Notification No 200/2022

Guru Gobind Singh Indraprastha University

Sector 16 C, Dwarka, New Delhi-110078

Website: www.ipu.ac.in

F. No. IPU-7/Online Counselling/2022/ 2611

Dated: 16/08/2022

Round 02 Schedule of Counselling for various Programmes for Academic Session 2022-23

This is in continuation to University's earlier Schedule Notification No.185/2022 dated 02.08.2022 and 181/2022 dated 28.07.2022. The University in larger interest of candidates, whose name appeared in Common Merit List Rank 2022 of GGSIP University/CLAT UG 2022, is providing one more opportunity to the candidates for Enrollment for Centralized Online Counseling process for admission to given below mentioned programmes:

Sl. No	Programmes
1.	Master of Computer Applications (NIMCET)-2022 [CET CODE-105]
2.	Integrated BA-LLB (Hons.)/ Integrated BBA-LLB (Hons.) (CLAT UG 2022) [CODE 121)]
3.	Bachelor of Computer Applications [CET CODE-114]
4.	Bachelor of Hotel Management & Catering Technology [CET Code 127]
5.	Master of Education (Special Education) 2022 [CET CODE- 612]
6.	Bachelor of Education 2022 [CET CODE-122]

ACTIVITIES FOR ROUND 02

Sl. No.	Category	Activity by the candidate	Starting Date	Closing Date
1.	Candidates whose name appeared in Common Merit List Rank 2022 pursuant to conduct of Common Entrance Test (CET) by the University	Candidates who have earlier enrolled for online counselling but did not pay the Counselling Participation Fee of Rs. **1000/- (Non- Refundable)** such candidates are required to pay the counselling Participation Fee of Rs. 1000/- (Non Refundable) through Net banking/Credit Card/Debit Card. ***Candidates have to complete both the process i.e Registration for online counselling and Payment of Counselling Participation Fees of Rs.1,000/- to be eligible for Choice Filling***	**17.08.2022 (04:00 pm)**	**22.08.2022 (11:50 pm)**

NOTE:

1. **Registration is Mandatory for the candidate's for participating in Online Counselling/Admission and must go through Chapter 10 of Online Counseling Procedure.**
2. **For Details Candidates are requested to refer the Admission Brochure for Academic Session 2022-23.**
3. **Candidates are advised to visit regularly the University Website www.ipu.ac.in as well as the online admission website https://ipu.admissions.nic.in till the admission process for Academic Session 2022-23 concludes.**

All CLAT UG 2022 qualified candidates who wish to participate in Online Counselling for admission in Integrated BA-LLB (Hons.)/ Integrated BBA-LLB (Hons.) Programme [CODE 121] must refer the schedule as follows:			
S. No.	**Activity**	**Starting Date**	**Closing Date**
1.	**Payment of Counselling Participation fee :** a). **[In respect of candidates who have already filled Online Application Form of GGSIPU and paid the requisite fee of Rs.1200/- (Non- Refundable)],** such candidates are required to Enrol for Centralized Online Process for Counselling and pay the Counselling Participation Fee of Rs. **1000/- (Non- Refundable)** through Net Banking/Credit Card and Debit Card.	**17.08.2022** **(04:00 pm)**	**22.08.2022** **(11:50 pm)**
	b). **[In respect of candidates who have not filled Online Application Form of GGSIPU earlier as per notified dates.]** Such candidates are required to register and pay the online application fee of **Rs.1,200/- (Non-Refundable);** Enrol for Centralized Online Process for Counselling along with Counselling Participation Fee of **Rs.1,000/- (Non- Refundable)** through Net Banking/Credit Card and Debit Card.	**17.08.2022** **(04:00 pm)**	**22.08.2022** **(11:50 pm)**

Sl. No.	**Online Verification of documents by University**	**Starting Date**	**Closing Date**
1.	**Online Verification of documents for Reserved category candidates to be done by GGSIP University who have successfully registered and paid the requisite fees**: Online Verification of entitlement documents to claim benefit of Reserved Category of **Registered Candidates** who have paid Counselling Participation fees **(i.e. SC/ST/OBC/JKM/PWD/DEFENCE/JAIN MINORITY/ SIKH MINORITY/ EWS /MUSLIM/ARMY).** The Candidate claiming benefits under reserved category have to upload the relevant supporting documents duly issued by Competent Authority, if not uploaded earlier. **Reservation Certificate (i.e. SC/ST/OBC/JKM/PWD/DEFENCE/JAIN MINORITY/ SIKH MINORITY/ EWS / MUSLIM/ARMY).** The candidates may kindly read Admission Brochure **(Chapter 6)** to see the details of documents required for being eligible to claim benefit under Reserved Category and for ARMY category please refer Appendix 9(A)/9(B)/9(C) of Admission Brochure 2022-23 for more details. **Note: All the verification of reserved category candidate's will be done online by University**	**18.08.2022** **(02:00pm)**	**23.08.2022** **(11:50 pm)**

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Choice Filling Schedule				
Sl. No.	**Category**	**Activity by the candidate**	**Starting Date**	**Closing Date**
1.	Candidates whose names appeared in the Common Merit List Rank 2022 for the CETs conducted by the university (or have qualified CLAT UG 2022 for Integrated BA LLB (Hons.)/ Integrated BBA LLB (Hons.)) and also Enrolled for Centralized online counseling process and paid counselling participation fee of Rs.1,000/- (Non Refundable)	**Choices/Preferences filling (for Round 02)** **Edit/Modify/Add/Delete**	**23.08.2022 (02:00 pm)**	**24.08.2022 (11:50 pm)**
Declaration of Result of Round 02 on 25.08.2022 & 26.08.2022				

Candidates may login to see the result, Online Activities to be followed after declaration of Round 02 Result			
Sl. No.	**Activity by the candidate**	**Starting Date**	**Closing Date**
1.	**Submit Willingness** Freeze / Float of Allotted Seat after every Round of Counselling (Definition of Freeze/Float is defined below)	After declaration of result of Round 02	**29.08.2022 (11:50 pm)**
2.	After the allotment of seat, the candidates will have to pay the part Academic Fee of Rs 40,000/- to confirm the allotment and participation in the subsequent round of counselling, failing which, the candidate will lose any claim to the allotted seat and the candidate will not be considered further for any subsequent round of online counseling.	After declaration of result of Round 02	**29.08.2022 (11:50 pm)**
3.	Candidate can print 1. Provisional Allotment Letter 2. Proof of payment of Part Academic Fee Payment receipt of Rs.40,000/ will be available in candidates profile-,. It will be available only for the respective round within the specified period.	After declaration of result of Round 02	**29.08.2022 (11:50 pm)**
4.	**Withdrawal of Admissions** After depositing of Part Academic Fees of Rs.40,000/-, if a candidate wants to withdraw the admission against the allotted seat, he/she can apply for withdrawal by clicking on the withdrawal option available in his/her account in the admission website within the specified time period, following the online withdrawal procedure	After declaration of result of Round 02	**30.08.2022 (11:50 pm)**

Important Instructions For Candidates Claiming Reservation:-

(a) The candidate seeking admission under reserved categories have to mandatorily upload the entitled supporting certificate in his/her name. The Candidates for further details must read Chapter 6 (Reservation Policy of Admission Brochure 2022-23.

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(b) The reservation certificate should be issued from the respective state under the **"Region"** in which the reservation is claimed.

(c) In case the candidate is claiming the seat reserved for DOBC/DSC/DST category then He/ She should have passed his/ her qualifying exam from Delhi School/College and must have OBC/SC/ST certificate issued by the Competent Authority of Govt. of NCT of Delhi only.

(d) **Reservation in OBC Category is not applicable for Master's Level and Postgraduate Diploma programmes.** The Reservation for OBC category is applicable only in University School of Studies and Govt. affiliated Colleges only.

(e) **For Reservation in OBC Category :**

(i) For claiming reservation against OBC category in Delhi Region, candidates have to upload valid OBC category certificate issued by a Competent Authority of Delhi after 31.03.2022 in accordance with the list of OBC category as per Govt of NCT of Delhi.

(ii) And if, OBC certificate is issued prior to 31.03.2022 then it is mandatory for candidates to upload OBC Non Creamy Layer certificate which should be issued after 31st March, 2022.

(f) The Reservation for EWS category is applicable only in University School of Studies and Govt. affiliated Colleges only. This will be implemented in accordance with the Govt. of India and Govt. of NCT of Delhi orders as applicable. **EWS Certificate should be issued after 31st March, 2022 stating valid for year 2022-2023.**

(g) For claiming reservation on a seat reserved for Defence Category, the candidate have to upload the duly filled and signed **Appendix 1** of Admission Brochure 2022-23 by the competent authority as mentioned in Admission Brochure 2022-2023.

Reserved Category Candidates who fail either to upload documents as per notified schedule or whose documents are not in order **will forfeit his/her right for the reserved category claimed** and will automatically be converted to General Category as per University rules

1. GENERAL INSTRUCTIONS:

(a) It is the sole responsibility of the candidate to ensure that they fulfill the minimum eligibility criteria in the programmes they seek admission; the correctness of the details filled with respect to region; category or any other such details for allotment of seat. If at any stage of admission procedure the information furnished by the candidate is found to be incorrect or false the admission to the programme shall be cancelled and all the fees paid will be forfeited, in this regard, please also refer University Notification no. 175/2022 dated 21.07.2022.

(b) **In order to avoid last minute rush, the candidates are advised to apply early enough. The University will not be responsible for network problems or any other problem of such nature for either submission of online application or any other activity during the last minute.**

(c) Candidates claiming seat in Delhi "Region" must have passed the qualifying examination (i.e.10+2/Graduation) from any of the institutes/ Colleges located in Delhi. Allotment of seats in wrong region on account of incorrect filling of form will lead to cancellation of the allotment at any later stage and candidate will automatically lose the right to the seat in his bonafied region if not available at the time of cancellation of seat.

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2. Choice Filling

a) Choice filling is compulsory for allotment of seat. Candidate will not be considered for online allotment of seat without the filled in choices/preferences.

b) After registration, candidate has to fill choices for allotment, from the list of all possible combinations of all institutes and courses available, in the order of his/her preference, during the choice filling period.

c) Once the period for filling of choices/preferences is over, choices/preferences filled by candidate will be used for allotment of seat.

d) Candidates are advised and encouraged in their own interest to fill maximum number of choices, as it increases the possibility of getting the desirable seat. For the benefit of the candidates, the stream wise and institute-wise and rank-wise Admission Rank cut off data is available on University Website and as relevant link in https://ipu.admissions.nic.in.

e) From previous experiences, it has been noted that some candidates fill up very few / limited number of choices, may result in non allotment of seat during seat allotment. Therefore it is once again advised that the candidates should fill as many choices as possible to ensure that they have better chances of allotment of seat.

f) Candidates, however, will be given the opportunity to edit/modify/add/delete preferences after allotment of seat in Round 01 for the subsequent round of counselling.

g) The candidates are also advised to fill choices/preferences, then save the same and then take the print out of the saved choices/preferences to be retained for future reference.

3. Result / Allocation of Seats in every round

a) After the choice filling period is over, all the choices/preferences filled by the candidate will be considered for online allotment of seat as per merit and respective category and region.

b) All such candidates, as listed below, will not be considered for allotment of seat:

i. Candidates who have not paid the counselling participation fee,

ii. Paid the counselling participation fee but not registered or vice versa,

iii. Paid the counselling participation fee and registered but not filled choices/preferences.

iv. Candidates who were allotted a seat in any round but did not pay the part academic fees of ` 40000/- shall not be considered in subsequent round of counselling.

v. Any other condition as defined by the communication of the University.

c) Results can be checked by the candidate through his/her account login given during the registration process.

d) Candidate can print Provisional Allotment Letter, if the seat is allotted to him/her.

e) The option of printing the Provisional Allotment Letter will be available only for the respective round; within the specified period and the record will not be available in the subsequent round of online counselling.

f) After the allotment of seat, the candidates will have to pay the part Academic Fee of Rs 40,000/- to confirm the allotment and participation in the subsequent round of counselling, failing which, the candidate will lose any claim to the allotted seat and the candidate will not be considered further for any subsequent round of online counselling, even if he wishes to.

g) Candidate can pay the admission fee against the provisionally allotted seat through Online option which are same as in case of the Counselling Participation Fee.
Through Net Banking/Credit Card/Debit Card.

8. Candidate can print

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1. Provisional Allotment Letter
2. Proof of payment of Part Academic Fee Payment receipt of Rs.40,000/ will be available in candidates profile-,. It will be available only for the respective round within the specified period.

4. Freeze / Float of Allotted Seat after every Round of Counselling

a) After every round of Counselling, if the candidate is satisfied with the seat allotted to him and does not want to participate in subsequent rounds of counselling for upgradation, he/she can freeze his/her allotted seat by clicking the freeze option available in his/her account in the counselling website within the specified time period.
b) If the candidate wants to upgrade his/ her choice by participating in next round of counseling as per his/ her filled choices should choose option Float.
c) Those candidates who opts „FLOAT" option will be able to participate in next round of counselling and his/ her allotted seat will get retained if the candidate is not able to get higher choice.

5. **Withdrawal and Fee Refund after online Rounds of Counselling**

a) After depositing of Academic Fees, if a candidate wants to withdraw the admission against the allotted seat, he/she can apply for withdrawal by clicking on the withdrawal option available in his/her account in the admission website within the specified time period, following the online withdrawal procedure.
b) All candidates who have withdrawn, freezed their seat, not paid the Part Academic Fee of Rs. 40,000/- and who do not fulfill the eligibility criteria, will not be participating in the subsequent round of online counselling and the vacancies with respect to such candidates will be considered for allotment of seat in subsequent Rounds.

All candidates who wish to participate in the online counselling for admission are advised in their own interest to visit the University website www.ipu.ac.in as well as the online admission website **https://ipu.admissions.nic.in** for regular updates.

Brig P K Upamanyu (Retd.)
Incharge (Admissions)

Copy to:
1. Dean / Directors, GGSIP University for information
2. Controller of Finance, GGSIP University, for information.
3. AR, Vice Chancellor Sectt., GGSIP University for information of Hon'ble Vice Chancellor.
4. AR, Registrar, GGSIP University, for information of Registrar.
5. PRO, GGSIP University with a request to display Schedule on the University's Notice Board(s).
6. Manager, Indian Bank for n/a.
7. EDP Section of Admissions Branch.
8. Guard File.

(Geeta Mahajan)
Deputy Registrar (Admissions)

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