



Guru Gobind Singh
INDRAPRASTHA UNIVERSITY
DWARKA SECTOR 16-C, DELHI 110 075

No. F.IPU/Accts/TDS/2011-12/ 796

Dated: 27/12/2011

Circular

The University Accounts Branch is in the process of filling of correction statement of first and second quarter of current financial year i.e. 2011-2012. Therefore, before filing correction statement all the faculties/staff of this University are requested to **check their 26 AS form from Income Tax website** and intimate to the **Accounts Branch latest by 30th December 2011** if any discrepancy is found, as no further correction statement will be filed thereafter.

Further, all the faculties/staff are also requested to submit their **proof of savings as declared positively by 31st December 2011** failing which tax will be deducted keeping in view the savings as per record in Accounts Branch. Besides this, if an individual fails to submit the savings as per declaration it will be individual's responsibility and interest on this a/c, if any, will be deducted from the salary without any notice.

This issues with the approval of Controller of Finance.


(Narender Kumar)
Finance Officer

Copy to:

1. All Head of Departments.
2. All Deans (USS)/UIRC.
3. All Directors.
4. Chief Engineer, UWD.
5. All JR's /DR's/ADR's/AR's/PRO
6. Incharge (Personnel)
7. FO-/FO-II.
8. PS to VC
9. PS to Registrar.
10. PS to COF.
11. PS to COE.
12. Server Room with the request to upload on University website.

Affiliation
Coordination
Gen. Adm./Purchase/Store
Planning & Policy
Academic