



**Guru Gobind Singh Indraprastha University**  
“A State University established by the Govt. Of NCT Delhi”  
Sector 16-C, Dwarka, New Delhi – 110078



F. No.: GGSIPU/CCGPC/2023/PN/ 845

5<sup>th</sup> January 2024

**Sub. Placement opportunity for B.Com students of GGSIP University of batch passed out in year 2023 in the company “KPMG Global Services”**

Dear Placement Officer,

Greetings from CCGPC, GGSIPU!!!

Please find below details of **Placement opportunity for B.Com students of GGSIP University of batch passed out in year 2023 in the company “KPMG Global Services”** for your reference and circulation to students to apply on given link by **8<sup>th</sup> January 2024**:

**Registration Link – <https://forms.gle/dcNmwoQP7GanVDxv5>**

**Name of Company – KPMG Global Services**

**Positions –**

- 1) Audit Associate
- 2) Analyst

**Criteria:**

- Qualification eligibility: B.Com graduate with 55% and above throughout from 10<sup>th</sup> onwards
- Must be only 2023 passout (2024 passing out batch should not apply for this opportunity)
- Work Location : **NOIDA ONLY** (All selected candidates must work from Noida office )
- Tentative joining date : Mid/Last week Feb (exact date of joining in person to be confirmed soon )
- Compensation offered : **INR 3.65 LPA**

**Details of hiring process:**

- 1) The process would consist of initial screening of the data
- 2) Online assessment (date to be confirmed) for eligible candidates
- 3) Those who clear the online assessment would appear for the Interviews - one technical and one HR round.

Please find attached JDs for more information.

**LAST DATE FOR REGISTRATION IS 8<sup>th</sup> January 2024.**

**(Dr. Nisha Singh)**  
**Training and Placement Officer**  
**CCGPC, GGSIPU**



# Make every day awesome at KPMG

Job title:

## Audit Associate

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Business Unit: KDN- CCT

Service Line: Audit

Location: Noida

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**Our Collective EVP**



# About us

KPMG Resource Centre (KRC) is a team of 3,000+ colleagues serving audit clients of primarily KPMG Europe and a few other countries. KRC's services include end-to-end Audits, IT Audits, Data Analytics, Engagement Support Hub, Transaction Assurance and ESG, among others. The business supports multiple sectors and is currently present in Bengaluru, Gurugram, Noida and Mumbai.

**Through your work, you'll build a global network and unlock opportunities that you may not have thought possible with access to great support, vast resources, and an inclusive, supportive environment to help you reach your full potential.**

# Job details

## Proposed designation

Audit Associate (E1)

## Role type

Individual Contributor

## Reporting to

Senior/ Assistant Manager – Grade D/ Grade C

## Geo to be supported

ROW

## Work timings

08:30 AM to 5:30 PM

# Roles & responsibilities

- Testing of central controls (SoQM) for Design and Operating effectiveness for member firms and discuss queries, if any with their supervisor
- Working closely with process owners across functions to understand their processes and controls
- Providing regular status update on the testing progress to the Reporting Manager
- Resolving queries in a meaningful manner including liaising with global team, if required
- Understand the impact and purpose of the project on the overall processes of the MF
- Support Senior Consultant / Assistant Manager / Project Manager with project management activities, if any

# Come as you are at KGS

As a firm, we are deeply committed to diversity, inclusion and equity at our workplace. We offer a safe and inclusive environment built on trust, where all our colleagues can bring their authentic selves to work and know that their uniqueness is valued.

We prohibit unfair treatment of applicants and employees and discrimination on any ground, including but not limited to, caste, religion, color, ancestry, marital status, medical condition, sex, gender identity and/or expression, sexual orientation, age, nationality, cultural origin, family or parental status, defense veterans, physical, mental or sensory disability or any other status or characteristic protected by applicable Indian laws and regulations.

## This role is for you if you have the below

### Educational qualifications

- Graduates/ Post-graduates
- **Work experience**
- The candidate must have 0-1 years of post-qualification experience in Internal Audit in a similar environment (Audit and Accounting firms), preferably with a Big 4 firm

### Mandatory technical & functional skills

- Proficiency in Microsoft Excel, PowerPoint, and Word
- Skillset- Internal Audit and controls testing

### Preferred technical & functional skills

- Self-motivated, good in co-ordination and driving tasks to closure
- Ability to work independently or with little monitoring and in teams is essential
- Strong interpersonal and communication (both verbal and written) skills
- Excellent drafting and analytical skills
- Excellent stakeholder management skills with experience of working across multiple geographies
- Flexible with multi-tasking abilities and providing timely resolution

### Key behavioural attributes

- Open minded and demonstrate professionalism and integrity
- Aptitude for use of automation tools
- Excellent written and verbal communication skills
- Personal drive and positive work ethic to deliver results within tight deadlines and in demanding situations
- Flexibility to adapt to a variety of engagement types, working hours and work environments

### Other information

- **Interview process:** 2-3
- **Mode of Interview** – Telephonic/F2F/Virtual
- **Does the job role involve travelling:** No
- **Does the busy season apply to this role?:** Yes



# Make every day awesome at KPMG

Job title:

## Analyst

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Business Unit: Engagement Support Hub

Service Line: DSG – Audit - ESH

Location: Noida

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# About us

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# Job details

## Proposed designation

The position in discussion is with the Engagement Support Hub Team at KRC, which is KPMG's global delivery centre and an integral part of the firm's strategy to enhance Audit Support and manage Risk administration portfolio.

KRC ESH provide solutions to various KPMG member firms. By leveraging insights and applying best practices, the team helps create customized approaches to Risk administration. The team's capabilities include Client engagement acceptance and continuance, Audit/ Auditor Independence Support, Professional Etiquette Procedures, Bank Confirmations, Client Contracts & agreements, fee analysis, Invoice extraction, Charge code creation, audit documentation and management tools.

## Role type

Team Member

## Reporting to

TL/Assistant Manager

## Geo to be supported

United Kingdom

## Work timings

9 AM to 5:30 PM (General Shift timings)

# Roles & responsibilities

- Manage support activities for audit in relation to Client Engagement Setup and Risk administration portfolio.
- Manage the volumes for respective Line of Business (LOBs) i.e. Client Engagement Acceptance & Continuance (CEAC), Audit/ Auditor Independence Support, Professional Etiquette Procedures, Bank Confirmation, Finance Assistance, KPMG Clara Collaboration and Workflow setup.
- Undertake smaller and medium-sized assignments independently or assist in larger assignments reporting to a Manager or Senior Manager
- Establish strong professional relationships with onshore team members through weekly meetings and calls with onshore stakeholders
- Provide regular updates on work pipeline, discussions with onshore teams to the entire team
- Provide support/assistance for proposals/business development
- Monitor and take ownership of own effective utilization.
- Managing Functional and personal Mailbox.

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## This role is for you if you have the below

### Educational qualifications

- Minimum bachelor's degree from a reputed university with an excellent academic result.

### Work experience

- Minimum of 0-2 years of professional experience, preferably in a Big 4 consulting firm.

## Mandatory technical & functional skills

- Good oral and written communication skills in English.
- Ability to apply critical thinking while analysing the raw data received from client or third parties.
- Strong organizational skill, attention to detail, training, and mentoring skills.
- Ability to thrive in a dynamic team environment.

## Key behavioural attributes/requirements

- Personal drive and positive work ethic to deliver results within tight deadlines and in demanding situations without compromising on quality, and ethical standards and values.
- Willing to work hard, enthusiastic and self-motivated.
- Ability to follow instructions clearly and demonstrate attention to detail.
- Strong commitment, multi-tasking and team player.
- Self-motivated to prepare high quality work first time.
- Technology enthusiast.
- Receptive to constructive feedback.

## Other information

- **Interview process:** 1<sup>st</sup> round with HR and 1 technical rounds with ESH representatives
- **Does the job role involve travelling:** No
- **Does the busy season apply to this role?:** Yes (Sep – Nov and Jan-April)

Please be informed that KPMG Global Services (KGS) and its related entities do not charge any money, fees or security deposits from its job seekers during the selection process nor it has authorized any individual or entity to charge such fees or money on its behalf. It has come to our knowledge that certain fraudulent individuals or placement agencies falsely claim to be the empaneled vendors or employees of KGS, offering misleading job opportunities in exchange for fees or security deposits.

We request you to be vigilant and not respond to any individuals or entities demanding fees or charges during the selection process with KGS, as we do not charge any money or fees from anyone seeking employment with us. In case of any suspicion, we encourage you to report the incident directly to us.