F. No. GGSIPU/CCGPC/2022/_268__
Dated: 8th April 2022

Sub. Placement opportunity for students of 2022 passing out batch in the company "Infopro Learning"

Dear Placement Officer,

Greetings from CCGPC, GGSIPU!!!

Please find below details of placement opportunity for students of 2022 passing out batch in the company "Infopro Learning" for your consideration.

Upload the details of interested, eligible and unplaced candidates in the required format (attached and shared over email) on below given link by 11th April 2022:

Link for uploading details of interested candidates: https://forms.gle/Ba47B2BUYD8eoyMC7

Applicants' data received in the given format by 11th April 2022 will only be shared with the company for further process.

Name of Company – Infopro Learning, Website: https://www.infoprolearning.com/

Positions –
1) Trainee – Instructional Design
2) Trainee – Graphic Design

Location: Permanent Work from home/Remote

Parameter	ID (Instructional Design)	GD (Graphic Design)
Education	Masters / Bachelor degree holders with English, Mass Communication, Journalism from premier colleges	Multimedia degree / diploma holders from premier multimedia institutes / BFA MFAs
Training duration	1-month bootcamp plus 1 month IPL internal functional training plus 3-4 months on-job-training	2 months IPL internal functional training plus 3-4 months on-job-training
HC of Candidates	Positions: 14	Positions: 10
Stipend during training	INR 30000	INR 30000
In probation salary (After training < 6 months)	INR 40000	INR 40000
Salary after regularization	INR 60000	INR 50000
Service Agreement	1 year	1 year

About Infopro Learning

InfoPro India is one of the most dynamic, innovative and rapidly growing IT organizations in India. Headquartered in USA, the company commenced its operations in 1989. The company is an integrated and a pioneering one-stop solutions shop for the entire gamut of e-business services. The company has broadened its horizons in offering services as e-learning provider, knowledge engineering, IT- staffing augmentation, enterprise solutions, and application solutions. InfoPro offers a professional work environment that fosters teamwork, innovation and intellectual focus on quality and customer satisfaction.
Our mission is to secure accomplished graduates and train them to exceed their limits.

Please find attached the JD for your reference and share the data in requested format.

Format for sharing the data of interested candidates in excel sheet:

S. No.	Reg. No.	Name of Student	Degree Name/ Branch	College	10th %	12th %	UG %	Primary E-mail ID	Contact No.	Students preferred job Profile	Students comfortable with one year service bond ?	Students Resume links

* Please note students need to give their resume links uploaded on drive and access should be given to "anyone with the link"
 In accessible resumes links will not evaluated and will be considered in eligilble.

NOTE – Unplaced Students interested to apply for this opportunity are required to contact with their TPOs for giving confirmations and details to be shared with us.

(Ms. Nisha Singh)
Placement Officer, CCGPC

INFOPRO LEARNING

Virtual Campus Recruitment – Batch 21-2022

Company	InfoPro Learning
Website	www.infoprolearning.com
Batch	InfoPro Learning impacts employee performance and business outcomes by creating innovative learning solutions. These solutions have been highly awarded over the years and led to 5 consecutive years on the Top 20 Outsourced Training Partner list. With over 25 years of history in the L&D industry, our proprietary learning models and methodologies have been proven to help organizations around the world to achieve desired performance outcomes in various functions, such as sales, customer service, compliance and onboarding. Each model has been perfected over time to provide the right blend of learning strategy, design, training development, informal learning interventions, and an effective use of technology to achieve desired performance outcomes and reduce time to proficiency by over 30%. To see the latest news and posts from InfoPro Learning, follow us on Twitter! https://twitter.com/InfoProLearning
Commencement of the Program	**23rd May'22**
Job Title	Trainee – Graphic Design
Eligible Degrees	Multimedia degree / diploma holders from premier multimedia institutes / BFA MFAs
Eligible Branches	All
Eligibility Criteria	10th - 70 % Criteria 12th - 70 % Criteria Graduation - 70 % Criteria Post-Graduation - 70 % Criteria
Other Skills Required (If any)	N/A
Location	Work From Home
Job Requirements	Exposure in required software for designing like: • Visualization and conceptualization Skills • Animate CC (Flash) can do animation • Photoshop • Illustrator • InDesign

	• Corel Draw • Video (Premier) + Audio (Sound Forge)
Roles & Responsibilities	• Understanding project requirements and ideas. • Using graphic techniques to create drafts. • Basic knowledge of Design Principles • Basic knowledge of Accessibility and Inclusion • Pitching creative concepts. • Collaborating with the team to launch projects. • Using feedback from other designers to improve
Service Agreement (If Any)	**1 year**
Any other Specific requirement for the Drive	• Outstanding communications and interpersonal skill • Excellent organizational and time management skills • Ability to multitask and prioritize daily workload • Creative thinker and proactive problem solver • A positive "can do" attitude

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	To see the latest news and posts from InfoPro Learning, follow us on Twitter! https://twitter.com/InfoProLearning
Commencement of the Program	**23rd May'22**
Job Title	Trainee - Instructional Design
Eligible Degrees	Masters / Bachelor degree holders with English, Mass Communication, Journalism from premier colleges
Eligible Branches	All
Eligibility Criteria	10th - 70 % Criteria 12th - 70 % Criteria Graduation - 70 % Criteria Post-Graduation - 70 % Criteria
Other Skills Required (If any)	N/A
Location	Work From Home
Job Requirements	• Good interpersonal skills • Good knowledge of MS Office, excel, PowerPoint & word. • Good communication skills • Knowledge of Agile Methodology would be preferred • Excellent written and oral communication skills.

	• Good logical and aptitude skills. • Proficiency in English language and grammar
Roles & Responsibilities	• Create content as per the course design and writing standards. • Meet productivity targets and delivery deadlines. • Meet defined quality standards. • Incorporate inputs received from SME and QA.
Service Agreement (If Any)	**1 year**
Any other Specific requirement for the Drive	• Outstanding communications and interpersonal skill • Excellent organizational and time management skills • Ability to multitask and prioritize daily workload • Creative thinker and proactive problem solver • A positive "can do" attitude

Job Title: Trainee Instructional Designer

Job Location: Remote, Fulltime work from home
Service Agreement- 1 Year

BU's Website- www.infoprolearning.com

Have you ever found yourself getting distracted in an online class? Well, most people do. But have you ever thought about what YOU would do differently to hold students' attention?

If the answer to the second question is YES, we think you would do well in the role of an Instructional Designer, and we'd love to meet you.

Hi! We're Infopro Learning. We're a company that helps make learning faster, better, easier for millions of people across the world. You can learn more about us here.

But first, let's look at the most important factor.

Job Description

As a Trainee Instructional Designer, you will get hands-on experience on developing course content for employees of several Fortune 500 companies. This role requires a mix of psychology, creativity, and innovation to solve problems.

We will train you to do the following:
- Content Research and Analysis
  - Writing measurable learning objectives (there's a science to it!)
  - Analyzing reference material to see how it fits the objectives
- Content development
  - Chunking available content into easy-to-understand pieces
  - Identifying useful activities that would enhance learning
  - Visualizing instructional graphics, the user interface, and the finished product; you'll create storyboards in MS PowerPoint for interactive online eLearning, videos, and instructor-led training programs
  - Developing supporting learning resources such as assessments, case studies, job aids, and instructor guides
- Production support
  - Coordinating with the production team to translate the storyboard into a living, breathing learning module
  - Reviewing produced e-courseware and ensure quality

Expectations from You
- Proficiency in MS Office (PowerPoint, Excel, Word, Outlook)
- Basic understanding of webcams, headsets, and other computer peripherals
- Understanding of time management and ability to multitask
- An eye for graphic design and/or user experience
- Original, out of the box thinking and creativity; ability to meet challenges with resourcefulness and innovative ideas.

- Planning and organizational skills
- Ability to work with teams in a fast paced, energetic environment
- Ability to interface professionally with all levels in the organization
- Strong communication skills, both written and oral
- Regular, predictable, full attendance is an essential function of the job
- Basic understanding of instructional design is desirable

Required:
Good interpersonal skills
Good knowledge of MS Office, excel, PowerPoint & word.
Masters / Bachelor degree holders with English, Mass Communication, Journalism from premier colleges