

**Guru Gobind Singh Indraprastha University**

Sector 16 C, Dwarka, New Delhi-110078

Website: www.ipu.ac.in

No. IPU-7/IC(Admission)/ Online Counselling/2023/3797

Dated: 15/06/2023

SCHEDULE FOR SUBMISSION OF COUNSELLING PARTICIPATION FEE FOR ENROLMENT FOR PARTICIPATION IN COUNSELLING,**ONLINE VERIFICATION OF DOCUMENTS OF RESERVED CATEGORY CANDIDATES**
&
"CHOICE/PREFERENCE FILLING" FOR ADMISSION IN THE VARIOUS PROGRAMMES FOR ACADEMIC SESSION 2023-24

This is for information of all the candidates that University is in process of Commencement of Submission of Counselling Participation Fees for Enrollment in Participation in Counseling Process w.e.f. 19.06.2023.

All the CET qualified candidates who wish to participate in Centralized Online Counselling may Register and submit online Counselling Participation Fee of Rs.1000/-. The schedule for submission of Counselling Participation fee, verification of documents of Reserved Category candidates and filling of Choices/Preferences for admission in the following programmes for the Academic Session 2023-24 are as under:-

Sr. No.	Programme	CET Code
1.	Master of Occupational Therapy (Neurology)	108
2.	Master of Prosthetics and Orthotics	109
3.	Master of Arts (English)	113
4.	M.Sc. (Biodiversity Conservation)	123
5.	M.Sc. (Natural Resource Management)	145
6.	Master of Arts (Economics)	162
7.	Advanced Diploma in Child Guidance and Counselling (ADCGC)	175
8.	Master of Science (YOGA)	187
9.	Master of Science (Bioinformatics)	411
10.	M.ED. Special Education	612

CET qualified candidates who wish to participate in Centralized Online Counselling must refer the schedule as follows:

S. No.	Category	Activity by the Candidate	Starting Date	Closing Date
1.	Candidate who have appeared for GGSIPU Common Entrance Test 2023 and their names depict in the Common Merit List	Candidates are required to Enrol for Centralized Online Process of Counselling and pay the Counselling Participation Fee of Rs 1,000/- (Non Refundable) through Net Banking/Credit Card and Debit Card. <i>Candidates have to complete both the process i.e., Enrolment for Centralized Online Process of Counselling and payment of Participation</i>	19.06.2023 (12:00 Noon)	23.06.2023 (11:50 p.m.)

NOTE:

- The payment of Counselling Participation Fees does not guarantee admission as Centralized Online Process for counselling is on the basis of merit in the respective entrance test.
- Candidates are advised to visit regularly the University Website www.ipu.ac.in as well as the online admission website <https://ipu.admissions.nic.in> till the admission process for Academic Session 2023-24 concludes.



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		<i>Fees of Rs. 1,000/- to be eligible for Choice Filling.</i>		
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Online Verification of documents of Reserved Category by University			
S.No.	Online Verification of documents by University	Starting Date	Closing Date
2	<ul style="list-style-type: none"> Online Verification of documents for Reserved category candidates to be done by GGSIP University who have successfully registered and paid the requisite fees: (Candidates may refer chapter 6: Reservation Policy of respective Admission Brochure for various Programmes available on website of GGSIP University.) Online Verification of entitlement documents to claim benefit of Reserved Category of Registered Candidates who have paid Counselling Participation fees (i.e. SC/ ST/ KM/ PWD /DEFENCE/EWS). The Candidate claiming benefits under reserved category have to upload the relevant supporting documents duly issued by Competent Authority. <p>Note: All the verification of reserved category candidate's will be done online by University</p> <p>Note : University's Verifying Officer shall raise query in certain cases where the document(s) is deficient. Candidates are advised to revert back immediately to claim the benefit of reserved category on merit.</p>	21.06.2023 (12:00 Noon)	26.06.2023 (11:50 p.m.)

S.No.	Activity by the candidate	Starting Date	Closing Date
3	<p><u>Choices/Preferences filling (for Round 01)</u></p> <p>Candidates whose names are appeared in the Common Merit List Rank 2023 for the CETs conducted by the University and also Enrolled for Centralized Online Process for Counselling and have paid the Counselling Participation Fee of Rs. 1000/- (Non-Refundable) except Advanced Diploma in Child Guidance and Counselling (ADCGC) (CET Code 175)</p>	23.06.2023 (12:00 Noon)	26.06.2023 (11:50 p.m.)

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	<p>Note II: Candidates may please refer Clause 10.04 page 119 of Admission Brochure 2023-24 relating to Choice filling for their own benefit</p> <p>Important Note: Filling of choices/preferences is mandatory for allotment of seats.</p>		
	<p>Important Note: In the Programme Advanced Diploma in Child Guidance and Counselling (ADCGC) (CET Code 175), offline counseling will be conducted. (Kindly visit University website regularly for further update)</p>		

IMPORTANT INSTRUCTIONS FOR CANDIDATES CLAIMING RESERVATION:-

- (a) The candidate seeking admission under reserved categories have to mandatorily upload the entitled supporting certificate in his/her name. The Candidates for further details must read Chapter 6 (Reservation Policy) of respective Admission Brochure 2023-24.
- (b) In case the candidate is claiming the seat reserved for DSC/DST category then He/ She should have passed his/ her qualifying exam from Delhi School/College and must have SC/ST certificate issued by the Competent Authority of Govt. of NCT of Delhi only.
- (c) Reservation in OBC Category is not applicable for Master's Level and Postgraduate Diploma programmes. The Reservation for OBC category is applicable only in University School of Studies and Govt. affiliated Colleges only.
- (d) The Reservation for EWS category is applicable only in University School of Studies and Govt. affiliated Colleges only. This will be implemented in accordance with the Govt. of India and Govt. of NCT of Delhi orders as applicable. EWS Certificate should be issued after 31st March, 2023 stating valid for year 2023-2024.
- (e) For claiming reservation on a seat reserved for Defence Category, the candidate have to upload the duly filled and signed **Appendix 1** of Admission Brochure 2023-24 by the competent authority as mentioned in Admission Brochure 2023-2024.
- (f) Reserved Category Candidates who fail either to upload documents as per notified schedule or whose documents are not in order will forfeit his/her right for the reserved category claimed and will automatically be converted to General Category as per University rules.

1. GENERAL INSTRUCTIONS:

NOTE:

1. The payment of Counselling Participation Fees does not guarantee admission as Centralized Online Process for counselling is on the basis of merit in the respective entrance test.
2. Candidates are advised to visit regularly the University Website www.ipu.ac.in as well as the online admission website <https://ipu.admissions.nic.in> till the admission process for Academic Session 2023-24 concludes.

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Website: www.ipu.ac.in**1. GENERAL INSTRUCTIONS:**

- (a) The candidates must read the conditions of eligibility for admission as given in the Admission Brochure for 2023-24 carefully and must satisfy themselves regarding their eligibility for admission in various programmes before registering online for admission and submitting the Counselling Participation Fees.
- (b) It is the sole responsibility of the candidate to ensure that they fulfill the minimum eligibility criteria in the programmes they seek admission; the correctness of the details filled with respect to region; category or any other such details for allotment of seat. If at any stage of admission procedure the information furnished by the candidate is found to be incorrect or false the admission to the programme shall be cancelled and all the fees paid will be forfeited.
- (c) In order to avoid last minute rush, the candidates are advised to apply early enough. The University will not be responsible for network problems or any other problem of such nature for either submission of online application or any other activity during the last minute.
- (d) Candidates claiming seat in Delhi "Region" must have passed the **qualifying examination** (i.e 12th/ Graduation) from any of the institutes/ Colleges located in Delhi. Allotment of seats in wrong region on account of incorrect filling of form will lead to cancellation of the allotment at any later stage and candidate will automatically lose the right to the seat in his bonafied region if not available at the time of cancellation of seat.

2. SUBMISSION OF COUNSELLING PARTICIPATION FEE:

- (a) Candidate have to Enrol for Centralized Online Process of Counselling and have to deposit a fee Rs 1000/- plus charges as applicable, as one time (non refundable) Counselling Participation Fee, as per the schedule for each CET Code. The taxes and charges applicable have to be paid by the candidate and are non-refundable.
- (i) For depositing the Counselling Participation Fee, the candidate has to visit the GGSIP University admission website <https://ipu.admissions.nic.in> and select the option for payment.
- (ii) Net Banking /Credit Card and Debit Card.
- (b) The candidates are required to check the status of Enrolment for Centralized Online Process for Counselling / Counselling Participation Fee payment on the website (<https://ipu.admissions.nic.in>) and must take the printout of online fee confirmation receipt with the transaction details, to be retained for all future reference.

NOTE:

- The payment of Counselling Participation Fees does not guarantee admission as Centralized Online Process for counselling is on the basis of merit in the respective entrance test.*
- Candidates are advised to visit regularly the University Website www.ipu.ac.in as well as the online admission website <https://ipu.admissions.nic.in> till the admission process for Academic Session 2023-24 concludes.*



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- (d) If the fee is paid through credit/debit card and status is not 'OK', it means the transaction got cancelled and the amount will be refunded to concerned credit/debit card. Such candidates have to pay the fee once again.
- (e) In case of any problem regarding payment of Registration/ Counselling Participation Fee, non availability of fee confirmation receipt on the website within the specified time as mentioned in point 4 of clause 10.2 of Admission Brochure 2023-24 at page 118, candidate can contact Helpdesk of University to resolve the issue.

All candidates who have registered and who wish to participate in the Centralized Online Counselling for admission in various Programmes for Academic Session 2023-24 are advised in their own interest to visit the University website www.ipu.ac.in as well as the online admission website <https://ipu.admissions.nic.in> for regular updates.

Brig. P.K. Upmanyu (Retd.)
Incharge (Admissions)

Copy to:

1. Controller of Examination, GGSIP University, for information.
2. Controller of Finance, GGSIP University, for information and n/a.
3. Director Academic Affairs, GGSIPU for information.
4. DR, Affiliation for information for providing Seat Intake of respective programmes.
5. AR, Vice Chancellor Sectt., GGSIP University for information of Hon'ble Vice Chancellor.
6. AR, Registrar, GGSIP University, for information of Registrar.
7. PRO, GGSIP University with a request to display Schedule on the University's Notice Board(s).
8. Manager, Indian Bank for n/a.
9. NIC for uploading on <https://ipu.admissions.nic.in>.
10. EDP Section of Admissions Branch.
11. Guard File.

Dr. Vijay Kumar
Dy. Registrar (Admissions)

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