



Guru Gobind Singh Indraprastha University

Sector 16-C, Dwarka, New Delhi-110078, Website: www.ipu.ac.in

EXAMINATION DIVISION

Ref. No.: GGSIPU/Exam/Conduct/2020/

Dated: 12-09-2020

To,
All the Principals/Directors/Deans

Sub: Request for sparing atleast 02 faculties for performing the duties of University Representatives(URs) in the forthcoming End Term Examination during September 2020.

Sir/Madam,

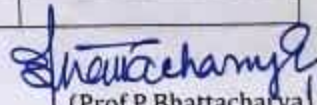
As you are aware that University is in the process of conducting End Term Examination in the month of September 2020 and proposed datesheets have also been uploaded on the University website.

In order to carry out the conduct of Examination in a smooth manner URs will be deployed by the University at various designated Examination Centres.

Therefore, it is requested that every affiliated Institute shall mandatorily spare atleast 02 regular faculties for this purpose and these faculties should be instructed to mandatorily report to the Designated Examination Centre and should be categorically informed that non reporting should be treated as dereliction of duty attracting penal/disciplinary proceedings.

The Institute should forward particulars in the following format on both the Emails : examconduct2@gmail.com & coe@ipu.ac.in latest by Monday, 14th September, 2020, 5:00 PM.

S.No	Name of the Faculty	Designation	Mobile Nos.	Email Id.


(Prof.P.Bhattacharya) 12/09/20
Controller of Examination, (I/C)

Copy to :-

1. All Dean of USS.
2. All Director/Principal of Affiliated Institute.
3. In-charge, UITS for uploading on University website.
4. Guard File.