



Guru Gobind Singh Indraprastha University

Sector 16C, Dwarka, New Delhi -110078

Website: <http://www.ipu.ac.in>

Phone No. 011-25302149

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Dated: 21.09.2020

TENDER NO. 02 /PUR/GGSIPU/2020-21

E-TENDER (NIT)

Registrar, Guru Gobind Singh Indraprastha University invites e-tender from reputed and eligible bidder/firms in two bid system (Technical & Financial) for **Supply and Installation of All in One Desktop Computers with Buy Back option** for GGSIP University, Sector 16C, Dwarka, New Delhi-110078. Tender document can be downloaded from Delhi Govt. e-procurement website i.e. www.govtprocurement.delhi.gov.in and University Website <http://www.ipu.ac.in>.

1.	Name of work:-	Supply and Installation of All in One Desktop Computers with Buy Back option
2.	Estimate Cost of the Works	Rs.4,50,00,000/- (Rupees Four Crore Fifty Lakhs)
3.	EMD	Rs.13,50,000/- (Rupees Thirteen Lacs Fifty Thousand only) in favour of Registrar, GGSIP University payable at Delhi
4.	Last date, time and venue for submission of EMD and Technical bids	13.10.2020 Upto 02.00 p.m. in the office of Dy. Registrar (Purchase), Ground Floor, Library Block, GGSIPU, Sector 16 C, Dwarka, New Delhi – 110078
5.	Date and time for opening of technical bid	13.10.2020 at 02.30 p.m. in the office of Dy. Registrar (Purchase), Ground Floor, Library Block, GGSIPU, Sector 16 C, Dwarka, New Delhi – 110078
6.	The bids shall be submitted in two bid system viz.(i) <i>Technical bid</i> and (ii) <i>Financial bid</i> . The Technical & Financial bid should be uploaded on e-procurement website i.e. www.govtprocurement.delhi.gov.in.	
7.	Financial bid shall be opened after evaluation of technical bid and the date & time will be notified thereafter on e-tender website www.govtprocurement.delhi.gov.in	

(REGISTRAR)

TENDER DOCUMENT

FOR

Supply and Installation of All in One Desktop Computers with Buy Back of Old Desktops

AT

Guru Gobind Singh Indraprastha University
[A state University under Govt. of NCT of Delhi]
Sector 16 C, Dwarka, New Delhi 110 078

*Dy. Registrar (Purchase)
Room No. L 010, Ground Floor, Library Block,
GGSIPU, Sector 16C, Dwarka, New Delhi 110078
Contact Nos.011 25302149-150
Email :purchasebranch@ipu.ac.in*

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NOTICE INVITING TENDER

Registrar, Guru Gobind Singh Indraprastha University (GGSIPU) invites e-tender (in two bid system – Part-I Technical & II-Financial) from reputed and experienced bidder dealing with Supply and Installation of All in One Desktop Computers with Buy Back option.

1. **Particulars of Items:** Details of the items with specification is mentioned at annexure-G
2. **Completion period:** Within 30 days from the date of issue of purchase order.
3. **Availability of Tender Document:** Tender Documents with detail terms & conditions can be downloaded from Delhi govt. e-procurement website as well as University website.
4. **Qualification of the Tenderer:** The bidder must upload the document on e-procurement website as per the tender clause 4.0, 5.0 & 6.0.
5. **Validity Period of Offer:** The rates offered in Part II (Section-IV) (Financial bid) should be valid for Ninety (90) days from the date of opening of Part-I (Section-II) (Technical bid) of the Tender.
6. **Receipt and opening of Tenders:** The Technical bid should be uploaded on or **before 02.00 PM on 13.10.2020**. The Technical Bid will be opened on the same day at 02.30 pm.
7. The required EMD as mentioned at Clause 4.0 in the form of FDR /DD must be submitted by the due time and date of the submission of technical bid failing which the offer will be treated as non-responsive. EMD can also be deposited in online shape, in that case, physical submissions is not required.
8. GGSIPU reserve the right to accept or reject any or all the tenders wholly or partially without assigning any reason thereof.

SECTION-I
INSTRUCTIONS TO BIDDERS

INSTRUCTIONS TO BIDDERS

1.0 Scope

The work consists of:

1.1 Supply and installation of All in One Desktop Computers with buy back option at University Campus at Sector-16C, Dwarka, New Delhi as per specification in Section-III, Annexure-G.

2.0 Definitions:

2.1 **GGSIPIU** means Guru Gobind Singh Indraprastha University, Delhi

2.2 **University** means Guru Gobind Singh Indraprastha University, Delhi

2.3 **Employer** means the Registrar, GGSIPU and his successor

2.4 **Bidder** means the Manufacturer or its Authorized Reseller should be Proprietary firm, Partnership firm, Limited company Private or Public or corporation as per the Company Act.

2.5 **“Year”** means “Financial year” unless stated otherwise.

3.0 Who can apply:

3.1 If the bidder is a proprietary firm, the application shall be signed by the proprietor with his full type written name and the full name of his firm with its current address, contact details etc.

3.2 If the bidder is a firm in partnership, the application shall be signed by all partners of the firm with their full typewritten names and current addresses, or alternatively, by a partner holding power of attorney for the firm. In the latter case a certified copy of the power of attorney should accompany the application. In both cases, a certified copy of partnership deed and current address of all the partners of the firm should accompany the application.

3.3 If the bidder is a limited company or a corporation, the application shall be signed by a duly authorized person holding power of attorney for signing the application accompanied by a certified copy of the power of attorney. The bidder should also furnish a certified copy of the Memorandum and Articles of Association duly attested by a Public Notary.

3.4 Joint Venture/ Consortiums are not accepted.

4.0 Submission of Bids

4.1 Technical bid must be uploaded on e-procurement website and EMD (with validity of 225 days i.e. bid validity period + 45 days) in FDR/DD only should be submitted in the office.

4.2 The bidder shall submit **“Earnest Money Deposit”** alongwith covering letter in original (No other documents need to be submit in hard copy) in an envelope addressed to Dy. Registrar (Purchase), Guru Gobind Singh Indraprastha University, Sector 16C, Dwarka, New Delhi – 110078 only in case of EMD is in shape of FDR/ DD.

EMD can also be deposited in online mode in University bank account as per details below:-

RTGS/ECS Details		
1.	Accounts Holder Name	Registrar, Guru Gobind Singh Indraprastha University
2.	Account No.	927860555
3.	IFSC Code	IDIB000G082
4.	Bank Name	Indian Bank
5.	MICR Code	110019071
6.	Account type	SB (Saving)
7.	CBS Code/ Branch Code	02029
8.	Branch Name & Address	GGSIPIU, Sector-16C, Dwarka, New Delhi -110078
9.	Banker’s Phone No.	011-28035244

- 4.3 The envelope containing EMD shall indicate the name and address of the bidder to enable the bid to be returned unopened in case it is declared late or is declared non-responsive.
- 4.4 In case of submission of EMD Online (RTGS/NEFT), there is no requirement of physical submission. A Declaration should be submitted with Details of RTGS/NEFT.
- 4.5 A pre-bid meeting shall be held on **01.10.2020 at 11:00 AM** in the Purchase Branch, GGSIP University with the interested and prospective bidders to resolve their queries and issues clarification (if any).

5.0 Eligibility Criteria for Technical Bid

5.1 The prospective bidder should fulfill the following eligibility criteria forming part of technical bid:-

1. An Undertaking by the Bidder on its Company's Letterhead should be submitted.
 - a. It has not been debarred or blacklisted by any of the Central/State Government/Departments /Organizations/Central or State PSU in past In case the debarment or blacklisted has been revoked by the department or court then it shall not be considered as blacklisting or debarment.
 - b. it will ensure fair trade practice.
 - c. The proprietor/partners/ any director of the bidder do not have any relative employed with GGSIP University in Any branch of the University.
2. Should have valid PAN and GST registration.
3. Should have average annual Turn Over not less than Rs.22.50 crores (Rupees Twenty Two Crores fifty lacs only) during last three financial years 2016-2017; 2017-2018 & 2018-19 duly certified by **Chartered Accountant/ Audited Balance Sheet**
4. (i) Should have executed at least 03 (Three) similar work of value not less than Rs.1.80 crores or two similar work of value not less than Rs.2.25 crores or one similar work of value not less than Rs.3.60 crores in last seven years ending last day receipt of bid. Similar work shall mean supply and installation of Desktop/AIO Computers. A performance certificate of similar work from the respective client of having completed similar work should be submitted by Bidder.

(ii) **Experience Criteria:** The Bidder or its OEM [(themselves or through reseller(s)] should have regularly, manufactured and supplied same or similar Category Products to any Central / State Govt. Organization / PSU / Public Listed Company for 3 years before the bid opening date. Copies of relevant contracts to be submitted along with bid in support of having supplied 50% quantity in one order during last 3 years. Bidder and OEM should be in business of Supply of Desktop/All in One Desktop Computers/ Laptops from Last minimum 5 Years (Relevant document should be submitted in this regard.)

6.0 The bidder should upload the following documents on e-procurement website:-

- 6.1 Copy of EMD in shape of DD/FDR or copy of online transaction with UTR No. or MSME/MSE certificate.
- 6.2 Copy of PAN card.
- 6.3 Copy of GST Registration
- 6.4 Copy of CA certificate for Financial Turnover
- 6.5 Copy of Performance certificate for experience of similar work.
- 6.6 Copy of undertaking for Blacklist/ fair trade practice etc.
- 6.7 The bidder must have ISO 9001 certification & other documents as required in Bid.

- 6.8 Data Sheet of Quoted Make and Model
- 6.9 Copy of Required Certificates as per Technical Specification
- 6.10 Bid Specific MAF on OEM/s Letter Head

All the documents should be submitted by bidder with duly sign & stamp including the Tender Document and its corrigendum. In Case documents signed by Authorized Signatory bid Specific Power of Attorney should be submitted. University reserves the right to independently verify the documents submitted by the bidder from issuing authority.

7.0 Technical Evaluation:-

- 7.1 The details submitted by the bidders will be evaluated in the following manner:
- 7.2 The “eligibility criteria” prescribed in clause 5.0 & 6.0 above in respect of experience in similar class of works completed, financial turnover, profitability and valid registrations & other document, etc. will first be scrutinized.
- 7.3 Even though any bidder may satisfy the above requirements, he/she would be liable to disqualification if he/she has:-
 - (a) Made misleading or false representation or deliberately suppressed the information in the forms, statements and enclosures required in the eligibility criteria document.
 - (b) Record of poor performance such as abandoning work, not properly completing the contract, or financial failures/weaknesses etc.
- 7.4 Those fulfilling the eligibility criteria set out in clause 5.0 & 6.0 above will be considered for opening of financial bid.

8.0 Financial bid and evaluation:

- 8.1 After the Technical evaluation of the bids, the University will open the ‘Financial Bids’ of all the bidders who have qualified in the Technical Eligibility Criteria as per Clause 5.0 & 6.0, at notified time, date and place, if any. The lowest (L1) financial bidder shall only be considered for award of work.
- 8.2 The bidder shall quote unit item rates in INR in the Financial Bid only. The rates should be inclusive of all loads and lifts for all materials for the completed items and also include all taxes, insurance, royalties etc. as applicable.
- 8.3 Tenders with no earnest money deposit will summarily be rejected. In case of successful bidder of the financial bid, the earnest money will be returned after obtaining the required 10% Performance Security in the form of FDR/BG (FDR/BG should be valid for a period of 62 months) from the date of installation.
- 8.4 In the case of unsuccessful bidders, the Earnest Money Deposit will be refunded without any interest.
- 8.5 Those firms/ bidder which are registered with MSME /MSE for the items mentioned in the tender document, are exempted for submission of EMD only and are required to submit a copy of valid registration certificate in place of EMD as per GFR 170(i).

9.0 General:

- 9.1 All information called for in the enclosed forms should be furnished against the relevant places in the forms. If for any reason, information is furnished on a separate sheet, this fact should be mentioned against at the relevant place. Even if no information is to be provided in a column, a “Nil” or “No Such Case” entry should be made in that column. If any particular/query is not applicable in case of the bidder, it should be stated as “not applicable”. The bidders are cautioned that incomplete information called for in the tender document or deliberate suppression of any information may result in the bid being summarily disqualified. Bids received after the expiry of the stipulated date and time mentioned in the tender document will not be entertained.

- 9.2 References, information and certificates from the respective clients certifying suitability, technical knowledge or capability of the bidder should be signed by officer of the client organization with name & designation.
- 9.3 The bidder may furnish any additional information which he thinks is necessary to establish his capabilities to successfully complete the envisaged work. He is, however, advised not to furnish superfluous information. No information shall be entertained after submission of tender document unless it is called for by the University.
- 9.4 Any information furnished by the bidder found to be incorrect either immediately or at a later date, would render him liable to be debarred from tendering/taking up of any work in GGSIPU **which may also result in forfeiture of EMD/performance security.**
- 9.5 The successful bidder shall have to work in co-ordination and co-operation with any other agencies appointed by the University to work simultaneously in the same or adjoining area. The decision of the University in case of any dispute between the different agencies appointed by the University shall be final and a binding.
- 9.6 GST and any other tax at the rates in force during the progress of contract / award of work that will be in force from time to time shall be recovered / deducted from successful bidder (L1 bidder) by the University from the released payment amount of bidder.
- 9.7 GST or any other tax on material applicable on the date of submission of bid in respect of this contract shall be payable by the bidder and University will not entertain any claim whatsoever in respect of the same.
- 9.8 On acceptance of the tender, the name of the accredited representative(s) of the bidder who would be responsible for taking instructions from the University shall be communicated in writing to the Dy. Registrar.
- 9.9 If the bidder shall obtain a contract with GGSIPU as a result of wrong tendering or other non-bonafide methods of competitive tendering, the University reserves the right to terminate the contract without any liability to the bidder, which may also result to forfeiture of EMD/performance security.
- 9.10 Without prejudice to any of the rights or remedies under this contract if the bidder dies, the University shall have the option of terminating the contract without compensation to the legal heir of the bidder.
- 9.11 Escalation: Increase in rates of material / Labour shall not be payable on any account. Price quoted shall be firm and no escalation will be allowed on any account.

10.0 Scope of Works

The work consists of:

- 10.1 Tender for **Supply and installation of All in One Desktop Computers with Buy Back option** for GGSIP University, Sector 16C, Dwarka, New Delhi-110078 as per specification in **Section-III (Annexure-G).**
- 10.2 **Specification for Work and Quality**
The procurement of computers shall be from the Original Equipment Manufacturers (OEM) or their main authorized dealers / resellers to ensure that no duplicate/spurious makes are used in the computer systems. Comprehensive on-site **warranty** for a period of **05 years** from the last date of completion/ installation for all the items supplied as certified by the University against defective material with liability of replacement or to the satisfaction of the University.
- 10.3 **Safety and Security**
Safety and Security of workers/staff, material, equipments, etc. will be the responsibility of the bidder. The University will not be held responsible on this account.
- 10.4 The University reserves the right, without being liable for any damages or obligation to inform the bidder, to:
(a) Amend the scope and value of contract to the bidder.
(b) Reject any or all the applications without assigning any reason.
- 10.5 Any effort on the part of the bidder or his agent to exercise influence or to pressurize the University would result in rejection of his bid. Canvassing to any kind is prohibited.

11.0 Final decision making authority

The University reserves the right to accept or reject any bid and to annul the process and reject all bids at any time, without assigning any reason or incurring any liability to the bidders. No claim whatsoever will be entertained / paid by the university to the bidder (s).

12.0 Summary Rejection of tender:

12.1 The tenders not accompanied with Earnest Money Deposit shall be summarily rejected. Similarly, if the bidder proposes any alternation in or additions to the prescribed form of tender or decline to carry out any work of the tender document; or any conditions mentioned, etc., his tender is liable to be rejected.

13.0 Particular provisions

13.1 The University reserves the right to execute the work or reject the tender without assigning any reason or incurring any liability to the bidder.

13.2 The University has the power to make alteration in, omission from, addition of or substitution for the original specifications, drawings, designs, etc.

14.0 Amendment of tender document:

14.1 Before the deadline for submission of tender, the University may modify the tender document by issuing addenda.

14.2 Any addendum thus issued shall be a part of the tender document and shall be uploaded on the e-procurement website (www.govtprocurement.delhi.gov.in). Prospective bidders must visit the website before filling and submission of Tender Document for such information.

15.0 Validity of Tender:

Ninety days from the date of opening of **Technical Bid** of the tender. During this period no bidder shall be allowed to modify/withdraw his tender. In case of withdrawal, the EMD submitted by the bidder shall be forfeited and no claim shall be entertained on this regard.

16.0 Performance Guarantee:

16.1 The successful bidder shall be required to furnish a Performance Guarantee of 10% of the total tendered value. The Performance Guarantee should be valid up to 62 months after successful installation i.e. warranty + 02 months. The Performance Guarantee shall be accepted in the following form and shall be in favour of "Registrar, GGSIPU", payable at Delhi with a validity of months as under:-

- i. Fixed deposit receipt (FDR) of a nationalized bank (62 months validity)
- ii. Bank Guarantee (As per Annexure-F) (62 months validity)

16.2 Performance Guarantee will be refunded after completion of the warrantee period as per clause 16.1.

16.3 In case of non submission of Performance Guarantee within specified time, the earnest money will be forfeited and the University may consider to black list/de-bar the bidder.

16.4 In case a fixed deposit receipt/ Bank Guarantee of any bank is furnished by the bidder to the University as part of the Performance Guarantee and the Bank is unable to make payment against the said instrument. The loss caused thereby shall fall on the bidder and the bidder shall forthwith on demand furnish additional security to the University to make good the deficit.

17.0 Duration

The supply and installation of All in One Desktop Computers under this tender are required to be completed **within 30 days**.

18.0 Insurance

18.1 The bidder shall make his own arrangements towards safe and complete insurance, freight, state level permits etc. as applicable at the designated locations indicated by University in the Order.

19.0 Arbitration and Settlement of Disputes:

- 19.1 University and the bidder shall make every effort to resolve amicably by direct information negotiation by difference or dispute arising between them under or in connection with the University order.
- 19.2 If after thirty (30) days from the commencement of such informal negotiations, University and the bidder are unable to resolve amicably the dispute, either party may require that the dispute be referred for resolution to the formal mechanisms as specified hereunder:
- 19.2.1 Any dispute or differences whatsoever arising between the parties out of or relating to the manufacturing, meaning, scope, operation or effect of this contract or the validity or the breach thereof shall be settled by arbitration in accordance with the provisions of the Arbitration & Conciliation Act, 1996 and the award made in pursuance thereof shall be binding on the parties. The sole arbitrator shall be appointed by the Vice Chancellor, GGS Indraprastha University.
- 19.2.2 The performance under this contract shall not stop for any reason whatsoever during the said dispute/proceedings, unless the bidder is specifically directed by University to desist from working in this behalf.
- 19.2.3 The venue of arbitration shall be Delhi/ New Delhi. The language of proceedings shall be English. The Law governing the substantive issues between the parties shall be the Laws of India. All disputes are subject to the jurisdiction of the Delhi Courts only.
- 19.2.4 It is also a term of that if any fees are payable to the arbitrator, these shall be paid equally by both the parties. It is also a term of the contract that the arbitrator shall be deemed to have entered on the reference on the date he issues notice to both the parties calling them to submit their statement of claims and counter statement of claims.

20.0 Force Majeure For purpose of this Clause, Force Majeure shall mean fires, floods, natural disasters or other acts, that are unanticipated or unforeseeable, and not brought about at the instance of the party claiming to be affected by such event, or which, if anticipated or foreseeable, could not be avoided or provided for, and which has caused the non-performance or delay in performance, such as war, turmoil, strikes, sabotage, explosions, quarantine restriction beyond the control of either party. A party claiming Force Majeure shall exercise reasonable diligence to seek to overcome the Force Majeure event and to mitigate the effects thereof on the performance of its obligations under this Supply Order.

If a Force Majeure situation arises, the bidder shall promptly notify the University in writing of such conditions and the cause thereof. Unless otherwise directed by the University in writing, the bidder shall continue to perform its obligations under the Purchase Order as far as is reasonably practical, and shall seek all reasonable alternative means for performance not prevented by the Force Majeure event.

21.0 Terms and conditions:-

21.1 Experience Criteria: The Bidder or its OEM [(themselves or through reseller(s)] should have regularly, manufactured and supplied same or similar Category Products to any Central / State Govt. Organization / PSU / Public Listed Company for 3 years before the bid opening date. Copies of relevant contracts to be submitted along with bid in support of having supplied 50% quantity in one order during last 3 years. Bidder and OEM should be in business of Supply of Desktop/All in One Desktop Computers/ Laptops from Last minimum 5 Years (Relevant document should be submitted in this regard.)

21.2 Malicious Code Certificate: The seller should submit the following certificate with the bid:-

(a) This is to certify that the Hardware and the Software being offered, as part of the contract, does not contain Embedded Malicious code that would activate procedures to:-

(i) Inhibit the desires and designed function of the equipment. (ii) Cause physical damage to the user or equipment during the exploitation. (iii) Tap information resident or transient in the equipment/network.

(b) The firm will be considered to be in breach of the procurement contract, in case physical damage, loss of information or infringements related to copyright and Intellectual Property Right (IPRs) are caused due to activation of any such malicious code in embedded software.

21.3 OPTION CLAUSE: The Purchaser reserves the right to increase or decrease the quantity to be ordered up to 25 percent at the time of placement of contract. The purchaser also reserves the right to increase the ordered quantity by up to 25% of the contracted quantity during the currency of the contract at the contracted rates. Bidders are bound to accept the orders accordingly.

21.4 Scope of supply (Bid price to include all cost components): Supply Installation Testing and Commissioning of Goods.

21.5 IMPORTED PRODUCTS: In case of imported products, OEM or Authorized Seller of OEM should have a registered office in India to provide after sales service support in India. The certificate to this effect should be submitted.

21.6 Dedicated /toll Free Telephone No. for Service Support : BIDDER/OEM must have Dedicated/toll Free Telephone No. for Service Support.

21.7 Escalation Matrix For Service Support : Bidder/OEM must provide Escalation Matrix of Telephone Numbers for Service Support.

21.8 ISO 9001: The bidder must have ISO 9001 certification.

21.9 Timely Servicing / rectification of defects during warranty period: After having been notified of the defects / service requirement during warranty period, Seller has to complete the required Service / Rectification within One day time limit. If the Seller fails to complete service / rectification with defined time limit, a penalty of 0.5% of Unit Price of the product shall be charged as penalty for each week of delay from the seller. Seller can deposit the penalty with the Buyer directly else the Buyer shall have a right to recover all such penalty amount from the Performance Security (PBG). Cumulative Penalty cannot exceed more than 10% of the total contract value after which the Buyer shall have the right to get the service / rectification done from alternate sources at the risk and cost of the Seller besides forfeiture of PBG. Seller shall be liable to reimburse the cost of such service / rectification to the Buyer.

21.10 The award of work for purchase of “**All-in-one Computer**” under buyback option as per specifications will be decided on the basis of rates quoted by the bidders for All in one Desktop Computers.

21.11 Only all Indian companies (origin in India) are eligible for bidding. All-in-one Desktop Computer of origin in China would not be considered.

SECTION II
INFORMATION REGARDING TECHNICAL ELIGIBILITY
(Annexure A to F)

LETTER OF TRANSMITTAL

From:

To

The Registrar
GGSIU
Sector 16C, Dwarka,
Delhi

Sub: Submission of Tender Document “**Supply and installation of All in One Desktop Computers with Buy Back option for GGSIU University GGSIU Campus, Sector 16C, Dwarka, New Delhi**”.

Sir,

Having examined the details given in Tender document for the above work, I/we hereby submit the relevant information:-

1. I/we hereby certify that all the statement made and information supplied in the enclosed annexure / forms accompanying statement are true and correct.
2. I/we have furnished all information and details necessary for eligibility and have no further pertinent information to Supply & Installation.

Name & Signature(s) of Bidder(s) with seal

DECLARATION BY THE BIDDER

We _____ (Name of the Bidder) hereby represent that we have gone through and understood the Bidding Document (which in two parts) in Part-I (Commercial Section & Technical Section) and Part-II (Schedule of Quantities) and that our Bid has been prepared accordingly in compliance with the requirement stipulated in the said documents.

We are submitting a copy of Bidding Document marked “Original” as part of our Bid duly signed and stamped on each page in token of our acceptance. We undertake that Part-I and Part-II of the Bidding Document shall be deemed to form part of our bid and in the event of award of work to us, the same shall be considered for constitution of Contract Agreement. Further, we shall sign and stamp each page of this Part-I and Part-II as a token of Acceptance and as a part of the Contract in the event of award of Contract to us.

We further confirm that we have indicated prices in Schedule of Quantities and submitted in Price Bid in separately sealed envelope. We confirm that rate quoted by us includes price for all works/activities/supply etc. as mentioned in item description of the items in Schedule of Quantities.

SIGNATURE OF BIDDER : _____

NAME OF BIDDER : _____

COMPANY SEAL : _____

Note : This declaration should be signed by the Bidder’s representative who is signing the Bid.

COMPLIANCE TO BID REQUIREMENT

We hereby agree to fully comply with, abide by and accept without variation, deviation or reservation all technical, commercial and other conditions whatsoever of the Bidding Documents and Addendum to the Bidding Documents, if any, for subject work issued by GGSIPU.

We hereby further confirm that any terms and conditions if mentioned in our bid (Un-priced as well as Priced Part) shall not be recognized and shall be treated as null and void.

SIGNATURE OF BIDDER : _____

NAME OF BIDDER : _____

COMPANY SEAL : _____

DECLARATION BY THE BIDDER

We _____ (Name of the Bidder) hereby declare that the work for which we have quoted our price in the Financial Bid would not be an item used so far for demo/any other purposes and will be unused (brand new).

SIGNATURE OF BIDDER : _____

NAME OF BIDDER : _____

COMPANY SEAL : _____

Note: This declaration should be signed by the Bidder's representative who is signing the Bid.

ORGANISATION STRUCTURE

1. Name & Address of the Bidder :
2. Telephone No./Fax No./ e-mail :
3. Legal status of the Bidder (attach copies of original document defining the legal status)
 - a) An Individual
 - b) A proprietary firm
 - c) A firm in partnership
 - d) A limited company or Corporation
 - e) A Public Sector Undertaking
4. Particulars of registration with various Government Bodies (Attach attested Photo Copy)

Organization /Place of registration	Registration No
-------------------------------------	-----------------
5. A. PAN No. -----
B. GST No. -----
6. Names and Titles of Directors & Officers with designation to be concerned with this work. :
7. Name & Designation of individuals authorized to act for the organization:
(Pl attach power of attorney in favour of authorized representative duly signed by authorized signatory)
8. Has the Bidder ever required to suspend work for a period of more than six months continuously after you commenced the business? If so, give the name of the project and reasons of suspension of work. :
9. Has the Bidder, or any constituent partner in case of partnership firm, ever abandoned the awarded work before its completion? If so, give name of the project and reasons for abandonment. :
10. Has the Bidder, or any constituent partner in case of partnership firm, ever been debarred/ black listed for tendering in any organization at any time? If so, give details. :
11. Has the Bidder, or any constituent partner in case of partnership firm, ever been convicted by a court of law? If so, give details. :
13. Any other information considered necessary but not included above. :

(Stamp, Name & Signature of Bidder)

DETAILS OF ANNUAL TURNOVER

A. FINANCIAL DETAILS

Financial Years	Gross Annual Turnover (In Lakhs)
2018-2019	
2017-2018	
2016-2017	

B. Must be attested by the Chartered Accountant.

Signature & stamp by Chartered Accountant

(Stamp, Name & Signature of Bidder)

DETAILS OF SIMILAR WORK COMPLETE IN LAST 7 YEARS

S. No.	POSTAL ADDRESS OF CLIENT WITH CONTACT NUMBERS	STARTING DATE	SCHEDULED COMPLETION DATE	ACTUAL COMPLETION DATE	REASONS FOR DELAY, IF, ANY

(Stamp, Name & Signature of Bidder)

DECLARATION FOR FAIR BUSINESS BY THE BIDDER

This is to certify that We, M/s _____ in submission of this offer confirm that:-

- i) We have not made any misleading or false representation in the forms, statements and attachments in proof of the qualification requirements;
- ii) We do not have records of poor performance such as abandoning the work, not properly completing the contract, inordinate delays in completion, litigation history or financial failures etc.
- iii) Business has not been banned with us by any Central / State Government Department/ Public Sector Undertaking or Enterprise of Central / State Government.
- iv) We have submitted all the supporting documents and furnished the relevant details as per prescribed format.
- v) The information and documents submitted with the tender by us are correct and we are fully responsible for the correctness of the information and documents submitted by us.
- vi) We understood that in case of any statement/information/document furnished by us or to be furnished by us in connection with this offer is found to be incorrect or false, our EMD in full will be forfeited and business dealings will be banned.
- vii) We have not been blacklisted/debarred by any of the Government/Public Sector Agency in last three years.

SEAL, SIGNATURE & NAME OF THE BIDDER

Signing this document

**Form of Performance Guarantee
Bank Guarantee Bond**

1. In consideration of the GGSIPU (hereinafter called “The University”) having offered to accept the terms and conditions of the proposed agreement between ----- and ----- (hereinafter called “the said bidder(s)”) for the work ----- (hereinafter called “the said agreement”) having agreed to production of a irrevocable Bank Guarantee for Rs.----- (Rupees ----- only) as a security/guarantee from the bidder (s) for compliance of his obligations in accordance with the terms and condition in the said agreement.

We, ----- (indicate the name of the Bank) ----- (hereinafter referred as “the Bank”) hereby undertake to pay to the University an amount not exceeding Rs.----- (Rupees ----- only) on demand by the University.

2. We, -----(indicate the name of the Bank) do hereby undertake to pay the amounts due and payable under this guarantee without any demure, merely on a demand from the University stating that the amount claimed is required to meet the recoveries due or likely to be due from the said bidder (s). Any such demand made on the bank shall be conclusive as regards the amount due and payable by the bank under this Guarantee. However, our liability under this guarantee shall be restricted to an amount not exceeding Rs.----- (Rupees ----- only).
3. We, the said bank further undertake to pay the University any money so demanded notwithstanding any dispute or disputes raised by the bidder (s) in any suit or proceeding pending before any court or Tribunal relating thereto, our liability under this present being absolute and unequivocal. The payment so made by us under this bond shall be a valid discharge of our liability for payment there under and the bidder (s) shall have no claim against us for making such payment.
4. We, -----(indicate the name of the Bank) further agree that the guarantee herein contained shall remain in full force and effect during the period that would be taken for the performance of the said agreement and that it shall continue to be enforceable till all the dues of the University under or by virtue of the said agreement have been fully paid and its claims satisfied or discharged or till Project-in-Charge on behalf of the University certified that the terms and conditions of the said agreement have been fully and properly carried out by the said bidder (s) and accordingly discharges this guarantee.
5. We, -----(indicate the name of the Bank) further agree with the University that the University shall have the fullest liberty without our consent and without affecting in any manner our obligation hereunder to vary any of the terms and conditions of the said agreement or to extend time of performance by the said bidder (s) from time to time or to postpone for any time or from time to time any of the powers exercisable by the University against the said bidder (s) and to forbear or enforce any of the terms and conditions relating to the said agreement and we shall not be relieved from our liability by reason of any such variation, or extension being granted to the said bidder (s) or for any forbearance, act of omission on the part of the University or any indulgence by the University to the said bidder (s) or by any such matter or thing whatsoever which under the law relating to sureties would, but for this provision, have effect of so relieving us.
6. This guarantee will not be discharged due to the change in the constitution of the Bank or the bidder (s).
7. We, -----(indicate the name of the Bank) lastly undertake not to revoke this guarantee except with the previous consent of the University in writing.
8. This guarantee shall be valid upto ----- unless extended on demand by the University. Notwithstanding anything mentioned above, our liability against this guarantee is restricted to Rs.----- (Rupees ----- only) and unless a claim in writing is lodged with us within six months of the date of expiry or the extended date of expiry of this guarantee all our liabilities under this guarantee shall stand discharged.

Dated the ----- day of ----- for ----- (indicate the name of the Bank)

SECTION III

TECHNICAL SPECIFICATIONS “SUPPLY AND INSTALLATION OF ALL IN ONE DESKTOP COMPUTERS WITH BUY BACK OPTION FOR GGSIP UNIVERSITY, GGSIPU CAMPUS, SECTOR 16C, DWARKA, NEW DELHI”

(A) Technical Specifications for All in One Desktop Computer

S. No.	Parameter	Specifications Required	Compliance
1.	Form Factor	All-in-One with TPM 2.0 security chip	
2.	Operating System	Microsoft Windows 10 Professional 64 bit along with Recovery Media	
3.	Processor	Intel® Core i7-9700T Up to 4.3 GHz, 12 MB cache, 8 cores or higher	
4.	Chipset	Intel Q370 Chipset	
5.	Motherboard	Motherboard make from the same OEM (OEM Logo sticker in the motherboard will not be accepted)	
6.	Memory	8 GB DDR IV 2666 MHz or higher (upgradeable up to minimum 32 GB DDRIV 2666 MHz) with minimum 2 DIMM slots.	
7.	Graphics	Integrated UHD Graphics	
8.	Hard Drive	128 GB PCIe NVMe ,1 TB GB SATA 7200 RPM	
9.	Optical Drive	8X DVD RW	
10.	Wireless Communication	integrated wireless	
11.	Monitor	20 inch or higher with minimum resolution of 1600X900 or better with 1 MP HD webcam or better	
12.	Keyboard	104 Keys or higher keyboard same OEM	
13.	Mouse	OEM Optical Scroll Mouse Same OEM	
14.	Ports	All-in-One with TPM 2.0 security chip	
15.	Minimum Required ports	USB 3.1 or higher	
16.	Power cable	Required power cable for connecting PC to the existing UPS.	
17.	LAN	Integrated Gigabit Ethernet LAN 10/100/1000 (RJ45)	
18.	Power Supply	Internal/External adaptor based PSU with minimum 88% energy efficiency or better	
19.	Certification	1)FCC/UL OR EQUIVALENT Certification for AIO	
		2) Energy Star compliant, EPEAT INDIA REGISTERED, ROHS.	
		3) Windows 10 Certifications	
		4) TCO Certified	
		5) ISO 9001,14001,20001,27001 FOR OEM	
20.	product details	Quoted product should be available in public domain	
21.	Driver support	Drivers for the quoted product should be freely available in OEM website	
22.	Comprehensive Warranty	5 year on site with warranty details should be available on OEM website for supplier service tag/system serial nos.	
23.	OEM Authorization	Bid Specific Manufacturer’s Authorization Form required in Case of Bidder is Reseller with OEM’s Warranty declaration	

Annexure-H

SECTION IV

FINANCIAL BID

SUPPLY AND INSTALLATION OF ALL IN ONE DESKTOP COMPUTERS

WITH BUY BACK OPTION

FOR GGSIP UNIVERSITY CAMPUS, SECTOR 16C, DWARKA, NEW DELHI

Name of the Vendor :

<u>Financial Bid</u>						
S.No.	Item Description	Qty.	Unit Price	GST %	Total Amount without GST	Total Amount with GST
A	Supply & Installation of All in One Desktop Computers (As per Annexure 'G' Section III)	620				
B	other Charges if any					
	Total (A+B)					
C	Buy Back Price	425				
	Total (A+B-C)					

Amount in Words:-

SEAL, SIGNATURE & NAME OF THE BIDDER

Annexure-I

List of Available Desktops (425 nos.) for Buy Back

S.No.	Serial No. of Desktop Computer	Year of Purchase	Manufacturer details
1	L9D6377	27/07/2006	IBM
2	L9B2701	10/2/2007	IBM
3	L9AF306	2/10/2007	IBM
4	L9AF297	2/10/2007	IBM
5	29R7077	6/29/2006	IBM
6	2FNC755	23/01/2003	IBM
7	L9A6871	10/3/2006	IBM
8	L96A709	7/8/2005	IBM
9	L9AF584	2/10/2007	IBM
10	2FNG395	23/01/2003	IBM
11	L9V0200	29/06/2006	IBM
12	L9AF191	2/10/2007	IBM
13	L9AF548	2/10/2007	IBM
14	L9B0224	6/29/2006	IBM
15	L9A2327	10/3/2006	IBM
16	L987409	1/9/2009	IBM
17	L9V4285	2/10/2007	IBM
18	L9V4269	2/10/2007	IBM
19	L9V6411	2/10/2007	IBM
20	L9V6398	2/10/2007	IBM
21	L9V6404	2/10/2007	IBM
22	L9V0174	6/29/2006	IBM
23	L9V0198	2/10/2007	IBM
24	2FND367	1/23/2003	IBM
25	L9AF287	2/10/2007	IBM
26	L9V0203	6/29/2006	IBM
27	L9V0209	2/10/2007	IBM
28	L9V2678	2/10/2007	IBM
29	L9V0185	6/29/2006	IBM
30	L9AF863	7/8/2005	IBM
31	L9V6389	2/10/2007	IBM
32	L9V6412	2/10/2007	IBM
33	L9V6396	2/10/2007	IBM
34	L9V0162	6/29/2006	IBM
35	L9V0191	6/29/2006	IBM
36	2FZ9908	10/16/2008	IBM
37	L9V4278	2/10/2007	IBM
38	L9AF317	2/10/2007	IBM

S.No.	Serial No. of Desktop Computer	Year of Purchase	Manufacturer details
39	L9V4264	2/10/2007	IBM
40	L9V0193	2/10/2007	IBM
41	L9V4271	2/10/2007	IBM
42	L9V0161	6/29/2006	IBM
43	L9V6392	2/10/2007	IBM
44	L9AF501	2/10/2007	IBM
45	L9A5045	2/20/2007	IBM
46	L9V6391	2/10/2007	IBM
47	L9V4279	2/10/2007	IBM
48	L9V0224	2/20/2007	IBM
49	L9V0200	6/29/2006	IBM
50	L9V0004	6/29/2006	IBM
51	L9V0206	7/27/2006	IBM
52	L9AF404	2/10/2007	IBM
53	L9B6386	2/10/2007	IBM
54	L9B0188	7/27/2006	IBM
55	L9B4265	2/20/2007	IBM
56	L9B4278	2/20/2007	IBM
57	L9AF203	2/10/2007	IBM
58	L9A6905	10/3/2006	IBM
59	L9AF295	2/10/2007	IBM
60	2FWF615	1/23/2003	IBM
61	L9B6408	2/20/2007	IBM
62	2FZ9870	20/09/2006	IBM
63	L9AF936	2/20/2007	IBM
64	L9B0217	7/27/2006	IBM
65	L9B0199	7/27/2006	IBM
66	L9AF334	2/20/2007	IBM
67	2FWH778	1/23/2003	IBM
68	L9A8802	2/20/2007	IBM
69	L9B6386	2/20/2007	IBM
70	L9B6378	2/20/2007	IBM
71	L9AF208	2/20/2007	IBM
72	L9B6385	2/20/2007	IBM
73	L9AF556	2/20/2007	IBM
74	L9B4828	2/20/2007	IBM
75	L9B6388	2/20/2007	IBM
76	L9B4275	2/20/2007	IBM
77	L9AF520	2/20/2007	IBM
78	L9B0014	7/27/2006	IBM
79	L9AF257	2/20/2007	IBM
80	L9B6375	2/20/2007	IBM
81	L9AF521	2/20/2007	IBM
82	2FWC373	10/3/2006	IBM

S.No.	Serial No. of Desktop Computer	Year of Purchase	Manufacturer details
83	L9A2456	28/1/2003	IBM
84	2FGW083	27/07/2006	IBM
85	L974765	29/12/2006	IBM
86	L9B636	5/9/2008	IBM
87	L9B0218	27/07/2006	IBM
88	L9A8813	29/12/2006	IBM
89	2FPAMG2	29/06/2008	IBM
90	L9B0217	27/07/2006	IBM
91	68-83T06	9/26/2008	IBM
92	L9A6941	2/20/2007	IBM
93	2FND352	1/23/2003	IBM
94	L9A2195	29/06/2008	IBM
95	L9B0216	29/06/2008	IBM
96	L9B0159	7/27/2006	IBM
97	2FPAMP7	29/06/2008	IBM
98	2FPAMX0	29/06/2008	IBM
99	2FPAMZ5	29/06/2008	IBM
100	2FND397	1/23/2003	IBM
101	L9AF288	2/20/2007	IBM
102	L9AF182	2/20/2007	IBM
103	L9B6405	2/20/2007	IBM
104	L9AF328	2/20/2007	IBM
105	2FKPK35	2/20/2007	IBM
106	2FKPK54	2/20/2007	IBM
107	2FN0353	1/23/2003	IBM
108	L9B2679	2/20/2007	IBM
109	L9B6390	20/2/2007	IBM
110	L9AA288	20/2/2007	IBM
111	41A7877ZVJICW67J171	29/12/2006	IBM
112	2FKPK65	29/12/2006	IBM
113	2FWC333	1/23/2003	IBM
114	L9AF195	2/20/2007	IBM
115	2FPAMT2	29/06/2008	IBM
116	L9AF220	2/20/2007	IBM
117	L9A5081	27/07/2009	IBM
118	2FRDFG9	9/1/2009	IBM
119	L9B0182	7/27/2006	IBM
120	L9B0183	7/27/2006	IBM
121	L9AA752	12/2/2004	IBM
122	2FWF616	1/23/2003	IBM
123	L9A211	7/8/2005	IBM
124	2FKTK83	1/23/2003	IBM
125	L9B0223	7/27/2006	IBM
126	L9B4576	2/20/2007	IBM

S.No.	Serial No. of Desktop Computer	Year of Purchase	Manufacturer details
127	L9B4270	2/20/2007	IBM
128	2FZ9905	7/8/2005	IBM
129	2FPANAZ		IBM
130	2FWFM80	7/8/2005	IBM
131	L9AA579	9/1/2009	IBM
132	L9B0195	9/1/2009	IBM
133	L9AF535	2/20/2007	IBM
134	2FWT355	1/23/2003	IBM
135	L9A6960	1/23/2003	IBM
136	L9AF181	2/20/2007	IBM
137	2FKTK64	7/8/2005	IBM
138	L9AF174	2/20/2007	IBM
139	L9B6B79	2/20/2007	IBM
140	L9B4273	2/20/2007	IBM
141	L9AF170	2/20/2007	IBM
142	L9AA706	2/20/2007	IBM
143	L9B4758	2/20/2007	IBM
144	L9AF408	2/20/2007	IBM
145	L9AA724	7/8/2005	IBM
146	2FPAMZ9	27/07/2009	IBM
147	L9AF187	2/20/2007	IBM
148	2FGW082	27/07/2009	IBM
149	L9AF301	2/20/2007	IBM
150	L9BZ699	2/20/2007	IBM
151	L9AF554	2/20/2007	IBM
152	L9AF325	2/20/2007	IBM
153	L9AF204	2/20/2007	IBM
154	L9AF494	2/20/2007	IBM
155	L9AF267	2/20/2007	IBM
156	L9B4284	31/03/2010	IBM
157	L9B4267	9/26/2008	IBM
158	L936679	9/26/2008	IBM
159	L9B6399	9/26/2008	IBM
160	L9B6406	12/5/2009	IBM
161	L936651	12/5/2009	IBM
162	L9AF231	12/5/2009	IBM
163	L9AF210	12/5/2009	IBM
164	L9AF188	12/5/2009	IBM
165	L9A2004	7/8/2005	IBM
166	L9B6380	29/12/2006	IBM
167	L9AF488	29/12/2006	IBM
168	L9AF908	16/10/2008	IBM
169	L9A8815	10/10/2008	IBM
170	L9A6667	29/12/2006	IBM

S.No.	Serial No. of Desktop Computer	Year of Purchase	Manufacturer details
171	L9B2703	29/12/2006	IBM
172	L9AF323	25/11/2004	IBM
173	L9AF242	25/11/2004	IBM
174	L9B4276	25/11/2004	IBM
175	L936624	29/12/2006	IBM
176	L9AF326	25/11/2004	IBM
177	L9A2178	25/11/2004	IBM
178	L9AF340	25/11/2004	IBM
179	L9A8810	7/8/2005	IBM
180	L9A6838	12/2/2004	IBM
181	2FPAMK2	7/27/2006	IBM
182	2FWFN12	25/11/2004	IBM
183	2FPAMB7	1/28/2003	IBM
184	2FPPK72	31/07/2007	IBM
185	2FWFN03	25/11/2004	IBM
186	2FZ-9880	10/27/2005	IBM
187	L9B2700	9/26/2008	IBM
188	BN2Y001	9/26/2008	IBM
189	2FNPAMM4	25/11/2004	IBM
190	6A-97CC3	26/09/2008	IBM
191	L9A6845	12/2/2004	IBM
192	L9A8812	29/12/2006	IBM
193	L9A6852	12/2/2004	IBM
194	L9B0194	7/27/2006	IBM
195	2FGW030	25/11/2004	IBM
196	68-83F91	9/26/2008	IBM
197	2FGW030	25/11/2004	IBM
198	L9A6837	29/12/2006	IBM
199	68-83F58	9/26/2008	IBM
200	BNZK7	9/26/2008	IBM
201	2FZ9859	25/11/2004	IBM
202	L9B0220	7/27/2006	IBM
203	L9A6969	25/11/2004	IBM
204	2FZ9928	7/8/2005	IBM
205	2FND359	1/23/2003	IBM
206	2FGW059	29/12/2006	IBM
207	2FKTXC6	9/20/2006	IBM
208	68-97CMHA	9/26/2008	IBM
209	BN2KZLA	9/26/2008	IBM
210	68-83G27	9/26/2008	IBM
211	L9A6954	7/8/2005	IBM
212	2FWF624	29/12/2006	IBM
213	2FKKA25	29/12/2006	IBM
214	6063A1185713	10/19/2006	HCL

S.No.	Serial No. of Desktop Computer	Year of Purchase	Manufacturer details
215	6063A1181873	10/19/2006	HCL
216	6063A1185744	10/19/2006	HCL
217	6063A1185717	10/19/2006	HCL
218	6063A1185710	10/19/2006	HCL
219	B063A1186281	10/19/2006	HCL
220	6063A1185714	10/19/2006	HCL
221	B063A1186269	7/25/2006	HCL
222	B063A1186272	7/25/2006	HCL
223	6063A1185711	10/19/2006	HCL
224	6063A1185712	10/19/2006	HCL
225	6063A1181876	10/19/2006	HCL
226	6063A1181869	10/19/2006	HCL
227	6063A1181878	10/19/2006	HCL
228	B063A1186288	7/25/2006	HCL
229	6063A1185743	10/19/2006	HCL
230	6063A1185742	10/19/2006	HCL
231	B063A1186286	7/25/2006	HCL
232	B063A1186274	7/25/2006	HCL
233	6063A1181875	10/19/2006	HCL
234	6063A1181872	10/19/2006	HCL
235	B063A1186282	7/25/2006	HCL
236	B063A1186284	7/25/2006	HCL
237	B063A1186283	7/25/2006	HCL
238	B063A1186270	7/25/2006	HCL
239	6063A1181871	10/19/2006	HCL
240	B063A1186289	7/25/2006	HCL
241	B063A1186285	7/25/2006	HCL
242	B063A1186277	7/25/2006	HCL
243	B063A1186275	7/25/2006	HCL
244	6063A1181877	10/19/2006	HCL
245	INA7410DLF	7/16/2007	HP
246	INAI743064J	7/16/2007	HP
247	INI63703K8	8/13/2007	HP
248	INI74700YD	3/20/2008	HP
249	INA7410DLC	12/31/2007	HP
250	INA147XFVS	3/15/2007	HP
251	INA8080VMP	3/20/2008	HP
252	INA818025P	8/21/2007	HP
253	INA8080VL6	3/20/2008	HP
254	INI6450507	6/29/2007	HP
255	INA7410DLH	12/31/2007	HP
256	INA809099P	3/20/2008	HP
257	INA8080BJR	3/20/2008	HP
258	INI64504XL	2/21/2008	HP

S.No.	Serial No. of Desktop Computer	Year of Purchase	Manufacturer details
259	INI71509HX	3/30/2007	HP
260	SGH7130L7J	3/21/2008	HP
261	INA7410DLD	12/31/2007	HP
262	INI728042Q	8/21/2007	HP
263	INI709NZV	6/29/2007	HP
264	INI74700ZO	6/29/2007	HP
265	SGH7420J7J	3/20/2008	HP
266	INA8290CP6	6/29/2007	HP
267	INA8290FIY	6/29/2007	HP
268	SGH7420J96	3/20/2008	HP
269	INI70305QY	8/21/2007	HP
270	SGH7420J7V	3/20/2008	HP
271	INA94901PT	3/25/2008	HP
272	INA8110GS4	7/30/2007	HP
273	INA7130GBZ	7/30/2007	HP
274	INA8110GS7	4/10/2008	HP
275	INI64504V8	6/29/2007	HP
276	INA8080BMW	3/25/2008	HP
277	INA8290C8P	3/8/2007	HP
278	INI7120JTP	7/16/2007	HP
279	INI64504YH	7/30/2007	HP
280	INA8080DL8	3/20/2008	HP
281	INA82906CR	3/25/2008	HP
282	INA74700JT	7/30/2007	HP
283	SGH7420J7W	3/20/2008	HP
284	INA8290CCY	6/29/2007	HP
285	INI651025Q	3/25/2008	HP
286	INI3290219	12/31/2007	HP
287	INA8150CNF	5/10/2008	HP
288	INI71401C3	8/13/2007	HP
289	INI71607LY	6/29/2007	HP
290	INI70602S7	3/25/2008	HP
291	INA74700MW	6/29/2007	HP
292	INA81026D	7/10/2007	HP
293	INA74700FS	7/16/2007	HP
294	INA82703PS	3/8/2007	HP
295	INA8290C75	3/8/2007	HP
296	INI64504ZZ	6/29/2007	HP
297	INA8290C90	3/8/2007	HP
298	INI60107V2	7/30/2007	HP
299	INA8080BKN	3/30/2008	HP
300	AWP07GT71775518912SE	12/22/2011	ACER
301	AWP04GV0195519028SE	12/22/2011	ACER
302	AWP07GT71775518909SE	12/22/2011	ACER

S.No.	Serial No. of Desktop Computer	Year of Purchase	Manufacturer details
303	AWP04GV0195519056SE	12/22/2011	ACER
304	AW76GG03544506712SE	12/22/2011	ACER
305	AWP04GV0195519014SE	12/22/2011	ACER
306	AWP04GV0195519047SE	12/22/2011	ACER
307	AWP07GT71775518913SE	12/22/2011	ACER
308	AWP09GT1807042791SE	12/22/2011	ACER
309	AWP07GT1775518884SE	12/22/2011	ACER
310	AWP04GV0195519000SE	12/22/2011	ACER
311	MDI406A01014	12/22/2011	ACER
312	AWP07GT1775518888SE	12/22/2011	ACER
313	AWP04GV0195519026SE	12/22/2011	ACER
314	AWP04GV0195519031SE	12/22/2011	ACER
315	AWP04GV0195519037SE	12/22/2011	ACER
316	AWP04GV0195519059SE	12/22/2011	ACER
317	AWP04GV0195519062SE	12/22/2011	ACER
318	AWP07GT1775518914SE	12/22/2011	ACER
319	AWP07GT1775518917SE	12/22/2011	ACER
320	AWP04GV0195519041SE	12/22/2011	ACER
321	AWP04GV0195519017SE	12/22/2011	ACER
322	AWP04GV0195518997SE	12/22/2011	ACER
323	AWP07GT1775518903SE	12/22/2011	ACER
324	AWP04GV0195519008SE	12/22/2011	ACER
325	AWP04GV0195519007SE	12/22/2011	ACER
326	AWP04GV0195519021SE	12/22/2011	ACER
327	AWP04GV0195519025SE	12/22/2011	ACER
328	AWP07GT1775518895SE	12/22/2011	ACER
329	AWP04GV019551902SE	12/22/2011	ACER
330	AWP04GV0195519023SE	12/22/2011	ACER
331	AWP07GT1775518924SE	12/22/2011	ACER
332	AWP04GV0195519027SE	12/22/2011	ACER
333	AWP07GT1775518904SE	12/22/2011	ACER
334	AWP04GV0195518996SE	12/22/2011	ACER
335	AWP04GV0195519006SE	12/22/2011	ACER
336	AWP04GV0195519030SE	12/22/2011	ACER
337	AWP04GV0195519005SE	12/22/2011	ACER
338	AWP07GT1775518927SE	12/22/2011	ACER
339	AWP07GT1775518899SE	12/22/2011	ACER
340	AWP04GV0195519022SE	12/22/2011	ACER
341	AWP04GV0195519069SE	12/22/2011	ACER
342	AWP04GV0195519029SE	12/22/2011	ACER
343	AWP04GV0195519039SE	12/22/2011	ACER
344	AWP07GT1775518915SE	12/22/2011	ACER
345	AWP04GV0195519001SE	12/22/2011	ACER
346	AWP04GV0195519043SE	12/22/2011	ACER

S.No.	Serial No. of Desktop Computer	Year of Purchase	Manufacturer details
347	AWP04GV0195518998SE	12/22/2011	ACER
348	AWP07GT1775518901SE	12/22/2011	ACER
349	U286650	12/22/2011	ACER
350	AWP07GT1775518916SE	12/22/2011	ACER
351	AWP04GV0195519002SE	12/22/2011	ACER
352	AWP04GV0195519051SE	12/22/2011	ACER
353	UZ88627	12/22/2011	ACER
354	AWP04GV0195519003SE	12/22/2011	ACER
355	AWP04GV0195519033SE	12/22/2011	ACER
356	AWP04GV0195519020SE	12/22/2011	ACER
357	AWP07GT1775518893SE	12/22/2011	ACER
358	AWP07GT1775518897SE	12/22/2011	ACER
359	AWP04GV0195519009SE	12/22/2011	ACER
360	AWP04GV0195519015SE	12/22/2011	ACER
361	AWP04GV0195519042SE	12/22/2011	ACER
362	AWP04GV0195519061SE	12/22/2011	ACER
363	AWP04GV0195519057SE	12/22/2011	ACER
364	AWP04GV0195519040SE	12/22/2011	ACER
365	AWP04GV0195519011SE	12/22/2011	ACER
366	AWP04GV0195519044SE	12/22/2011	ACER
367	AWP07GT1775518900SE	12/22/2011	ACER
368	AWP07GT1775518886SE	12/22/2011	ACER
369	AWP07GT1775518926SE	12/22/2011	ACER
370	AWP07GT1775518906SE	12/22/2011	ACER
371	AWP04GV0195519064SE	12/22/2011	ACER
372	9138A0100501200150JSE	12/22/2011	ACER
373	AWP07GT1775518892SE	12/22/2011	ACER
374	9138A0100502100233JSE	12/22/2011	ACER
375	AWPO9GT1807042789SE	12/22/2011	ACER
376	3872B700	12/22/2011	ACER
377	AWPO9GT1807042799SE	12/22/2011	ACER
378	3872B700	12/22/2011	ACER
379	AWPO9GT1807042796SE	12/22/2011	ACER
380	AWPO9GT1807042795SE	12/22/2011	ACER
381	9138A0100502100280JSE	12/22/2011	ACER
382	AWP04GV0195519058SE	12/22/2011	ACER
383	9138A0100502100216JSE	12/22/2011	ACER
384	AWP04GV0195519052SE	12/22/2011	ACER
385	AW76GG0V54506711SE	12/22/2011	ACER
386	COXPP01012	12/22/2011	ACER
387	AWPO9GT1807042794SE	12/22/2011	ACER
388	AWP07GT1775518925SE	12/22/2011	ACER
389	AWP04GV0195519068SE	12/22/2011	ACER
390	AWP04GV0195519054SE	12/22/2011	ACER

S.No.	Serial No. of Desktop Computer	Year of Purchase	Manufacturer details
391	AWP04GV0195519045SE	12/22/2011	ACER
392	AWP04GV0195519065SE	12/22/2011	ACER
393	AWP07GT1775518907SE	12/22/2011	ACER
394	AWP04GV0195519035SE	12/22/2011	ACER
395	AWP07GT1775518931SE	12/22/2011	ACER
396	AWP04GV0195519063SE	12/22/2011	ACER
397	AWP04GV0195519013SE	12/22/2011	ACER
398	AWP04GV0195519010SE	12/22/2011	ACER
399	AWP04GV0195519019SE	12/22/2011	ACER
400	AWP04GV0195519070SE	12/22/2011	ACER
401	AWP04GV0195519050SE	12/22/2011	ACER
402	AWP04GV0195519055SE	12/22/2011	ACER
403	9138A0100501200022J	12/22/2011	ACER
404	AWP07GT1775518885SE	12/22/2011	ACER
405	AWP04GV0195518999SE	12/22/2011	ACER
406	AWP04GV0195519016SE	12/22/2011	ACER
407	08IATE57900154	12/26/2008	WIPRO
408	08IATE57901330	12/26/2008	WIPRO
409	08IATE57900124	12/26/2008	WIPRO
410	08IATE57900123	12/26/2008	WIPRO
411	08IATE57900198	12/26/2008	WIPRO
412	08IATE57900192	12/26/2008	WIPRO
413	08IATE57900142	12/26/2008	WIPRO
414	28760000112247113AK	12/31/2007	HP
415	080069108358	12/31/2007	HP
416	28760000112247112AK	12/31/2007	HP
417	28760000112247114AK	12/31/2007	HP
418	0800691075C7	12/31/2007	HP
419	080069107577	12/31/2007	HP
420	28760000112247114AK	12/29/2006	HP
421	28760000112247114AK	12/29/2006	HP
422	28760000112247114AK	12/29/2006	HP
423	080069108359	12/29/2006	HP
424	28760000112247116AK	12/29/2006	HP
425	0800691075C8	01/31/2007	HP