



Guru Gobind Singh Indraprastha University

SECTOR 16C, DWARKA, NEW DELHI - 110078

EXAMINATION DIVISION

No. GGSIPU/EXAM/COE/2020/ 18749

Dated: 26.06.2020

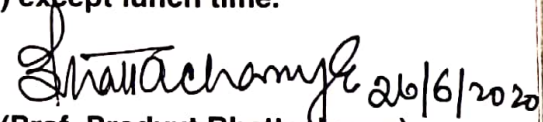
NOTICE

The Examination Division of the University has started functioning after the lockdown due to COVID-19 Pandemic, the students of the University are informed that those are willing to apply or already applied (before and during the lockdown) for transcripts / duplicate marksheets, grace marks, credit drop, rechecking/inspection/certified copy of evaluated answer sheet(s), may please follow the undermentioned procedures:

- I. **Transcript / Duplicate Marksheets** – Those students who had applied for issuance of transcripts / duplicate marksheet till 19th March 2020 is ready, students are required to physically collect the transcripts / duplicate marksheets from the Examination Division of the University.
- II. **Grace Mark and Credit Drop** – The students who are willing to apply for grace marks and credit drop as per the University Norms, may apply to the respective USS / Institute / College. Further, the USS / Institute / College are required to collect the applications for grace marks and credit drop from the students and submit to the Examination Division of the University in consolidated form.
- III. **Rechecking / Inspection / Certified copy of evaluated answer sheets** – Students who are willing to apply for rechecking / inspection / certified copy of evaluated answer sheets, may also apply as per the Notice No. GGSIPU/EXAM/2020/1136 dated 11th June 2020 available at the University website i.e. www.ipu.ac.in.

Note: The timing for applying / collection of above said documents is:

Monday to Friday (11:00 A.M. to 04:00 P.M.) except lunch time.



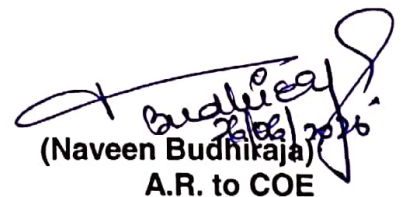
(Prof. Prodyut Bhattacharya)
Controller of Examinations (Incharge)

No. GGSIPU/EXAM/COE/2020/

Dated: 26.06.2020

Copy to:

1. All Deans/ Directors/ Principals, University Schools of Studies and Affiliated Institutes/ Colleges.
2. Director (Academic Affairs), GGS Indraprastha University, Delhi
3. Director (Development), GGS Indraprastha University, Delhi
4. All Officers, Examination Division
5. A.R. to Hon'ble Vice-Chancellor – for information please.
6. A.R. to Registrar – for information please.
7. UITS – for uploading on the University Website.
8. Office Copy


(Naveen Budhiraja)
A.R. to COE