



Guru Gobind Singh Indraprastha University

"A State University established by the Govt. of NCT of Delhi"

Sector 16C, Dwarka, New Delhi-110078

Website: www.ipu.ac.in

Notification No. 14 / 2023

No. GGSIPU/Admissions/2023/ 3487

Dated: 12/06/2023.

IMPORTANT NOTICE:

CORRECTION IN NAME/CHANGE OF NAME FOR STUDENTS WHO HAVE COMPLETED THEIR UG/PG PROGRAMME IN USS/AFFILIATED COLLEGES

It is observed that some students who have completed their Graduation/Post Graduation Programme submit the representation in the University for carrying out corrections in their name on the pretext that they have not been able to see the particulars of their name, father/mother name including spellings etc. in the mark sheet/provisional degree issued to them during the course of Programme. The mark-sheet is issued after each semester and the plea of the students that he/she did not see the particulars on the marksheet for three years/four years/five years (as the duration of programme may be) is beyond acceptance.

It is a serious lapse on the part of the students not to see details of their name, father/mother name including spellings etc. in the marksheet issued after first semester leading to continuous issue of marksheets, provisional degree and degree with incorrect name, spelling etc.

The University shall not entertain any requests for correction in the names/correction in the spellings in respect of students who approach the University for carrying out correction of their name/spellings after completion of the course of study.

The Deans, University School of Studies/Directors, Affiliated Colleges are hereby requested to undertake a certificate from all the current admitted students and also from newly admitted students for the Academic Session 2023-24 that the details of their name, spelling of their name, name of the father/mother, spelling of father/mother have been correctly recorded in the University admission slips as well as in the particulars of the respective schools/affiliated colleges.

(Brig. P.K. Upmanyu)(Retd.)
Incharge (Admissions)

Copy to:

1. All Deans, USS, GGSIP University.
2. All Directors/Principals/Chairman, Affiliated Institutions.
3. Controller of Examinations, GGSIP University.
4. Controller of Finance, GGSIP University.
5. Asstt. Registrar, Vice Chancellor Sectt., GGSIP University for information of Hon'ble Vice Chancellor.
6. Asstt. Registrar, Registrar, GGSIP University for information of Registrar.
7. PRO, GGSIP University.
8. EDP Section of Admissions Branch.
9. Guard file.