



GURU GOBIND SINGH INDRAPRASTHA UNIVERSITY
Sector-16 C, Dwarka, New Delhi-110078

F.1(6)(12)/2021/P-II/6466

Dated the ^{2nd} January, 2023

ORDER

All Heads/Incharge of Schools/Branches of the Guru Gobind Singh Indraprastha University are hereby requested to provide the leave status (except CL & SCL) as on 02.01.2023 in respect of regular non-teaching employees whose increment is due on 01.01.2023, to the Personnel Branch on or before 06.01.2023 so that annual increment could be processed and granted accordingly.

This may be treated as most urgent.

(Signature)
(NAVEEN KR. BUDHIRAJA)
ASSTT. REGISTRAR(PERS.-II)

F.1(6)(12)/2021/P-II/

Dated the ^{2nd} January, 2022

Copy forwarded to the following for information & necessary action:

1. All Deans/Directors, GGS Indraprastha University.
2. Controller of Examination-I & II, GGS Indraprastha University.
3. Controller of Finance, GGS Indraprastha University.
4. OSD to Hon'ble Vice Chancellor, GGS Indraprastha University.
5. All branch heads/JRs/DRs/ARs, GGS Indraprastha University.
6. Asstt. Registrar, VC Secretariat, GGS Indraprastha University.
7. Asstt. Registrar, O/o the Registrar, GGS Indraprastha University.
- ✓ 8. Head (UITS), GGS Indraprastha University with a request to upload on the University Website.
9. Guard File

(Signature)
(DEEPA MEHTA)
SECTION OFFICER(PERS.-II)