



**Guru Gobind Singh Indraprastha University**  
“A State University established by the Govt. Of NCT Delhi”  
Sector 16-C, Dwarka, New Delhi – 110078



F. No.: GGSIPU/CCGPC/2023/ 806

4<sup>th</sup> December 2023

**Sub. Placement opportunity for BBA, B.Com, or MBA students of GGSIP University of the batch passed out in year 2021, 2022 or 2023 in the company “Elite Recruitments”.**

Dear Placement Officer,

Greetings from CCGPC, GGSIPU!!!

Please find below details of Placement opportunity for BBA, B. Com, or MBA students of GGSIP University of the batch passed out in year 2021, 2022 or 2023 in the company “Elite Recruitments” for your reference and circulation to students to apply by **5<sup>th</sup> December 2023, 4:00 PM:**

**Registration Link – <https://forms.gle/vWpe4o2of8kiN2Ss8>**

**Name of Company:** EliteRecruitments

**Position:** HR (Recruiter)

**Eligibility –** BBA, B. Com, or MBA students of GGSIP University of the batch passed out in year 2021, 2022 or 2023.

**Location:** Netaji Subhash Place (NSP), Delhi.

- Candidates **will be on probation for the first 3 months**, during which the **salary will be up to 3.50 LPA Annually.**
- Upon successful completion of the probation period, candidates may be offered a permanent role based on performance and behavior.
- Selected candidates will be eligible for Employee Benefits (ranging from INR 2,000 to 4,000 per month) and incentives based on achieving targets.

**\*\*Please note that selected candidates will be required to sign a fixed-term employment agreement for 2 years\*\***

Please find attached company profile and JD for more information.

THE LAST DATE FOR REGISTRATION IS 5<sup>th</sup> December 2023, 4:00 PM

**(Dr. Nisha Singh)**  
Training and Placement Officer,  
CCGPC, GGSIP University

**About Company:** EliteRecruitments was incorporated in July 2014. We support clients across diverse industry verticals in discovering talent and developing long-term relationships.

We deliver in:

- Actuarial
- Analytics
- Financial Services
- Information technology

We are the preferred Hiring Partners for our clients which includes the big 4 consulting firms, management consulting companies, top KPOs, major Life and General Insurers in India.

**Job Description:**

Job is likely to involve:

- Sourcing candidates from various sources like: Naukri.com, Monster, LinkedIn,etc
- Cold calling candidates
- Interviewing and testing job seekers
- Matching candidates to jobs to build a pool of potential applicants
- Screening and shortlisting candidates for employers to interview
- Building relationships with employers and job seekers through service quality
- Conduct Market research & competitive analysis in the industry
- Achieve Individual & company sales target
- Keeping the database updated and negotiating fees.

**Skills/Competency Required:**

- Graduate in any field.
- Excellent communication and 'people' skills
- Good sales and negotiation skills
- A confident and positive attitude
- The ability to work under pressure and meet targets
- A professional manner
- Good organizational and administrative skills
- The ability to work well in a team.

**\*\*The selected candidates need to sign a fixed term employment agreement for 2yrs for these roles\*\***

# We discover the talent that drives your Organization

YOUR SEARCH END WITH US



# WHO WE ARE?

EliteRecruitments (A unit of Prathameshwara Consulting Pvt. Ltd.) is a full-cycle Recruitment services company, offering a comprehensive suite of recruitment services to **insurers, reinsurers, banks, consultancies** and **investment services** firms.



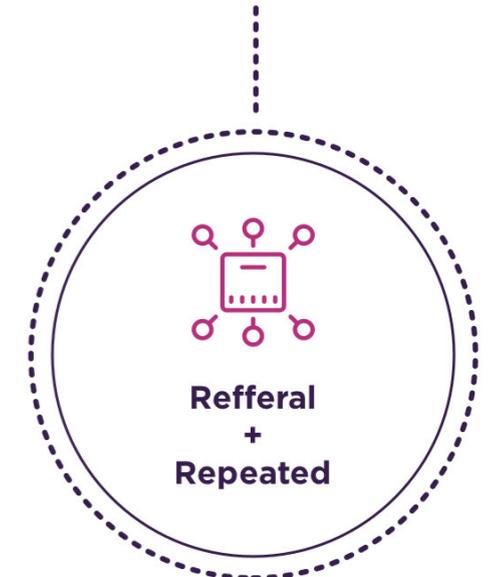
# Let Us Maximize Your Potential, Your Reach with The Most Valuable Assets!

We supports clients across diverse industry verticals **in discovering the “Right Fit”**. We have a team of highly-skilled, experienced and proactive **recruitment experts that truly believes & works as an** extension of your in-house team and find suitable candidates who can contribute to your company’s success.

**Our focus is on finding the right people for our clients with a view to establishing successful long-term relationships.**

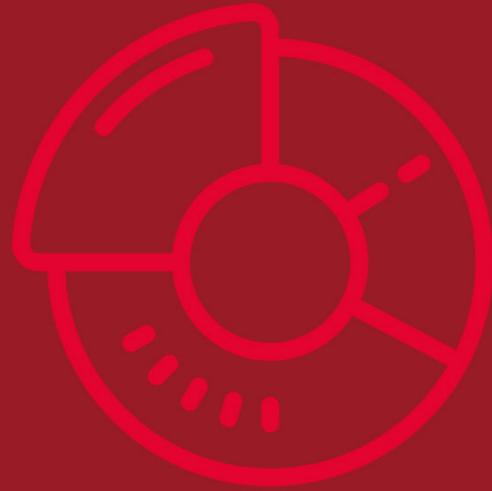
A true testament to this is the fact that we receive 90% of our business from referrals and satisfied repeated clients.

90%



# HOW DO WE CREATE VALUE?

At EliteRecruitments, we visualize, plan and create solutions before we deploy them for you.



## Our Vision

To be the first choice of Recruitment Partner for our **Clients**.



## Our Mission

Committed to bringing **opportunity & talent together**. We aim at creating a tailored, transparent recruitment experience, encouraging **honest feedback and continual improvement** for our Clients & Candidates alike.

# WHAT WE DO?

At EliteRecruitments, we strongly believe in optimally matching industries and people so that you get the best resources. We are known for our strong networks and specialization in permanent staffing solutions.



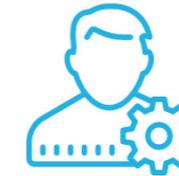
Our experts constantly **interact with candidates and develop relationships** with them, supporting you right from **listing and selecting** through to final positioning of candidates for **mid to senior level positions**, across various fields of expertise.

We keep a tab on the market through job portals, social media networks and our own database that has been the result of our interactions with the target audience.

## We operate in the following specialty areas:



**Actuarial and Analytics**



**Financial services and Risk management**



**Insurance services, IT and Consulting**

# HOW DO WE DELIVER VALUE?

We support our clients in finding talent for mid to senior level positions and realizing their organizational goals.



**We pave the way for clients to discover the undiscovered talent and recruit candidates who can contribute to company's success.**



We have a dedicated team of consultants, holding rich **experience and expertise** in their respective industry vertical. They enable us to deliver the **best human resources to our clients**.



We cater to diverse industry verticals and niches, servicing the mid to senior management levels. Our **strategy & vision** is not to take up whatever work/clients come our way, rather we stick to our **field of expertise and provide personalized & focused attention** to each of our esteemed clients.



We believe in **quality not quantity** and extend the same belief while **recruiting for our team of Recruitment experts**. Each of the team members is **hand-picked and trained** so that they can extend the same specialized & **customized expertise to our chosen Clients**.



We believe in keeping the candidates **well-informed** about the entire selection process, supporting them throughout and **building strong relationships**.



We manage and update our database at **frequent intervals** to ensure that the right candidate is identified for the position, especially in tune with client's specific requirements. Our **experts regularly interact** with the target market and make sure that the database is up-to- date.



We are not tele-callers but **recruiters** who are passionate about **what we do**. We will be an extension of your team and extend our market **knowledge & consultation** wherever necessary to get the job done.

# Next Steps? Let's Connect



## CONTACT

011 - 45126524, +91 9873885762, +91 9873597305



## ADDRESS

1203 B-08, GDITL-Tower, Netaji Subhash Place  
New Delhi - 110034