



**Guru Gobind Singh Indraprastha University**

Sector 16 C, Dwarka, New Delhi-110078

Website: [www.ipu.ac.in](http://www.ipu.ac.in)

F. No. IPU-7/Online Counselling/2022/ 3112

Dated: 05/12/2022.

**ONLINE REGISTRATION FOR SPECIAL ROUND OF OFFLINE COUNSELLING FOR ADMISSIONS IN THE B.ARCH. PROGRAMME (CODE 100) ON THE BASIS OF MERIT OF NATA-2022/ JEE DURING THE ACADEMIC SESSION 2022-23**

This is in reference to the Notification No. 353/2022 vide no. IPU-7/Online Counselling/2022/3109 dated 02.12.2022.

➤ **PLEASE REFER THE SCHEDULE AT THE END OF THE PAGE**

**I. IMPORTANT INSTRUCTIONS:**

**1. Category of candidates eligible to participate in Special Round of Offline Counselling:**

(a) **The University plans to conduct Special Round of Offline Counselling, for NATA/JEE qualified candidates except the candidates as mentioned below:**

- (i) **Candidates ADMITTED in respective programme for which they have qualified National Level Test i.e. NATA/JEE.**
- (ii) **Candidates whose name exists in the list of allotted candidates during Second Spot Online Counselling.**

- 2. The Candidates whose name exists in the allotted college portal as reported candidate is **ADMITTED CANDIDATE** are not eligible to participate in this Special Round of Offline Counselling. The definition of ADMITTED CANDIDATE is given in the Admission Brochure.
- 3. The candidates who have participated in Second Round of Online Spot Counselling and have been allotted seat during 2<sup>nd</sup> Round of Online spot Counselling as per their preference shall also not be eligible to participate in this Special Round of Offline Counselling.
- 4. All the concerned candidates/ stake holders are hereby informed that the Online registration for Special Round of Offline Counselling will commence w.e.f. 06.12.2022. Details are given in the succeeding paras.
- 5. The registration for Special Round of Offline Counselling shall be Online on the University website i.e. [www.ipu.admissions.nic.in](http://www.ipu.admissions.nic.in) ; however verification of documents & allotment of Seats shall be in OFFLINE mode.
- 6. The Special Round of Offline Counselling will be done for the seats remaining vacant after reporting of candidates after Spot Round II in respective colleges/institutions in B.Arch. Programme.
- 7. **There is no vacancy in University School of Architecture and Planning (USAP) for Special Round of Offline Counselling in B. Arch. Programme for Academic Session 2022-23.**
- 8. The candidates who have already taken admission in the Management Quota in affiliated colleges shall not be considered for participation in Special Round of Offline Counselling. It is



further informed that in case any candidate who has taken admission in the Management Quota in any affiliated college/Institute, registers in the Special Round of Offline Counselling shall not be allowed to participate in the Special Round of Offline Counselling.

9. Merely registration and participation by eligible candidates in Special Round of Offline Counselling does not guarantee an admission to the such candidate in his / her choice of College or Stream.

10. The conduct of Special Round of Offline Counseling is to facilitate those candidates only who for certain reasons have not able to get admission in the Online Counselling Process held so far. During the Special Round of Offline Counselling, the University shall ensure that allotment of seat in respective programme in a college is purely on merit basis and in accordance with the CUT OFF rank determined through Online Counselling the respective programme of respective college to ensure NO rank violation with respect to admitted candidates.

11. Seats shall be allocated on the basis of all India basis purely on National Level Test Rank /irrespective of Region and category subject to availability of seats.

12. The candidate will not be allowed for any kind of refund of fee after taking admission in Special Round of Offline Counselling for Academic Session 2022-23.

II. For participation in this Special Round of OFFLINE Counselling, it is mandatory for each eligible Candidate to register through ONLINE portal by paying, participation fee of Rs.2,000/- (non-refundable). **Online Registration for Special Round of Offline Counselling commencing from 06.12.2022 on [www.ipu.admissions.nic.in](http://www.ipu.admissions.nic.in) as per details mentioned as below:**

**For applicants who have qualified NATA 2022/JEE:**

Sl. No.	Category	Activity	Starting Date	Closing Date
1.	Candidates who have already filled online Application form, paid the requisite application fee of Rs. 1200/- (Non-Refundable) and also paid Rs. 1000/- (Non-Refundable) Counseling participation fee.	Such candidates are required to again register and pay <b>Rs. 2,000/- (Non-Refundable)</b> through Net Banking/Credit Card and Debit Card towards Participation in Special Round of Offline Counselling.	<b>06.12.2022 (12:00 Noon onwards)</b>	<b>07.12.2022 (upto 03:00 p.m.)</b>
2.	Candidates who have already filled online Application form, paid the requisite application fee of Rs. 1200/- (Non-Refundable) but have not paid Rs. 1000/- (Non-Refundable) Counseling participation fee.	Such candidates are required to again register and pay <b>Rs. 2,000/- (Non-Refundable)</b> through Net Banking/Credit Card and Debit Card towards Participation in Special Round of Offline Counselling.	<b>06.12.2022 (12:00 Noon onwards)</b>	<b>07.12.2022 (upto 03:00 p.m.)</b>
3.	Candidates who have not filled online Application form earlier and now wish to Enrolment for Centralized Online Process.	Such candidates are required to register and pay the application fee of <b>Rs. 1200/- (Non-Refundable) and Rs. 2,000/- (Non-Refundable)</b> through Net Banking/Credit Card and Debit Card towards Participation in Special Round of Offline Counselling.	<b>06.12.2022 (12:00 Noon onwards)</b>	<b>07.12.2022 (upto 03:00 p.m.)</b>



**III. SPECIAL ROUND OF OFFLINE COUNSELLING** for admissions in B.Arch. Programme for Academic Session 2022-23 will be held on **08-12-2022 (Thursday)** at **E-BLOCK, Seminar Hall, GGSIPU** as per detail below :

E-BLOCK, Seminar Hall, GGSIPU						
S. No	Activity	Prog. & Code	NATA/ JEE	Category	Date	Reporting Time
1.	Verification of documents and Allotment of Seats	B. Arch. (100)	NATA 2022 Qualified Candidate	Applicants registered for Special Round of Offline Counselling by paying requisite fee through online portal (Allotment of seats will be done on the basis of Merit)	08-12-2022	10.30 a.m.
			JEE Qualified Candidate	Applicants registered for Special Round of Offline Counselling by paying requisite fee through online portal (Allotment of seats will be done on the basis of Merit)	08-12-2022	02.00 p.m.

**IV.** Merely registration by paying participation requisite fee for **Special Round of Offline Counselling** does not **guarantee** an admission to such candidate in his / her choice of College or Stream.

**V. Eligibility Criteria for above mentioned programme:**

The candidates are required to kindly go through the eligibility criteria laid down in the Admission Brochure for Academic Session 2022-23 available on the University Website [www.ipu.ac.in](http://www.ipu.ac.in) for a particular programme / course.

**VI. Documents Required for Allotment of Seats:**

- a) **Bank Draft(s) of Rs. 75,000/- in favour of Registrar, Guru Gobind Singh Indraprastha University, payable at Delhi.** The candidate will write his/her name, date of admission, phone, address, mobile no., name of the programme, NATA/JEE Rank and NATA/JEE Roll Number on the back of the Bank Draft(s). **Balance fee has to be paid at their respective college.**
- b) Online Registration details (Photocopy and Original).
- c) Four passport sized photographs (same as that in admit card)
- d) NATA 2022/ JEE Score/Rank Card.
- e) Copy of Admission verification form (Copy of Admission verification form **as per Appendix 4A in Admission Brochure 2022-23.**)
- f) Proof of date of birth (Secondary School Mark-sheet & Certificate) (Original and Photocopy)
- g) **Mark-sheets / Certificates of qualifying examination:**
  - a) The candidate will be required to bring the Original certificates/Mark-sheets of all the year wise or semester wise in original along with photocopy of Certificates/ Mark-sheets of qualifying examination.
  - b) For Distance / Open Learning Cases:  
In case of students who have passed the qualifying examination through distance / open education system of any recognized University / Board / Institution, the necessary documentary evidence related to location of his / her study centre i.e. study centre proof, certificate from the University imparting open / distance education certifying the location of the study centre to be submitted.



h) **Physical Fitness Certificate:**

All the students shall be required to submit a Medical Certificate indicating fitness from a Registered Medical Practitioner as per format given in Performa of Medical Certificate in given in Part-E in Admission Brochure 2022-23 (As per Appendix 5).

i) **Reserved Category Certificate:** All reservation category candidates who are seeking admission in reserved category in KM must bring their reservation certificate in original along with the self attested photocopy of the certificate for claiming seat against the reserved category. The appendices are available in Part E of Admission Brochure 2022-23.

j) **Conduct and Character Certificate** in original from the Head of the Institution from where the qualifying examination has been passed or from Gazetted officer in Original, not more than 06 (six) months old.

k) Application regarding age or any other relaxation with necessary approval (if necessary).

l) The required Certificate(s) for reserved categories / classes will be essential at the time of the counselling / admission and no provisional admission shall be admissible for want of caste/category certificate from the local competent authority. Further, the caste / category certificate should invariably be in the name of the candidate himself / herself and not in favour of respective parents / guardians.

**VII. IMPORTANT NOTE:-**

- a) During the Special Round of Offline Counselling, the University shall ensure that allotment of seat in respective programme in a college is purely on merit basis and in accordance with the CUT OFF rank determined through Online Counselling the respective programme of respective college to ensure NO rank violation with respect to admitted candidates.
- b) **In Affiliated Colleges/Institutes of GGSIPU:** The balance amount of fees may be submitted through both Online (Net Banking/ Credit Card/ Debit Card) and Offline (through Demand Draft) as per the instructions issued by the respective Affiliated College/Institute.
- c) The Director/Principal will be responsible to ensure that the eligibility of all the students are checked by them to ensure correctness of admission specially in case of provisionally admitted students.
- d) It is the sole responsibility of the candidates to ascertain whether he/she possesses the requisite eligibility and qualifications for admission.
- e) The Candidate are required to report and join the respective School/college with the Provisional Allotment Letter, and the necessary record for verification of documents at the School / institution/college and pay the balance amount of fees (if any), as per schedule notified on the website, failing which the admission shall be automatically cancelled.
- f) **Allotment of Seats will stop as and when the seats get filled up.**



**VIII. Refund of Fee:**

**The candidate will not be allowed for any kind of refund of fee after taking admission in Special Round of Offline Counselling for admission in B.Arch. Prog. for Academic Session 2022-23.**

In continuation to this University Notification no. 354/2022 vide no. IPU-7/Online Counselling/2022/3112 dated 05.12.2022; candidates are advised in their own interest to visit the University website [www.ipu.ac.in](http://www.ipu.ac.in) as well as the online admission website <https://ipu.admissions.nic.in> for regular updates.

(Brig. P. K. Upmanyu) Retd.  
Incharge (Admissions)

Copy to:

1. Dean / Directors, GGSIP University for information.
2. Controller of Finance, GGSIP University, for information.
3. AR, Vice Chancellor Sectt., GGSIP University for information of Hon'ble Vice Chancellor.
4. AR, Registrar, GGSIP University, for information of Registrar.
5. PRO, GGSIP University with a request to display Schedule on the University's Notice Board(s).
6. Manager, Indian Bank for n/a.
7. Guard File.

Assistant Registrar, Admissions