to participate in the Special Round of OFFLINE Counselling has already been stated in Para 2 (a) of University's Notification No.111/2021 vide no. IPU-7/Online Counselling/2021/1678 dated 27.12.2021

Important Note:- Only those candidates who fulfill the eligibility as per Para 2 (a) of above mentioned University notification and have also Registered through ONLINE mode by paying participation fee of Rs.2,000/- shall only be allowed to participate in Special Round of OFFLINE Counselling.

4. Merely registration by paying participation fee of Rs. 2,000/- in Special Round of OFFLINE Counselling does not guarantee an admission to the such candidate in his / her choice of College or Stream. It is also pertinent to mention that participation in Special Round of OFFLINE Counselling by eligible candidates (as mentioned in Para 2(a) of the above mentioned University Notification) does not guarantee an admission to the such candidate in his / her choice of College or Stream.



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5. Eligibility Criteria for above mentioned programmes

The candidates are required to kindly go through the eligibility criteria laid down in the Admission Brochure for Academic Session 2021-22 available on the University Website www.ipu.ac.in for a particular programme / course. Seats shall be allocated on the basis of all India basis purely on CET/National Level Test Rank /irrespective of Region and category subject to availability of seats and further subject to condition as specified in Para 12 of University's Notification No. 111/2021 vide no. IPU-7/Online Counselling/2021/1678 dated 27.12.2021.

6. The Para 12 of University's Notification No. 111/2021 vide no. IPU-7/Online Counselling/2021/1678 dated 27.12.2021 is reproduced below:

“During the Special Round of OFFLINE Counselling, the University shall ensure that allotment of seats in respective programme in a college is purely on merit basis and in accordance with the CUT OFF rank determined through Online Counselling the respective college to ensure NO Rank violation with respect to the candidates debarred from participation in this round of Counselling.

7. Documents Required for Allotment of Seats:

- a) Bank Draft(s) of Rs. 70,000/- in favour of Registrar, Guru Gobind Singh Indraprastha University, payable at Delhi. The candidate will write his/her name, date of admission, phone, address, mobile no., name of the programme, CET Rank and CET Roll Number on the back of the Bank Draft(s). **Balance fee has to be paid at their respective college.**
- b) Four passport sized photographs (same as that in admit card)
- c) CET/ National Level Test Registration details (Photocopy and Original)
- d) CET 2021 Admit Card in original and CET 2021 Result
- e) Copy of Admission verification form (Copy of Admission verification form as per Appendix 4A in Admission Brochure 2021-22.)
- f) Proof of date of birth (Secondary School Mark-sheet & Certificate) (Original and Photocopy)
- g) **Mark-sheets / Certificates of qualifying examination:**
The candidate will be required to bring the Original certificates / Mark-sheets of all the year wise or semester wise in original along with photocopy of Certificates / Mark-sheets of qualifying examination.
- h) **Physical Fitness Certificate:**
All the students shall be required to submit a Medical Certificate indicating fitness from a Registered Medical Practitioner as per format given in **Performa of Medical Certificate given in Admission Brochure 2021-22 (As per Appendix 6).**
- j). **Conduct and Character Certificate** in original from the Head of the Institution from where the qualifying examination has been passed or from Gazetted officer in Original, **not more than 06 (six) months old.**
- k). The candidate participating in the Special Round of Offline Counselling will have to submit an Undertaking to the Admission Officer on the prescribed format which will be available with the Admission Officer.



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NOTE:

- (i) The balance amount of fees i.e. 9,000/- (Nine Thousand Only) in respective University School of Studies may be submitted through Demand Draft in favour of "Registrar, Guru Gobind Singh Indraprastha University" after Reporting.
- (ii) In Affiliated Colleges/ Institutes of GGSIPU, the balance amount of fees may be submitted through both online (Net Banking/ Credit Card/ Debit Card) / offline mode (Through Draft) as per the instructions issued by the respective Affiliated College / Institute.

8. In Result Awaited / Compartment / Supplementary Cases:

All such candidates who have appeared in the qualifying examination (irrespective of the outcome of their final result) will have to submit the final result of qualifying degree proving his/her eligibility on or before 31st January 2022 to their concerned Dean/Principal/Director of their respective School/College/Institute where the admission has been granted provisionally.

The concerned Dean/Principal/Director will ensure that those candidates who have taken provisional admission on the basis undertaking that they will submit the result by 31st January 2022 and if fail to do so by 31st January 2022 shall not be allowed to sit in classes w.e.f. 1st February, 2022. The Dean / Principal / Director shall submit the list with the details of such candidates to the University by 31st January 2022. The Dean / Principal / Director shall be responsible to ensure mechanism to monitor the cases of such candidates admitted provisionally to ensure that the candidates are informed prior to 31st January 2022 that failure to submit the result by 31st January 2022 shall result in cancellation of their provisional admission. The Dean / Principal / Director will submit the list of all such candidates by 3rd February, 2022 who have failed to submit the proof of eligibility by 31st January 2022 and also certify that such candidates have been denied permission to attend the classes.

In case the candidate fails to submit his/her final result of qualifying degree in the manner as prescribed above to prove his/her eligibility on or before 31st January 2022 whatsoever, the reason may be, his/her admission will be treated as null and void (cancelled) and the entire fee will be forfeited and under no any circumstances he/she will be allowed to appear in the End Term Exam.

No extension beyond 31st January 2022 shall be allowed by the University in any case.

Guidelines pertaining to grant of provisional admission as mentioned in the Admission Brochure 2021-22 shall be adhered to.

The Dean/Director/Principal will be responsible to ensure that the eligibility of all students are checked by them to ensure correctness of admissions specially incase of provisional students. The provisional admission will automatically stand cancelled if the candidates fail to submit result in time i.e. 31st January 2022.

9. Refund of Fee:

The candidate will not be allowed for any kind of refund of fee after taking admission in Special Round of Offline Counselling for Academic Session 2021-22.

10. The conduct of Special Round of OFFLINE Counseling is to facilitate those candidates only who for certain reasons have not able to get admission in the Online Counselling Process held so far. During the special round of OFFLINE Counselling, the University shall ensure that allotment of seat in respective programme in a college is purely on merit basis and in accordance with the CUT



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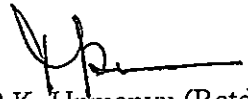
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OFF rank determined through Online Counselling the respective programme of respective college to ensure NO rank violation with respect to admitted candidates.

Guidelines/Instructions regarding COVID-19 issued by the Govt. of NCT must be followed by the candidates as well as by the Institute/College/USS during the period of reporting at the USS/Affiliated College/Institute.

Candidates are advised in their own interest to visit the University website www.ipu.ac.in as well as the online admission website <https://ipu.admissions.nic.in> for regular updates.


Brig. P.K. Upmanyu (Retd.)
Consultant, Admissions

Copy forwarded for information and needful to:

1. Dean/Directors, GGSIP University for information.
2. Controller of Finance, GGSIP University.
3. AR, Vice Chancellor Sectt., GGSIP University for information of Hon'ble Vice Chancellor.
4. AR, Registrar, GGSIP University, for information of Registrar.
5. PRO, GGSIP University with a request to display Schedule on the University's Notice Board(s).
6. Manager, Indian Bank for n/a.
7. Incharge UITs, to upload on the University website.
8. EDP Section of Admissions Branch.
9. Guard File.