



Guru Gobind Singh Indraprastha University

Sector 16 C, Dwarka New Delhi-75

Website: <http://ipu.ac.in>

IPU-7/Acad/Admission Bulletin/2012-2013/8077

Dated: 4/11/11

To

The Director / Principal

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Subject: Detailed information of Institutes/Colleges affiliated with this University to be carried in Admission Brochure (MBA) of the University for the session 2012-13.

Dear Sir/Madam,

At the outset, we wish to thank you for the overwhelming appreciation of the last years endeavor to carry the said information as per part of the Admission Brochure. As per reports, it has been well received by the applicants/parents.

We wish to inform you that, University has already initiated the same for the Academic Session 2012-13 as well. However, your co-operation is required to make it a grand success this year as well. It has been decided that in order to maintain parity of design, only a single page is offered to each institute.

We shall need your co-operation in the following areas:

1. Kindly provide a write up of single page and maximum two colour photographs only. Write up will be in word format and scanned colour photographs in xxx.jpeg format and both the information should be provided in CD only. It would be appreciated, if hard copy of text and colour photographs are also sent along with the soft copy.
2. The final size of the magazine is likely to be 210 X 297mm.
3. The information should only be related to the MBA course only offered by the University which is running in your Institute/College covering essential information along with details of the actual fee structure (along with University Fee) applicable to the MBA students, details of website (if any), any contact Number, Address where students can made enquiry and it should be factually correct in all respects as on date.
4. Also enclose a Demand Draft in favour of the Registrar, GGSIPU payable at Delhi for Rs. 10,000/-.
5. The above material along with Demand Draft should reach in Academic Branch by 09th November, 2011,
6. Information or material in parts will both be accepted.
7. For any query/clarification regarding above, please feel free to call the Jt. Registrar, Academic Branch during the working days between 10.00 a.m to 05.00 p.m.

The college/institute will ensure that the information being supplied is factually correct and under no circumstance the information should be misleading or silent.

If we do not receive complete information(s) by due date, it will be assumed that you are not interested in carrying the information in the Admission Brochure. The closing date will not be extended under any circumstances.

Thanking you once again for your co-operation.

Yours sincerely

(P.K Upmanyu)

Joint Registrar (Academic)