



# Guru Gobind Singh Indraprastha University

Sector-16C, Dwarka, New Delhi-110078

Purchase Branch

Ph: 011-25302149, 150, 151, Email: purchasebranch@ipu.ac.in

F. No.:13.6 (2)/IPU/PUR/ Misc./File Cover/2020-21/ 173

Dated: 15.09.2022

## NOTICE

**Sub: Inviting Quotations of Printed File Cover for University Central Store.**

The University is in process of procurement of Printed File Cover, as per details below:

S. No.	Items Description	Qty.	Unit Price (in Rs.)	Total (in Rs.)
1.	Printed File Cover size 10"x 13.75", 700 GSM light shade blue colored hard board of good quality duly pasted of 5cm superior quality cloth patti of dark blue color on central verge & 2.5 cm Superior quality cloth patti of dark blue color on right side of upper flap (pasted as 1/2" outside & 1/2" inside of the board with good quality eye lit fixed on left corner with two additional eye lit fixed on the center of the file (Text along with Logo & Name of the University on front side and Logo on back side is to be printed in dark Navy Blue Colour).	3000 Nos.		
	GST (as applicable)			
	<b>Total</b>			

The interested bidders are requested to submit the quotation (in sealed envelopes) on the above mentioned format, in the office of undersigned latest by 21/09/2022.

### **Terms & Condition:**

- FOR: Guru Gobind Singh Indraprastha University, Sector-16C, Dwarka, New Delhi
- Payment: After satisfactory receipt of the material as per the specification
- Delivery: Within 15 days after issuance of Purchase Order.
- GST: Extra (as applicable)
- Material will be delivered along with triplicate copies of Challans, Bills and Purchase Order to "Dy. Registrar, University Central Store, Room No.35, Ground Floor, "A" Wing, Administrative Block, GGSIPU, Sector -16-C, Dwarka, New Delhi (Ph: 011-25302140,41)" between 10.00 a.m. to 04.00 p.m. with prior intimation to Dy. Registrar, University Central Store.

(Shikha Agarwal)  
Deputy Registrar (Purchase)

To:

1. In charge UTIS with a request to upload on University Website