



GURU GOBIND SINGH INDRAPRASTHA UNIVERSITY
SEC-16C, DWARKA, DELHI – 110 078
FINANCE & ACCOUNTS DEPARTMENT

No. GGSIPU/COF/2024/ 101

Dated: 27th May, 2024

CIRCULAR

Approval of the Competent Authority of the University is hereby conveyed for disallowing of issuance of advance(s) for making payment of Honorarium, TA, Prize Money, Vendors, Experts, Guest Lectures etc. through Cash or in the form of open cheque. Payment will be released directly through electronic mode by the University on production of original tax invoice/pre-receipt voucher after due codal formalities.

No Cash Advance will also be disbursed for conducting the various types of events and programme in the University i.e. Seminars, Workshops, Conference, Moot Court, BOS, SRC, Meeting(s), TA/DA & Hospitality etc. The aforesaid instructions are hereby ordered with immediate effect.

This issues with the approval of the Competent Authority.


(Narender Tyagi)
Controller of Finance

Copy to:-

1. All Deans / Directors (USS & EDC) / HODs / Incharge of the Departments.
2. SO to OSD for the information of OSD to VC.
3. Head, UITS - for uploading the same on the University website.
4. AR to VC – for the kind information to Hon'ble Vice Chancellor.
5. AR to Registrar – for the kind information to Registrar.
6. Officials, F&A Deptt.
7. Guard file.


(P.K. Gupta)
Assistant Finance Officer