



Guru Gobind Singh Indraprastha University

Dwarka, New Delhi – 110 075

Website : www.ipu.ac.in

EMPLOYMENT NOTICE

Guru Gobind Singh Indraprastha University is a dynamic growth oriented organization established to facilitate and promote higher studies & research in emerging areas of higher education with focus on professional education. The University proposes to fill-up the post of **Superintending Engineer** in PB-4 of Rs.37,400-67,000 with GP of Rs.8,700/- (Pre-revised 14,300-18,300) **on deputation basis**:

The Recruitment Rules for the posts are as under:

Eligibility qualifications & Experience for the post of Superintending Engineer:

Deputation

Officer holding analogous posts in Government Departments or Autonomous Bodies with qualification of B.E./B.Tech. in Civil/Electrical with 50% marks from any recognized University and with six years experience in the grade as Executive Engineer with GP of Rs.6600/-.

Period of deputation: The initial period of deputation shall be two years, which may be extended with mutual consent.

Age limit: Preferably below 56 years

- (i) Applications on the Prescribed Form (available on the website) complete in all respect should reach to the Section Officer (P-III), Room No. 115, GGS Indraprastha University, Administrative Block, Sector-16C, Dwarka, New Delhi-110 075 latest by 15th February, 2012, through proper channel.
- (ii) Incomplete applications and those received after due date shall not be entertained.

REGISTRAR

14. Educational Qualifications:

Examination	University/ Board	Year of Passing/ Award	Division	% age of marks/ grade	Subjects
Matric /SSC/ 10 th Class					
10+2 or equivalent					
*Graduation or equivalent.....					
* Post Graduation or equivalent.....					
Any other					

* **Indicate Degree Awarded**

15. Experience (Please start with the latest):

Name of the institution/organization	Post held	Pay scale	Period		Nature of work	Last basic pay (in Rs.)	Reasons for leaving (wherever applicable)
			From	To			

16.

Language(s) Known (Please tick)	Read	Write	Speak
(i) Hindi			
(ii) English			
(iii)			
(iv)			

17. Name and address of two persons (other than relatives) to whom references can be made:

1.

2.

18. Certified that the information given by me in this application form is complete and correct to the best of my knowledge & belief and nothing has been concealed there from. I also understand that in case any information is found to be false, my services shall be liable to be terminated without notice.

I have read the instructions and guidelines issued for the candidates.

Date:

Place:

Signature of the candidate

19. Recommendation of the employer (to be submitted by those who are in employment) –

Date :

Place:

Signature & Seal of the employer

General Instructions and Guidelines

1. Separate application form is to be submitted for each post.
2. No column of application should be left blank. Strike out those columns, which are not applicable.
3. All applicants who are presently employed in Government/Semi Govt./Public Sector Undertaking/University/Recognized Educational Institute etc. are required to submit application through proper channel or submit a no objection certificate from present employer. However, those in private employment may submit application directly. Application received late shall not be entertained and delay in transit shall be the responsibility of applicant.
4. Fulfillment of conditions of minimum qualification shall not necessarily entitle any applicant to be called for interview.
5. In case of large number of applicants, University reserves the right to short-listing applicants in any manner as may be considered appropriate and no reason for rejection shall be communicated.
6. University reserves the right of not filling any post without assigning any reason.
7. Full name may be mentioned in application form. If there was change of name at any stage of time, original name may also be mentioned.
8. All appointments shall be made on temporary basis.
9. The claim for permanent employment shall be considered as per rules of University.
10. Employment of the University shall be governed by the rules and regulations, service conditions, as may be notified by the University from time to time.
11. In addition to basic pay, employee shall be entitled to other allowances as per rules and regulations of the University.
12. No applicant having more than one living wife/husband is eligible for appointment.
13. Candidature of applicant shall be subjected to verification of testimonials at a subsequent stage.
14. In case of SC/ST/OBC/PWD Category the applicant should be in possession of appropriate certificate issued by competent authority.
15. No TA/DA shall be payable to applicant for any journey performed for attending the interview.
16. The envelope should be super scribed as “Application for the post of”.
17. Canvassing in any form shall attract disqualification.
18. No enquiry personal or in writing for recruitment shall be entertained.
19. Legal disputes shall be subject to jurisdiction of Delhi Courts.