

F.No. GGSIPU/Store (EDC)/2025-26/

Dated: 30.01.2026

NOTIFICATION

Sub:- Annual Stock Verification Boards for the year 2025-2026.

Hon'ble Vice Chancellor has constituted the following Boards for Annual Stock Verification (2025-26) regarding Machinery and Equipment/Software/other non-consumable and consumable items on the charge of University Schools, Library Hostel and other offices at East Delhi Campus of the University.

The physical stock verification boards for the year 2025-2026 is proposed to be carried out through constituted Annual Stock Verification Board for under-mentioned items held in charge of University Central Stores Branch at East Delhi Campus.

BOARD A - NON- CONSUMABLE OFFICE EQUIPMENTS/ITEMS

1.	Dr. Sumit Chaudhary, Assistant Professor, USAR	Chairman
2.	Sh. Deepak Sharma, Cameraman GR-1, USMC	Member
3.	Sh. Vikas Gupta, Technical Officer, USAR	Member
4.	Sh. Manoj Kumar, Technical Officer, USDI	Member
5.	Sh. Rajiv Kumar, Senior Assistant, USAR	Member
6.	Sh. Sarvesh Kumar Sharma, Jr. Assistant, USAP	Member

BOARD-B FOR LAB EQUIPMENTS/INSTRUMENTS/SOFTWARE

1.	Dr. Manoj Kumar, Assistant Professor, USAR	Chairman
2.	Ms. Hemlata Chauhan, Assistant Professor, USAP	Member
3.	Ms. Shubhangi Saxena, Assistant Professor, USDI	Member
4.	Sh. Shishupal, Assistant Producer Print, USMC	Member
5.	Sh. Lalit Sharma, Technical Officer, USAR	Member
6.	Sh. Love Kumar, Lab Assistant, USDI	Member

BOARD-C FOR CONSUMABLE ITEMS

1.	Dr. Deekshali Anand, Assistant Professor, USDI	Chairman
2.	Sh., Kapil Sharma, Section Officer, Student Cell	Member
3.	Sh. Ashok Kumar, Assistant Technical Officer, USAR	Member
4.	Ms. Pooja Ved, ASO, Office of the Director Incharge, EDC	Member
5.	Sh. Kunal Pal, Jr. Assistant, USMC	Member

To facilitate the physical verification of stock each school/department/entity will nominate one Nodal Staff who shall accompany, coordinate and assist the Board in verifying the inventory of stock received, issued, held condemned, deficient and surplus as the case may be.

The completed proceedings shall be submitted by 30th June 2026 to UCS in prescribed format under applicable/ relevant GFR Rules.



(S.P. Singh)

Director- Incharge(Admn.)

Copy to:

1. Director-Incharge (Acad.)
2. All Deans/Branch Heads
3. Proctor, EDC Nodal Officer
4. Chief Warden & Nodal Officer (DSW), EDC
5. Director, IPU Innovation & Incubation Foundation, EDC
6. Incharge Librarian, EDC
7. Executive Engineer, UWD, EDC
8. All respective members of Board A, B & C
9. AR to VC for kind information pl.
10. AR to Registrar for kind information pl.
11. PS to COF for kind information pl.
12. In-charge, UITS with the request to upload on the University's Website.
13. Guard File



(Ravi Kant)

Assistant Registrar (Store, EDC)