



Guru Gobind Singh Indraprastha University
Sec 16 C Dwarka New Delhi 110078

F. No. IPU/Admissions/Counselling/2020-21/M.Voc. / 1177

Dated: 02/02/2021

NOTIFICATION

Schedule of 2nd Counselling / Admission 2020-21
Master of Vocation (Automobile) Programme, CET Code-189

Venue of Counselling: Guru Gobind Singh Indraprastha University
Sector 16 C, Dwarka, New Delhi -110078,

1. The Counselling for Programme **Master of Vocation (Automobile) (CET Code-189)** will be held in two phase, i.e 1st Phase (Verification of documents) and 2nd Phase (for allotment of seats). The candidate must read the schedule for both the phases to ensure their presence for both.
2. (i) All the candidates who have registered in GGSIP University and have not reported for verification of document on 19.01.2021 shall have to report in person for admission in Master of Vocation (Automobile) (CET Code-189) programme and they have to follow the Schedule for Allotment of Seats.

(ii) All the registered candidates in programme **Master of Vocation (Automobile) (CET Code-189)**, shall have to report in person for Verification of documents and Allotment of Seats at the venue, on the date and time mentioned below:

(iii) Merit list will be displayed before allotment of seats at the counselling venue.

Verification of Documents for preparation of Merit

Date	Category of Candidates	Time
09.02.2021 (Tuesday)	All the candidates who have registered in GGSIP University for seeking admission against seats reserved for 'All Categories (SC/ ST/ PWD/ DEFENCE/ GENERAL/ EWS)'	10:00 a.m. to 11:30 a.m.

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Allotment of Seats after declaration of merit

Date	Category of Candidates	Time
09.02.2021 (Tuesday)	All verified candidates seeking admission against seats reserved for Delhi Region 'SC/ ST/ PWD/ DEFENCE/ EWS' from Rank 01 onwards	12:00 noon
	All verified candidates seeking admission against seats reserved for Outside Delhi Region 'SC/ ST/ PWD/ DEFENCE/ EWS' from Rank 01 onwards	01:30 pm
	All verified candidates seeking admission against seats reserved for Delhi General Category from Rank 01 onwards	02:00 pm
	All verified candidates seeking admission against seats reserved for Outside Delhi General Category from Rank 01 onwards	03:00 pm
	Open House Counselling for all verified candidates seeking admission against seats reserved as per Rank 1 onwards, irrespective of their region (Subject to availability of seats)	03:30 pm

- A candidate belonging to any sub-category is also eligible to secure admission in General / Unreserved Category of his/her respective Region, purely on the merit.
- The conversion of seats reserved for SC, ST etc. to General Category shall be done only after the completion of last counselling for the reserved categories and no such conversion will be allowed during the 1st counselling. However, while converting the seats, any unfilled seat(s) reserved for ST Category will be offered to SC Category and vice versa and only after that the conversion of the reserved category seats shall be effected.

- Allotment of Seats will stop as and when the seats get filled up.

3. **Seat Allocation in Delhi and Outside Delhi Region**

For clarification on Region i.e. Delhi or Outside Delhi, candidates may please refer to the Chapter 5: 'Seat Allocation', Part-A, Admission Brochure 2020-21.

4. **Reservation Policy**

Candidates shall please refer to the Chapter 6 : 'Reservation Policy', Part-A, Admission Brochure 2020-21 and as notification issued by the GGSIP University from time to time in this regard.



5. **Eligibility Criteria for Programmes Master of Vocation (Automobile), CET Code-189**

1. Bachelor of Vocation (Mechanical / Production / Tool and Die /Refrigeration & Airconditioning) or equivalent.
2. AMIE (Mechanical) or equivalent.
3. Bachelor of Science (Physical Science) with Physics, Chemistry and Mathematics, or Bachelor of Science (Hons). In Physics or Chemistry or Mathematics; or equivalent.
4. Bachelor of Technology / Engineering (Mechanical / Automobile / Mechanical & Automation Engg. / Production) or equivalent.
5. 3 years Diploma in Automobile / Mechanical / Production engineering or equivalent followed or preceded by any Graduation level Degree. The two degrees need to be done independently in a sequential manner.
(Merit shall be on Diploma marks).

6. **Documents Required for Verification and Allotment of Seats:**

- a) Bank Draft(s) of Rs. 38,500/- (Including Rs. 1,000/- Counselling Processing Fee (one time non-refundable) in favour of Registrar, Guru Gobind Singh Indraprastha University, payable at Delhi. The candidate will write his/her name, date of admission, phone, address, mobile no., name of the programme, CET Rank and CET Roll Number on the back of the Bank Draft(s). The candidates who will take the admission in M.Voc. (Automobile) programme on the stipulated date and time as per counselling Schedule, **have to submit the balance fee as applicable at the time of reporting to their respective allotted college.**
- b) Four passport sized photographs (same as that in admit card)
- c) CET Registration details (Photocopy and Original)
- d) Copy of Admission verification form (Copy of Admission verification form as per Appendix 4A in Part E of Admission Brochure 2020-21).
- e) Proof of date of birth (Secondary School Mark-sheet & Certificate) (**Original and Photocopy**)
- f) **Mark-sheets / Certificates of qualifying examination:**
The candidate will be required to bring the Original certificates / Mark-sheets of all the **year wise or semester wise** in original along with photocopy of Certificates / Mark-sheets of qualifying examination.
- g) **For Distance / Open Learning Cases:**
In case of students who have passed the qualifying examination through distance / open education system of any recognized University / Board / Institution, the necessary documentary evidence related to location of his / her study centre i.e. study centre proof, certificate from the University imparting open / distance education certifying the location of the study centre to be submitted.
- h) **Physical Fitness Certificate:**
All the students shall be required to submit a Medical Certificate indicating fitness from a Registered Medical Practitioner as per format given in **Performa of Medical Certificate in given in Part-E in Admission Brochure 2020-21 (As per Appendix 6).**

i). **Reserved Category Certificate:**

All reservation category candidates who are seeking admission in reserved category in SC / ST / UR&EWS / DEF / PWD must bring their reservation certificate in original along with the self attested photocopy of the certificate for claiming seat against the reserved category. The Defence Category candidates, in addition, shall also bring Appendix 1 duly completed. The Appendices are available in Part E of Admission Brochure 2020-21.

j). **Conduct and Character Certificate** in original from the Head of the Institution from where the qualifying examination has been passed or from Gazetted officer in Original, **not more than 06 (six) months old.**

k). Application regarding age or any other relaxation with necessary approval (if necessary).

l). The candidate claiming reservation against UR&EWS category must produce certificate issued by the Competent Authority at the time of verification of documents and allotment of seat.

7. **Seat Matrix**

M.Voc. (Automobile) programme will be offered in Pusa Institute of Technology for the Academic Session 2020-21. The seat matrix will be provided at the time of Counselling/Admission.

Note

1. The students, who have been admitted during 1st counselling, in any category, will not be allowed to change their category in the subsequent counselling.

8. **Instructions to be followed at the time of 2nd counseling 2020-21**

a) The students, who have been admitted during 1st counseling in any category, will not be allowed to change their category in 2nd Counselling.

b) The Second Counselling will commence from rank one onwards for all categories / programmes and the seats will be allotted strictly on the basis of merit of the candidates. **Such candidates, who were absent in the First Counselling will also be permitted to attend the second counselling.**

c) No change shall, however, be permitted for a programme for which a separate Entrance Test has been conducted by the University. Category change will also not be allowed in 2nd counseling.

d) A candidate who fails to appear in person on the notified date and time for counselling, shall forfeit his/her claim for the seat which could be offered to him/her, had he/she been present on his/her turn. However, if the candidate reports late or reports on subsequent days during the process of counselling, he/she may be considered for allotment of a seat available at that point of time provided he/she had not taken admission earlier.

e) **The conversion of seats reserved for SC, ST, DEF, PWD etc. to General Category shall be done only after completion of 2nd round of counselling for the reserved category in case of offline counselling. However, while converting the seats during 2nd round of counselling, any unfilled seat(s) reserved for ST**



Category will be offered first to SC Category and vice versa and only after completing this exercise, the conversion of the reserved category seats to general category shall be effected.

- f) **De-reservation of unfilled Outside Delhi Quota Seats to Delhi Quota and Vice versa:**
- g) In the Offline Counselling, Seats reserved for Outside Delhi Category will be converted to Delhi Category and Vice versa for the programmes for which offline counseling will be done during the Open House Counselling (which will only be held if seats are vacant after 2nd Round of Counselling has been completed in the respective region). Thereafter, seats remaining vacant shall be converted into general category.


9. **Open House Counselling/ spot counselling:**

Open House Counselling / spot counselling: Counselling on the Open Day will be held only if any seat(s) remains vacant after two rounds of counselling. The said seat(s) will be offered on that day to the qualified candidate(s) in order of merit. The seat(s) shall be offered to the qualified candidate(s) in order of merit irrespective of his/her Region provided he/she has reported for counselling on that day. A counselling processing fee of Rs. 1000/- shall have to be paid by all eligible candidates to participate in the open house counselling.

NOTE: The candidate who has withdrawn after 1st round of counseling will be allowed to take admission during **Open House Counselling**.

10. **Withdrawal of Admission**

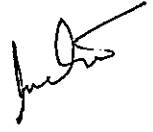
All the refund applications shall be processed in accordance with the Refund Policy 2020-21, notified in Part C (Chapter 12) of Admission Brochure 2020-21 or as per latest guidelines of UGC.


(Brig. P. K. Upmanyu)
Joint Registrar (Admissions)

Copy to:

1. Director, Training and Technical Education, for information to nominate the Admission Officers and Supporting Staff.
2. Controller of Finance, GGSIPU, for kind information
3. Controller of Examinations (O), GGSIPU for kind information
4. Finance Officer, GGSIPU with the request to depute an official for collection of Demand Drafts and verification of Admission Slips in this respect before the same are issued to the candidates.
5. Deputy Registrar, GA, GGSIPU, to make the necessary arrangements keeping in view of COVID 19 pandemic.
6. PRO, GGSIPU with a request to display Counselling / Admission Schedule on the University's Notice Board (s)
7. In-charge, UITs, with the request to upload the schedule of Counselling on University's website.

8. AR to Hon'ble Vice Chancellor, GGSIPU for information of Hon'ble Vice Chancellor
9. AR to Registrar, GGSIPU for information of Registrar
10. EDP section of Admission Branch.
11. Guard file.



(Geeta Mahajan)
Deputy Registrar (Admissions)