



# Guru Gobind Singh Indraprastha University

Sector 16 C, Dwarka, New Delhi-110078

Website: [www.ipu.ac.in](http://www.ipu.ac.in)

F. No. IPU-7/Online Counselling/2023/ 4069

Dated: 01/08/2023

**Schedule after declaration of result of Round 03/ Sliding Round and Reporting of candidates to the allotted Institute/College/USS in Programmes M.A. (English) (CET Code 113), M.A. (Economics) (CET Code 162) and LLM (CET Code 112) on the basis of Merit of CLAT PG 2023 for Academic Session 2023-24**

This is in continuation to University's earlier Schedule Notification No. 83/2023, dated 21.07.2023 vide no. IPU-7/Online Counselling/2023/4014 dated 21.07.2023 and Schedule Notification No. 73/2023, dated 17.07.2023 vide no. IPU-7/Online Counselling/2023/3978 dated 17.07.2023; the schedule to be followed after declaration of result of Round 03 and other activities for the following programmes for Academic Session 2023-24 are given below:

**Programmes:**

- Master of English (CET Code 113)
- Master of Economics (CET Code 162)
- Master of Law (CET Code 112) ON THE BASIS OF MERIT OF CLAT PG 2023

**I. SCHEDULE/ACTIVITY AFTER DECLARATION OF RESULT OF ROUND 03/ SLIDING ROUND IN M.A. (ENGLISH) (CODE 113) AND M.A.(ECONOMICS) ( CODE 162) AND LLM (CET Code 112) PROGRAMMES:**

CANDIDATES MAY LOGIN TO SEE THE RESULT. ONLINE ACTIVITIES TO BE FOLLOWED AFTER DECLARATION OF ROUND 03/ SLIDING ROUND RESULT IS AS GIVEN BELOW:			
Sl. No.	Activity by the candidate	Starting Date	Closing Date
1.	<b>Submit Willingness</b> Freeze / Float of Allotted Seat after every Round of Counselling (Definition of Freeze/Float is defined in Clause IV of this notification)	After declaration of result of Round 03' Sliding Round	04.08.2023 (11:30 AM)
2.	After the allotment of seat, the candidates will have to pay the part Academic Fee of Rs 60,000/- to confirm the allotment and participation in the subsequent round of counselling, failing which, the candidate will lose any claim to the allotted seat and the candidate will not be considered further for any subsequent round of online counselling.	After declaration of result of Round 03 Sliding Round	04.08.2023 (11:30 AM)
3.	Candidate can print 1. Provisional Allotment Letter 2. Proof of payment of Part Academic Fee Payment receipt of Rs.60,000/- will be available in candidates profile-.. It will be available only for the respective round within the specified period.	After declaration of result of Round 03' Sliding Round	04.08.2023 (11:30 AM)
<b><u>Reporting of candidates to the allotted Institute/College/USS</u></b>			
Sl. No.	Activity by the candidate	Starting Date	Closing Date
1.	<b><u>Reporting of candidates to the allotted USS/Institute/College:</u></b> All documents to be carried by candidates while Reporting to the Allotted Institute/College. for more details please refer admission brochure 2023-24.	02.08.2023 (11:30AM to 04:00 PM)	05.08.2023 (11:00AM to 04:00 PM)
2.	<b><u>Withdrawal of Admissions</u></b> After depositing of Part Academic Fees of Rs.60,000/-, if a candidate wants to withdraw the admission against the allotted seat, he/she can apply for withdrawal by clicking on the withdrawal option available in his/her account in the admission website within the specified time period, following the online withdrawal procedure. (Also refer clause V of this notification detailed below)		06.08.2023 (11:00 PM)

**Note:**

- For more details candidates are requested to refer the Admission Brochure for Academic Session 2023-24.
- Candidates are advised to visit regularly the University website [www.ipu.ac.in](http://www.ipu.ac.in) as well as the online admission website <https://ipu.admissions.nic.in> till the admission process for Academic session 2023-24 for updates.

## II. GENERAL INSTRUCTIONS:

- (a) The candidates must read the conditions of eligibility for admission as given in the Admission Brochure for 2023-24 carefully and must satisfy themselves regarding their eligibility for admission in various programmes before registering online for admission and submitting the Counselling Participation Fees.
- (b) It is the sole responsibility of the candidate to ensure that they fulfill the minimum eligibility criteria in the programmes they seek admission; the correctness of the details filled with respect to region; category or any other such details for allotment of seat. If at any stage of admission procedure the information furnished by the candidate is found to be incorrect or false the admission to the programme shall be cancelled and all the fees paid will be forfeited.
- (c) In order to avoid last minute rush, the candidates are advised to apply early enough. The University will not be responsible for network problems or any other problem of such nature for either submission of online application or any other activity during the last minute.
- (d) Candidates claiming seat in Delhi "Region" must have passed the qualifying examination (i.e.10+2/Graduation) from any of the institutes/ Colleges located in Delhi. Allotment of seats in wrong region on account of incorrect filling of form will lead to cancellation of the allotment at any later stage and candidate will automatically lose the right to the seat in his bonafied region if not available at the time of cancellation of seat.

## III. RESULT / ALLOCATION OF SEATS IN EVERY ROUND:

After the choice filling period is over, all the choices/preferences filled by the candidate will be considered for online allotment of seat as per merit and respective category and region.

1. All such candidates, as listed below, will not be considered for allotment of seat:
  - i. Candidates who have not paid the counselling participation fee,
  - ii. Paid the counselling participation fee but not registered or vice versa.
  - iii. Paid the counselling participation fee and registered but not filled choices/preferences.
  - iv. Candidates who were allotted a seat in any round but did not pay the part academic fees of ₹ 60000/- shall not be considered in subsequent round of counselling.
  - v. Any other condition as defined by the communication of the University.
2. Results can be checked by the candidate through his/her account login given during the registration process.
3. Candidate can print Provisional Allotment Letter, if the seat is allotted to him/her.
4. The option of printing the Provisional Allotment Letter will be available only for the respective round; within the specified period and the record will not be available in the subsequent round of online counselling.
5. After the allotment of seat, the candidates will have to pay the part Academic Fee of Rs 60,000/- to confirm the allotment and participation in the subsequent round of counselling, failing which, the candidate will lose any claim to the allotted seat and the candidate will not be considered further for any subsequent round of online counselling, even if he wishes to.
6. Candidate can pay the admission fee against the provisionally allotted seat through Online option which are same as in case of the Counselling Participation Fee.  
Through Net Banking/Credit Card/Debit Card.
7. Candidate can print
  - i. Provisional Allotment Letter
  - ii. Proof of payment of Part Academic Fee Payment receipt of Rs.60,000/ will be available in candidates profile-

It will be available only for the respective round within the specified period.

8. Candidates will be allotted seat on the basis of Choices filled and availability of seat at his/her rank in preferred choices. It is to inform that the seat allotted through Online Counselling on the basis of Choices/Preferences filled by candidate will be binding and there will be no claim of the candidate on the previous allotted choice if new choice has been allotted to him/her.

## IV. FREEZE / FLOAT OF ALLOTTED SEAT AFTER EVERY ROUND OF COUNSELLING:

1. After every round of Counselling, if the candidate is satisfied with the seat allotted to him and does not want to participate in subsequent rounds of counselling for upgradation, he/she can freeze his/her allotted seat by clicking the freeze option available in his/her account in the counselling website within the specified time period.
2. If the candidate wants to upgrade his/ her choice by participating in next round of counseling as per his/ her filled choices should choose option Float.

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### Note:

1. For more details candidates are requested to refer the Admission Brochure for Academic Session 2023-24.
2. Candidates are advised to visit regularly the University website [www.ipu.ac.in](http://www.ipu.ac.in) as well as the online admission website <https://ipu.admissions.nic.in> till the admission process for Academic session 2023-24 for updates.

3. Those candidates who opt "FLOAT" option will be able to participate in next round of counselling and his/ her allotted seat will get retained if the candidate is not able to get higher choice.

#### V. WITHDRAWAL AND FEE REFUND AFTER ONLINE ROUNDS OF COUNSELLING:

1. After depositing of Academic Fees, if a candidate wants to withdraw the admission against the allotted seat, he/she can apply for withdrawal by clicking on the withdrawal option available in his/her account in the admission website within the specified time period, following the online withdrawal procedure.
2. All candidates who have withdrawn, freezed their seat, not paid the Part Academic Fee of Rs. 60,000/- and who do not fulfill the eligibility criteria, will not be participating in the subsequent round of online counselling and the vacancies with respect to such candidates will be considered for allotment of seat in subsequent Rounds.

#### VI. Reporting of candidates to the allotted Institute/College/USS:

The following documents are required at the time of Reporting to the Institute/College/USS:

- a) Four passport sized photographs (same as that in admit card)
- b) CET Rank Card/Merit Order and CET Admit Card 2023.
- c) Proof of date of birth (Secondary School Mark-sheet & Certificate) (Original and Photocopy)
- d) Mark-sheets / Certificates of qualifying examination:
- e) The candidate will be required to bring the Original certificates/Mark-sheets of all the year wise or semester wise in original along with photocopy of Certificates/ Mark-sheets of qualifying examination.
- f) For Distance / Open Learning Cases:  
In case of students who have passed the qualifying examination through distance / open education system of any recognized University / Board / Institution, the necessary documentary evidence related to location of his / her study centre i.e. study centre proof, certificate from the University imparting open / distance education certifying the location of the study centre to be submitted.
- g) Physical Fitness Certificate:  
All the students shall be required to submit a Medical Certificate indicating fitness from a Registered Medical Practitioner as per format given in Performa of Medical Certificate given in Admission Brochure 2023-24.
- h) Copy of Online Reserved Categories verification slip.
- i) Reserved Category Certificate:  
All reservation category candidates who are seeking admission in reserved category in SC / ST / DEF / PWD must bring their reservation certificate in original along with the self attested photocopy of the certificate for claiming seat against the reserved category. The Defence Category candidates, in addition to all the documents, shall also bring Appendix 1 duly completed. The appendices are available in Admission Brochure 2023-24.
- j) Conduct and Character Certificate in original from the Head of the Institution from where the qualifying examination has been passed or from Gazetted officer in Original, not more than 06 (six) months old.
- k) Application regarding age or any other relaxation with necessary approval (if necessary).
- l) The required Certificate(s) for reserved categories / classes will be essential at the time of the counselling / admission and no provisional admission shall be admissible for want of caste/category certificate from the local competent authority. Further, the caste / category certificate should invariably be in the name of the candidate himself / herself and not in favour of respective parents / guardians.
- m) Respective USS and all affiliated colleges shall ensure that the candidate(s) who are claiming seats in the particular reserved category must have valid certificate to substantiate their claim towards allotment of that particular reserved category seats.
- n) Proof of payment of Part Academic Fee Payment receipt of Rs.60,000/ will be available in candidates profile.

#### Important Note:-

- a) Details of Balance Academic Fee to be paid at the time of reporting:

#### (i) In various University School of Studies:

Titled "Online Collection of Various Fees" providing links for Balance Academic Fee to be submitted by the candidate admitted in University School of Studies through counseling during the Academic Session 2023-24.

#### Note:

1. For more details candidates are requested to refer the Admission Brochure for Academic Session 2023-24.
2. Candidates are advised to visit regularly the University website [www.ipu.ac.in](http://www.ipu.ac.in) as well as the online admission website <https://ipu.admissions.nic.in> till the admission process for Academic session 2023-24 for updates.

Office of Deans of University School of Studies shall verify all the documents and credentials of the admitted candidates to ensure correctness of the seat so allotted to him/her and then advise the candidate to submit the Balance Academic Fee through the link provided in the aforesaid notice. The candidate shall download the Fee Receipt of Balance Academic Fee and submit to their respective Deans to complete Student Admission File in University School of Studies.

Ref: Sub Point 14.1 of Chapter 14 regarding Fee Structure for Programmes offered in University School of Studies of Chapter 14.

The link for payment for all other programmes of USS (Rs. 1,02,000/-)


<https://payments.billdesk.com/bdcollect/bd/gugosiuni/7174>

(ii) **In Affiliated Colleges/Institutes of GGSIPU:**

The balance amount of fees may be submitted through both Online (Net Banking/ Credit Card/ Debit Card) and Offline (through Demand Draft) as per the instructions issued by the respective Affiliated College/Institute.


- b) The Dean/Director/Principal will be responsible to ensure that the eligibility of all the students are checked by them to ensure correctness of admission specially in case of provisionally admitted students.
- c) It is the sole responsibility of the candidates to ascertain whether he/she possesses the requisite eligibility and qualifications for admission.
- d) **In Affiliated Colleges/Institutes of GGSIPU:** The balance amount of fees as paid by the candidate at the time reporting be refunded to the candidates on production of online withdrawal slip, if he/she has applied for withdrawal of admission within stipulated date and time of the notified counseling schedule.
- e) The Candidate are required to report and join the respective School/college with the Provisional Allotment Letter, and the necessary record for verification of documents at the School / Institution/College and pay the balance amount of fees (if any), as per "Chapter 14: Fee Structure" mentioned in Admission Brochure 2023-24 notified on the website, failing which the admission shall be automatically cancelled. The vacant seats after the sliding round of online counselling and seats vacant due to non-reporting of candidates only shall be considered for spot counselling. All admissions in the University shall be provisional till regularized by the University.
- f) Result Awaited candidates may please see the provisions contained in Admission Brochure 2023-24.

All candidates who wish to participate in the online counselling for admission in Programmes M.A.(English) (CET Code 113), M.A.(Economics) (CET Code 162) and LLM (Code 112) for Academic Session 2023-24 are advised in their own interest to visit the University website [www.ipu.ac.in](http://www.ipu.ac.in) as well as the online admission website <https://ipu.admissions.nic.in> for regular updates.

  
Brig. P. K. Uphanyu (Retd.)  
Incharge (Admissions)

Copy to:

1. Dean, USH&SS for information and needful.
2. Dean, USL&AS for information and needful.
3. Director/Principal of concerned affiliated Institutes/Colleges.
4. Controller of Finance, GGSIP University, for information.
5. DR, Affiliation for information.
6. NIC, for information and needful.
7. AR, Vice Chancellor Sectt., GGSIP University for information of Hon'ble Vice Chancellor.
8. AR, Registrar, GGSIP University, for information of Registrar.
9. PRO, GGSIP University with a request to display Schedule on the University's Notice Board(s).
10. Head, U.I.T.S. to upload on University Website.
11. Guard File.

  
Dr. Vijay Kumar  
Dy. Registrar (Admissions)

Note:

1. For more details candidates are requested to refer the Admission Brochure for Academic Session 2023-24.
2. Candidates are advised to visit regularly the University website [www.ipu.ac.in](http://www.ipu.ac.in) as well as the online admission website <https://ipu.admissions.nic.in> till the admission process for Academic session 2023-24 for updates.