GGSIPU/UIRC/2026/Book-Bank   **Dated: 24.02.2026**

Book Bank Circular

All Students of USS in their Even Semesters (i.e. 2, 4, 6…) are advised to borrow books from the Book Bank as per below mentioned schedule. Students are advised to clear their previous semester loan of if any books and General Collection books before coming for new books:

S. No.	Date	Program (2, 4, 6... Semesters)	Time
1.	28/02/2026	Week End All Program	10.00 AM - 04.00 PM
2.	02/03/2026	B. Tech (IT, CS, EC, AI, DS) & MCA	10.00 AM - 02.00 PM
3.	02/03/2026	M. Tech (IT, EC, CS & Robotics)	02.30 PM - 04.30 PM
4.	03/03/2026	BBA, B Com, MBA All Programs	10.00 AM - 02.00PM
5.	03/03/2026	B. Tech & M. Tech (BT, CT/CE, CTEE, BCE)	02.30 PM - 04.30 PM
6.	05/03/2026	B. A Eng., M. A Eng. & B. A Eco, M. A Eco	10.00 AM - 02.00 PM
7.	05/03/2026	BA (BED), M. ED, B.Sc. (EVS) M Sc. (EM, NRM, MBC,AGI), All Programs(USBAS)	02.30 PM - 04.30 PM
8.	06/03/2026	CEDM, CEPS All Programs	10.00 AM - 04.30 PM

Guidelines for Book-Bank Facility (For Bonafide Students of the University)

1. **Identity Verification:**
   Students must carry their Identity Card/Library Membership Card to access the Book-Bank facility.

2. **Borrowing Entitlement:**
   o Eligible students can borrow up to five (05) books for the entire semester, to be returned by the **end-term examination**.
   o Books can be borrowed from the designated Book-Bank collection of their respective schools, including BB/BT, BB/CT, BB/EM, BB/EDU, BB/HSS, BB/IT, BB/SMS, and BB/BAS.
   o This facility is available to all **B. Tech. student**

3. **Accessing Books from Other Schools' Book-Banks:**
   o Students needing books from other schools' Book-Banks must wait until the scheduled borrowing period ends.
   o Requests for such books will be accepted 15 days after the completion of the Book-Bank schedule.

Your cooperation is appreciated to ensure a smooth process for all.

24.02.2026

(Dr. Neetika Sharma)
Dy. Librarian

In -Charge UIRC 24/2

UIRC/Library
GGSIPU/Date.25.02.25
4550-4

Copy to

1. Chairperson, Library Committee
2. Dean, University School of Basic and Applied Science
3. Dean, University School of Bio Technology
4. Dean, University School of Chemical Technology
5. Dean, University School of Education
6. Dean, University School of Environment Management
7. Dean, University School of Humanities & Social Sci
8. Dean, University School of Information & Comm. Technology
9. Dean, University School of Management Studies
10. Dean, University School of Liberal Art
11. Director, Centre of Excellence Disaster Management
12. Director, Centre of Excellence in Pharmaceutical Management
13. AR To Hon'ble VC for kind information to Hon'ble VC
14. AR to Registrar for kind information to Registrar
15. In-Charge, UITS Cell with request to upload on websites
16. Librarian's office