



Guru Gobind Singh Indraprastha University
"A STATE UNIVERSITY ESTABLISHED BY GOVT. OF NCT OF DELHI"
Sector-16 C, Dwarka Delhi – 110078

Notification No. 312/2023



F. No. IPU-7/Offline Counselling/2023/4672

Dated: 03/11/2023

IMPORTANT NOTICE

LLB (CET CODE 121), MCA (CET CODE 105) AND MBA (CET CODE 101)
ACADEMIC SESSION 2023-24

LAST CHANCE FOR ADMISSION IN LAST SPECIAL SPOT OFFLINE ROUND OF COUNSELLING FOR ADMISSION IN THE PROGRAMMES LLB (CET CODE 121), MCA (CET CODE 105) AND MBA (CET CODE 101) FOR ACADEMIC SESSION: 2023-24.

This is for information of all the stakeholders that the University is in the process of commencement of Offline Registration for LAST SPECIAL SPOT OFFLINE ROUND OF COUNSELLING for Admission in the Programmes LLB (CET CODE 121), MCA (CET CODE 105) and MBA (CET Code 101) to be conducted in the University Campus, Dwarka for the Academic Session 2023- 24

S. No.	Programme Name	NLT/CET	Date & Time of submission of Registration Form	Venue for Registration	Date of Allotment of Seat(s)
1	<u>LLB (CET CODE 121)</u>	On the basis of CLAT UG 2023 followed by CUET 2023	06.11.2023 (Monday) From 10:00 A.M to 3:00 P.M.	E-Block, Seminar Hall GGSIPU, Sector 16 C, Dwarka, New Delhi-78	07.11.2023 (Tuesday) (From 10:30 Onwards)
2	<u>MCA (CET CODE 105)</u>	On the basis of NIMCET 2023 followed by CET 2023 and then CUET 2023			08.11.2023 (Wednesday) (From 10:30 Onwards)
3	<u>MBA (CET CODE 101)</u>	On the basis of CAT 2022 followed by CMAT 2023 followed by CET 2023			08.11.2023 (Wednesday) (From 10:30 Onwards)

Date:

IMPORTANT INSTRUCTIONS:

1. Category of candidates eligible to participate in **LAST SPECIAL SPOT OFFLINE ROUND OF COUNSELLING:**
 - (a) The University plans to conduct **LAST SPECIAL SPOT OFFLINE ROUND OF COUNSELLING** for those candidates (i) who have qualified **CLAT UG 2023** and **CUET 2023** for **LLB Programme**, (ii) who have qualified **NIMCET 2023**, **CET 2023** and **CUET 2023** for **MCA** and (iii) who have qualified **CAT 2022**, **CMAT 2023** and **CET 2023** for **MBA Programmes** EXCEPT the candidates as mentioned below :-
 - (i) ADMITTED CANDIDATES in **LLB. (Code 121)**, **MCA (Code 105)** & **MBA (Code 101)** programmes for the Academic Session 2023-2024, which also includes admitted candidates of Centralized Online/ Offline Counselling of **LLB. (Code 121)**, **MCA (Code 105)** & **MBA (Code 101)** programmes for the Academic Session 2023-2024.
 - (ii) Candidates whose name exists as “ALLOTTED CANDIDATES” in the list of Last Spot Round of Centralized Online Counselling of **LLB. (Code 121)**, **MCA (Code 105)** & **MBA (Code 101)** programmes for the Academic Session 2023-2024.
2. The candidates who have participated in Last Spot Round of Centralized Online Counselling of **LLB. (Code 121)**, **MCA (Code 105)** & **MBA (Code 101)** programmes for the Academic Session 2023-2024 and have been allotted seat during Last Spot Round of Centralized Online Counselling of **LLB. (Code 121)**, **MCA (Code 105)** & **MBA (Code 101)** programmes for the Academic Session 2023-2024 are “ALLOTTED CANDIDATES” and shall not be eligible to participate in this Last Special Spot Offline Round of Counselling.
3. It is once again clarified that the Last Special Spot Offline Round of Counselling is being held only for the candidates as defined in Para 1(a) above. **NO SHIFTING OF ADMITTED CANDIDATE(S) SHALL TAKE PLACE.**
4. The candidates who have already taken admission in the Management Quota in affiliated colleges shall not be considered for participation in this Last Special Spot Offline Round of Counseling. It is further reiterated that in case any candidate who has taken admission in the Management Quota in any affiliated college/Institute, registers in the Last Special Spot Offline Round of Counselling shall not be allowed to participate in the Last Special Spot Offline Round of Counselling.
5. **NOTE:** The candidate will be required to give an undertaking to the effect that he is neither taken admission in the Management Quota and nor he/she is ineligible for participating in this Last Special Spot Offline Round of Counselling as per the instructions in the Notice. The candidate will be required to give the undertaking in the format which will be provided at the time of counselling.

6. For participation in this Last Special Spot Offline Round of Counselling, it is mandatory for each eligible Candidate to submit duly filled-up Registration and Document Verification Form through Offline mode in E-Block, Seminar Hall, GGSIP University, Sector-16, Dwarka, New Delhi-110078 in accordance with schedule date and time. No Registration and Document Verification Forms shall be taken/accepted by the GGSIP University after due date in any manner.

Registration for Last Special Spot Offline Round of Counselling shall commence from 06.11.2023 as per details given below:

Date of Submission of Registration Form through Offline mode for Last Special Spot Offline Round of Counselling for LLB. (Code 121), MCA (Code 105) & MBA (Code 101) programmes is as under :

7. Details of Registration Fee for Last Special Spot Offline Round of Counselling:

Sl. No.	Category of Eligibility as specified in this Notice	Activity	Date of submission of Registration Form through Offline mode	
			Starting Time	Closing Time
1.	Candidates who have already filled online Application form, paid the requisite application fee of Rs. 1500/- (Non-Refundable) and now wish to participate for Last Special Spot Offline Round of Counseling.	Such candidates are required to fill Registration and Document Verification Forms for participation in Last Special Spot Offline Round of Counseling and submit it through offline mode to the designated office of University as per schedule date and time. Such candidates are required to submit Demand Draft of Rs. 3500/- (Non-Refundable) in favour of Registrar, Guru Gobind Singh Indraprastha University toward participation fee for Last Special Spot Round of Offline Counseling alongwith Registration Form.	06.11.2023 (10:00 a.m.)	06.11.2023 (03:00 p.m.)
2.	Candidates who have already filled online Application form, paid the requisite application fee of Rs. 1500/- (Non-Refundable) and also paid counselling participation fee of Rs.1,000/- now wish to participate for Last Special Spot Offline Round of Counseling.	Such candidates are required to fill Registration and Document Verification Forms for participation in Last Special Spot Offline Round of Counseling and submit it through offline mode to the designated office of University as per schedule date and time. Such candidates are required to submit Demand Draft of Rs. 2500/- (Non-Refundable) in favour of Registrar, Guru Gobind Singh Indraprastha University toward participation fee for Last Special Spot Round of Offline Counseling alongwith Registration Form.	06.11.2023 (10:00 a.m.)	06.11.2023 (03:00 p.m.)

Sl. No.	Category of Eligibility as specified in this Notice	Activity	Date of submission of Registration Form through Offline mode	
			Starting Time	Closing Time
3.	Candidates who have not filled online Application form earlier and now wish to participate for Last Special Spot Offline Round of Counseling.	Such candidates are required to fill Registration and Document Verification Forms for participation in Last Special Spot Offline Round of Counseling and submit it through offline mode to the designated office of University as per schedule date and time. Such candidates are required to submit Demand Draft of Rs. 5000/- (Non-Refundable) in favour of Registrar, Guru Gobind Singh Indraprastha University toward participation fee for Last Special Spot Round of Offline Counseling alongwith Registration Form.	06.11.2023 (10:00 a.m.)	06.11.2023 (03:00 p.m.)

8. **THE CANDIDATE WILL NOT BE ALLOWED FOR ANY KIND OF REFUND OF FEE TOWARDS WITHDRAWAL OF ADMISSION TAKEN IN LAST SPECIAL SPOT OFFLINE ROUND OF COUNSELLING FOR ACADEMIC SESSION 2023-24.**
9. The candidates are required to kindly go through the Eligibility Criteria and other Important Instructions for Admission in the LLB. (Code 121), MCA (Code 105) & MBA (Code 101) programmes as laid down in the Admission Brochure for the Academic Session 2023-24 available on the University Website www.ipu.ac.in and www.ipu.admissions.nic.in.
10. The Allotment of Seat for the Last Special Spot Offline Round of Counselling in the programme LLB. (Code 121), MCA (Code 105) & MBA (Code 101) programmes for the Academic Session 2023-2024 shall be held on 07.11.2023 (Tuesday) & 08.11.2023 (Wednesday), and applicants will be required to bring Demand Draft of Rs. 1,00,000/- (Rs. One Lakh Only) towards Part Academic Fee in favour of Registrar, Guru Gobind Singh Indraprastha University as per the schedule. The Balance/Remaining Fee shall be deposited/ submitted in the respective allotted Institutes/Colleges/USS. The University will not entertain any request of a candidate for not been able to bring demand draft as stated above and the University shall allot the seat to the next candidate present at the time of Last Special Spot Offline Round of counselling.

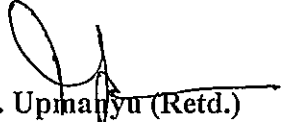
11. Documents required at the time of Allotment of Seat:

The following documents are required at the time of Allotment of Seat:

- (a) Demand Draft of Rs. 1,00,000/- (Rs. One Lakh Only) towards Part Academic Fee in favour of Registrar, Guru Gobind Singh Indraprastha University
- (b) Four passport sized photographs (same as that in Application form)
- (c) Rank Card/ Result of CLAT UG/ CUET for LLB Programme, NIMCET 2023/ CET 2023/ CUET 2023 for MCA Programme and CAT 2022/ CMAT 2023/ CET 2023 for MBA Programmes.
- (d) Proof of date of birth (Secondary School Mark-sheet & Certificate) (Original and Photocopy)
- (e) Mark-sheets / Certificates of qualifying examination:
The candidate will be required to bring the Original certificates/Mark-sheets of all the year wise or semester wise in original along with photocopy of Certificates/ Mark-sheets of qualifying examination.
- (f) For Distance / Open Learning Cases:
In case of students who have passed the qualifying examination through distance / open education system of any recognized University / Board / Institution, the necessary documentary evidence related to location of his / her study centre i.e. study centre proof, certificate from the University imparting open / distance education certifying the location of the study centre to be submitted.
- (g) Physical Fitness Certificate: All the students shall be required to submit a Medical Certificate indicating fitness from a Registered Medical Practitioner as per format given in Performa of Medical Certificate given in Admission Brochure 2023-24.
- (h) Copy of Online Reserved Categories verification slip.
- (i) Reserved Category Certificate:
All reservation category candidates who are seeking admission in reserved category in SC / ST / DEF / PWD/ KM must bring their reservation certificate in original along with the self attested photocopy of the certificate for claiming seat against the reserved category. The Defence Category candidates, in addition to all the documents, shall also bring Appendix 1 duly completed. The appendices are available in Admission Brochure 2023-24.
- (j) Conduct and Character Certificate in original from the Head of the Institution from where the qualifying examination has been passed or from Gazetted officer in Original, not more than 06 (six) months old.
- (k) Application regarding age or any other relaxation with necessary approval (if necessary).
- (l) The required Certificate(s) for reserved categories / classes will be essential at the time of the counselling / admission and no provisional admission shall be admissible for want of caste/category certificate from the local competent authority. Further, the caste / category certificate should invariably be in the name of the candidate himself / herself and not in favour of respective parents / guardians.


- (m) Respective all affiliated colleges shall ensure that the candidate(s) who are claiming seats in the particular reserved category must have valid certificate to substantiate their claim towards allotment of that particular reserved category seats.
12. This is the last opportunity for CLAT UG/ CUET for LLB Programme, NIMCET 2023/ CET 2023/ CUET 2023 for MCA Programme and CAT 2022/ CMAT 2023/ CET 2023 for MBA Programmes, qualified candidates who have not taken admission in LLB (CET Code 121), MCA (CET Code 105) & MBA (CET Code 101) programmes for the Academic Session 2023-2024 so far or have not been allotted seat in the Spot Round of Centralized Online Counselling for the Academic Session 2023-2024.

All candidates who wish to participate in the Last Special Spot Offline Round of Counselling for admission are advised in their own interest to read the details of Admission Brochure for the Academic Session 2023-2024 and visit the University website www.ipu.ac.in as well as the online admission website <https://ipu.admissions.nic.in> for regular updates.


Brig. P. K. Upmanyu (Retd.)
Incharge (Admissions)

Copy to:

1. Dean, USLLS for information and needful.
2. Dean, USICT for information and needful.
3. Dean, USMS for information and needful.
4. Director/Principal of concerned affiliated Institute/College for information and needful.
5. Controller of Finance, GGSIP University, for information.
6. DR, Affiliation for information.
7. NIC, for information and needful.
8. AR, Vice Chancellor Sectt., GGSIP University for information of Hon'ble Vice Chancellor.
9. AR, Registrar, GGSIP University, for information of Registrar.
10. PRO, GGSIP University with a request to display Schedule on the University's Notice Board(s).
11. Head, U.I.T.S. to upload on University Website.
12. Guard File.


Dr. Vijay Kumar
Deputy Registrar (Admissions)