



Guru Gobind Singh Indraprastha University

"A State University established by the Govt. of NCT of Delhi"

Dwarka, Sector-16/C, Delhi-110078

Website: <http://ipu.ac.in>

GENERAL ADMINISTRATION BRANCH

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F.No/GGSIPU/GA/Shifting(USAP)/531

Date:01/08/2023

NOTICE INVITING QUOTATIONS

Sealed quotations are hereby invited from transport agencies for shifting articles/items placed at different locations in the University School of Architecture and Planning, from GGSIP University, Sec 16C, Dwarka Campus, New Delhi 110078, to its Surajmal Vihar Campus, New Delhi 110092.

The estimated cost of the work is Rs. 2,34,000/-.

A) Scope of Work

- Transportation of articles/items (Truck size 17×6.5×7 foot)
- Loading/unloading
- Packing/unpacking
- Placement
- Providing/arrangement of cartoons, tapes, bubbles papers etc. or other packaging material
- Insurance cover to safeguard the articles/items (approx 9 lacs) in- transit.

B) Terms & Conditions

- Rates to be quoted exclusive of taxes.
- Bidders may inspect the items/articles for assessing the number of trucks required.
- Bidders are required to submit valid copies of GST certificate, PAN card, Aadhar Card & Driving License.
- Payment shall be made upon satisfactory delivery of items at the designated place/location.
- The vehicle must be in a good running condition and compliant of all regulations laid down from time to time.
- The agency shall ensure the safe delivery of goods. In case of damages to the goods, suitable action/levy of penalty, as deemed fit by the competent authority will be taken.
- The University shall not be liable to pay any amount/compensation in the event of challan of the vehicle and/or injury caused to the labour involved in shifting of items.
- Sealed quotations (as per Annexure) may be submitted physically in the O/o DR (GA), Room No. 36, GGSIPU, Dwarka Campus, latest by 4th August 2023, 10.30 AM.

C) Performance security

- Performance security of 5% (i.e. Rs. 11,700/-) of the estimated cost of tender work will be deposited by the successful bidder, within 02 days of award of work order, in the form of demand draft drawn in favor of "Registrar, GGSIPU", payable at Delhi. Alternatively payment can be made online as per the following details:

1.	Accounts Holder name	Registrar, Guru Gobind Singh Indraprastha University
2.	Account No.	927860555
3.	IFSC Code	IDIB000G082
4.	Bank Name	Indian Bank
5.	MICR CODE	110019071
6.	Accounts Type	SB (Saving)
7.	CBS code / Branch Code	02029
8.	Branch Name & Address	GGSIPU, Sector-16C, Dwarka, New Delhi - 110078
9.	Banker's Phone No.	011-28035244

- Performance security deposited by the successful bidder shall be refunded by the University within 15 days of satisfactory completion of the assigned work.

(Prabhat Mishra)
Assistant Registrar, GA

QUOTATION FOR SHIFTING OF ARTICLES OF USAP

I hereby quote Rs. _____ + Taxes (per Truck size 17×6.5×7 foot) for the scope of work defined in NIQ at 'A'.



(Signature of the Owner/ Authorized Person)
(with stamp)