

**University School of Humanities and Social Sciences**

**Information Bulletin and Admission Brochure**

**for**

**Certificate**

**in**

**Foreign Languages  
(French and Japanese)**

**Academic Session 2023-2024**

**GURU GOBIND SINGH INDRAPRASTHA  
UNIVERSITY, SECTOR 16C, DWARKA,  
NEW DELHI (INDIA)**

**[www.ipu.ac.in](http://www.ipu.ac.in)**



**University School of Humanities and Social Sciences (USHSS)** is an on-campus School of Studies at Guru Gobind Singh Indraprastha University offering courses in English literature and Economics. The school, within a short span of time, has carved a unique niche for itself. It is known for innovative teaching pedagogy. The School encourages individual growth, experiential learning, extra-curricular activities, industry interaction and multi-disciplinary approach.

Knowledge of foreign languages is in high demand in tourism, hospitality, international business, diplomatic services, industry, education and other allied areas. Knowledge of foreign languages will open new avenues for the students. Students equipped with reading, writing and speaking skills in foreign languages can also act as translators in government and private sector.

Keeping in mind high employability of students with foreign languages and catering to the vision of the University, the University School of Humanities and Social Sciences envisions to start **certificate courses in the following foreign languages for the academic session 2023-24** on week-end basis to empower students and community by imparting reading, writing and speaking skills in foreign languages among them.

#### **Languages to be Offered**

1. French
2. Japanese

## **Certificate Course in French**

**Nature:** Week-end (Classes will be held in the morning on Saturdays and Sundays)

**Duration:** Two Semesters

**No. of Seats:** 40 (Reservation policy as University norms)

### **Eligibility:**

Minimum Educational Qualification: 10+2 with a minimum 50% marks. However, candidates belonging to Scheduled Castes / Scheduled Tribes / Widows or Wards of Defence Personnel / Persons with Disability (PwD) will be allowed 5% relaxation of marks in the minimum eligibility requirement. It will be granted to only those candidates, who are able to produce necessary relevant supporting documents.

There is **no Upper Age Limit**.

### **Admission Criteria:**

Admission shall be given on the basis of merit.  
Merit list shall be prepared on the basis of marks secured in 10+2.

**Fee Structure:** Rs.30,000/- per annum or Rs.15,000/- per semester

### **Evaluation System**

- Continuous and dynamic
- Evaluation shall be done in each semester by University and designated Skill assessment Agency
- 40% percent marks shall be based on continuous internal evaluation and 60% marks shall be based on end-semester examination.

### **How to Apply**

Interested students/candidates may send duly filled-in application form along with all required documents to the office of the Dean, University School of Humanities and Social Sciences, Guru Gobind Singh Indraprastha University, Dwarka

### **Important Dates:**

Last Date to Apply	:	September 18, 2023
Display of Eligible Candidates	:	September 21, 2023
Depositing the Fee	:	September 27, 2023
Commencement of Classes	:	September 30, 2023

## **Certificate Course in Japanese**

**Nature:** Week-end (Classes will be held in the morning on Saturdays and Sundays)

**Duration:** Two Semesters

**No. of Seats:** 40 (Reservation policy as University norms)

**Eligibility:**

**Minimum Educational Qualification:**

10+2 with a minimum 50% marks. However, candidates belonging to Scheduled Castes/Scheduled Tribes/Widows or Wards of Defence Personnel / Persons with Disability (PwD) will be allowed 5% relaxation of marks in the minimum eligibility requirement. It will be granted to only those candidates, who are able to produce necessary relevant supporting documents.

There is **no Upper Age Limit**.

**Admission Criteria:**

Admission shall be given on the basis of merit.

Merit list shall be prepared on the basis of marks secured in 10+2.

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## CERTIFICATE COURSE ADMISSION FORM 2023-2024

Course ID : Enrollment No : (For office use)

Certificate Course Applied For: JAPANESE/FRENCH \_\_\_\_\_ (Tick any one)

### Personal Details

Name of the Applicant : \_\_\_\_\_  
DOB (dd/mm/yyyy) : \_\_\_\_\_  
Gender : \_\_\_\_\_  
Phone No / Mobile No : \_\_\_\_\_  
E-mail : \_\_\_\_\_  
Father's name : \_\_\_\_\_  
Mother's Name : \_\_\_\_\_  
Local Address and Pincode : \_\_\_\_\_

Paste recent passport  
size photo

### Eligibility Details

(Please read eligibility criteria in the brochure)

Percentage marks scored in XII : \_\_\_\_\_

Board : \_\_\_\_\_

Current Status : \_\_\_\_\_

Signature of Applicant

### For Office use only

Admission is hereby granted to \_\_\_\_\_ for attending the **Certificate Course in JAPANESE / FRENCH language** at University School of Humanities and Social Sciences, Guru Gobind Singh Indraprastha University, Sector -16C, Dwarka, New Delhi -110078.

Programme Coordinator

Dean, USHSS

Scan the duly filled application form and email to [dean.ushss@ipu.ac.in](mailto:dean.ushss@ipu.ac.in) along with other relevant documents mentioned in the Information Brochure.