



GURU GOBIND SINGH INDRAPRASTHA UNIVERSITY

(Established by Government of NCT of Delhi)

SECTOR-16 C, DWARKA: NEW DELHI-110078

Website: <http://www.ipu.ac.in>

Employment Notice

Guru Gobind Singh Indraprastha University is a dynamic growth oriented organization established to facilitate and promote studies and research in emerging areas of higher education with focus on professional education. The University imparts education in the field of Engineering, Science, Technology, Management, Law, Humanities & Social Sciences etc. at Graduate, Post-Graduate, and Doctorate Level under its various Schools. The University invites applications to fill up the following posts on Direct Recruitment Basis:-

For Economics					
S. No.	Name of the Post	No. of post	Mode of Recruitment	Specialization	Pay Band
1.	Professor	01	Direct	Statistics/Mathematical Economics/Econometrics	PB-4 of Rs.37400-67000/- with AGP of Rs.10000/-
2.	Associate Professor	02	Direct	Statistics/ Micro Economic Theory/ Mathematical Economics	PB-4 of Rs.37400-67000/- with AGP of Rs.9000/-
3.	Assistant Professor	03	Direct	Micro Economic Theory/Development Economics/Industrial Economics	PB-3 of Rs.15600-39100/- with AGP of Rs.6000/-
For M.A./M.Phil (English)					
4	Associate Professor	02	Direct	Literary Theory and Criticism /British Literature	PB-4 of Rs.37400-67000/- with AGP of Rs.9000/-
5	Assistant Professor	03	Direct	Literary Theory and Criticism/New Literature/ Comparative Literature	PB-3 of Rs.15600-39100/- with AGP of Rs.6000/-
For PG Diploma in Women Empowerment					
6	Associate Professor	01	Direct	Women Studies/ Gender Studies	PB-4 of Rs.37400-67000/- with AGP of Rs.9000/-
7	Assistant Professor	02	Direct	Women Studies/ Gender Studies	PB-3 of Rs.15600-39100/- with AGP of Rs.6000/-

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Assistant Director (Theatre)

S. No.	Name of the Post	No. of post	Mode of Recruitment	Pay Band
8	Assistant Director (Theatre)	01 (UR)	Direct	PB-2 of Rs.9300-34800/- with GP of Rs.4800/-

Note:- Reservation for the post of Assistant Professor is UR=04, OBC=03, ST=01

ELIGIBILITY QUALIFICATION & EXPERIENCE :

I. For the post of Professor, Associate Professor & Assistant Professor as per norms of UGC.

II. For Assistant Director (Theatre) as given below :

Bachelors Degree with 50% marks with minimum 15 years professional experience in acting, direction, writing and music with evidence of creative work and achievement in this field as an artist of outstanding talent. Preference would be given to the applicants who have been actively associated with theatre or theatres groups and have been recognized for their talent or have been associated with UG/PG level students as theatre expert.

NOTE:

- (i) The University reserves the right to fill or not to fill post advertised, no correspondence, whatsoever, will be entertained from the candidates regarding postal delays, conduct, result and reason for not being shortlisted.
- (ii) The number of posts may vary at the discretion of the University. Applicants not found suitable for the position applied, may be considered for the next lower position/post/Academic Grade Pay, if available and the University reserves the right not to fill post advertised, if the circumstances so warrant.
- (iii) The University reserve the right to shortlist the candidates by determining any criteria for Test/Interview.
- (iv) Incomplete applications, application not in prescribed format and those received after due date or application form not accompanied by the requisite processing fee (if applicable), shall not be considered and will be rejected without assigning any reason and no claim for refund of fee shall be entertained, in any case.
- (v) Application Form must also be accompanied by attested copies of all Educational and Professional Qualifications, Experience Certificates etc. An application, without the said documents is likely to be rejected during the course of screening.
- (vi) The educational qualification, experience and other conditions of eligibility as stipulated above against the post shall be determined as on the closing date of receipt of application.
- (vii) Fulfillment of conditions of minimum qualification shall not necessarily entitle any applicant to be called for further process of recruitment. In case of large number of applicants, University reserves the right to short-list applicants, in any manner, as may be considered appropriate and no reason for rejection shall be communicated.
- (viii) The persons already in employment in Govt. Department/Autonomous Bodies/Universities under Central/State Government should apply through proper channel and submit their 'No Objection Certificate' alongwith Vigilance Clearance at the time of Interview.
- (ix) Canvassing in any form will be treated as disqualification.
- (x) Employment of the University shall be governed by the rules and regulations, service conditions, as may be notified by the University from time to time.
- (xi) The University reserves the right to withdraw advertised post at any time without assigning any reason. Any consequential vacancies arising at the time of Interview may also be filled up from the available candidates.
- (xii) No documents will be accepted or considered by the University after submission of application form by the candidates and no subsequent request for its change will be considered or granted.
- (xiii) No TA/DA shall be payable to applicant for any journey performed for attending the test/interview.
- (xiv) Any dispute with regard to this recruitment will be subject to the Courts/Tribunals having jurisdiction over Delhi.

- (xv) Prescribed application form alongwith relevant details regarding educational qualification, experience and specialization required for posts advertised can be downloaded from the University's website <http://www.ipu.ac.in>. For the post of Assistant Director (Theatre), a separate application form in the prescribed format is available on the University website.
- (xvi) **Reservation for the post of Assistant Professor shall be as per the policies of Govt. of India.**
- (xvii) Relaxation for the reserved category personnel for age and educational criteria shall be provided as per Govt. Rules.
- (xviii) For General Instructions and Guidelines please refer page no. 5 of application form for teaching posts and page no. 3 of application form for non-teaching post.
- (xix) The application, on the prescribed form, duly filled in, accompanied by a demand draft of **Rs.500/- (exempted for candidates belonging to Scheduled Castes, Scheduled Tribe, Persons With Disabilities (PWD) categories)** drawn in favour of "Registrar, Guru Gobind Singh Indraprastha University" payable at New Delhi, complete in all aspects, should be submitted in the University or sent by Speed-post, so as to reach to the **Joint Registrar (Personnel), Room No. 117, Administrative Block, Guru Gobind Singh Indraprastha University, Sector-16C, Dwarka, New Delhi-110078 latest by 25.09.2015.** The University will not be responsible for any postal delay or loss.
- (xx) The envelope containing application should be superscribed as "Application for the post of



GURU GOBIND SINGH INDRAPRASTHA UNIVERSITY
SECTOR-16 C, DWARKA, NEW DELHI-110078

APPLICATION FORM FOR TEACHING POSTS

Space for self attested Photograph

- Note:**
1. Fill in all the information in block letters only.
 2. Attach separate sheet in case of insufficient space in any column.
 3. Attach copies of all educational qualification and experience certificates only.

1. **Post applied for** : **1. Professor**
2. Associate Professor
3. Assistant Professor

2. **Discipline/Specialization** :
 (Fill separate Application Form for each discipline Applied for)
1. Statistics 2. Mathematical Economics 3. Econometrics
4. Micro Economic Theory 5. Development Economics
6. Industrial Economics 7. Literary Theory and Criticism
8. British Literature 9. New Literature 10. Comparative Literature
11. Women Studies 12. Gender Studies

3. **Bank Draft/ Pay Order No.:** **Date:**
 (If applicable) (Please write your Name, Post Applied for..., Address & Contact No. etc. on the backside of DD/PO)

4. **Name & address of the Issuing bank** :

5. **Candidate's name in full** :

6. **Address for correspondence** :
 PIN

7. **Permanent residential address:**
 PIN

8. (a) **Telephone No. (with STD Code)** :
 (b) **Mobile No.** :
 (c) **Fax No. (with STD code)** :

9. **E-mail address** :

10. **Date of Birth** : (Day) (Month) (Year)
Age as on 25.09.2015 : Years Months Days

11. **Father's/ Husband's name:**

12. **Marital status:** 13. **Sex:**

14. **Nationality** :

15. **Category (Gen./OBC/ SC/ST/PWD*):**

16. **Designation & complete postal Address of current employer** :
 PIN

* Persons With Disabilities

17. Educational Qualifications:

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Examination	University/ Board	Year of Passing/ Award	Division	% age of marks/ grade	Subjects
Metric /SSC/ 10 th Class					
10+2 or equivalent					
*Graduation or equivalent.....					
.....					
* Post Graduation or equivalent.....					
.....					
M. Phil			** Title of Ph.D. Thesis		
Ph. D. **					
Any other					

* Indicate Degree Awarded

18. Date of submission of Ph.D. Thesis : (Day) (Month) (Year)

19. i) Month & year of passing of NET//GATE or similar test : (Month) (Year)

ii) Roll No.:

20. Field of specialization: _____

21. Experience (Please start with the latest):

Name of the institution/ organization	Post held	Pay scale / PB with AGP	Last basic pay (in Rs.)	Period		Nature of work	Reasons for leaving (wherever applicabl
				From	To		

22. Teaching/ Research Experience:

(a) Total teaching experience (UG & PG both): [][](Year) [][](Months)

(b) Guidance/supervision of Ph.D. Thesis :

(i) No. of candidates registered for supervision at present : [][][][]

(ii) No. of candidates who have successfully completed Ph.D. : [][][][]

(iii) No. of candidates who have successfully completed M. Phil : [][][][]

(c) Research :

(i) Number of years : [][][][]

(ii) Name of the institution(s) where work done :

23. Number of publications (Please provide as per format given below in Nos. only & attach separate list also) :

Publications	Capacity	Published	Accepted for Publication	Under Preparation
(a) Books	Independently			
	Jointly			
(b) Papers/ Articles	Independently			
	Jointly			
(c) Abstracts	Independently			
	Jointly			
(d) Patents	Independently			
	Jointly			

24.

Language(s) Known (Please tick)	Read	Write	Speak
(i) Hindi			
(ii) English			
(iii)			
(iv)			

25. Present Basic Pay: Rs. _____ in the Pay Scale of Rs. _____

26. Basic Pay acceptable: Rs. _____

27. Period required for joining, if selected: _____

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28. Any other relevant information you wish to give in support of your candidature:

29. Name and address of two persons (other than relatives) to whom references can be made:

1.

2.

30. Certified that the information given by me in this application form is complete and correct to the best of my knowledge & belief and nothing has been concealed there from. I also understand that in case any information is found to be false, my services shall be liable to be terminated without notice.

I have read the instructions and guidelines issued for the candidates.

Date:

Place:

Signature of the candidate

31. Recommendation of the employer (to be submitted by those who are in employment) – (if applicable)

Date :

Place:

Signature & Seal of the employer

General Instructions and Guidelines

1. No column of application should be left blank. Strike out those columns, which are not applicable.
2. All applicants who are presently employed in Government/Semi Govt./Public Sector Undertaking/University/Recognized Educational Institute etc. are required to submit application through proper channel or submit a no objection certificate from present employer. However, those in private employment may submit application directly. Application received late shall not be entertained and delay in transit shall be the responsibility of applicant.
3. The persons, working in Private organizations, claiming previous experience of working in Govt. Department/Autonomous Bodies/ Universities under Central /State Government should enclosed a certificate from that Government organization stating no Vigilance or Disciplinary case was pending or contemplated against them. Failure to provide the same shall make them ineligible for consideration to the post.*
4. Fulfillment of conditions of minimum qualification shall not necessarily entitle any applicant to be called for interview.
5. In case of large number of applicants, University reserves the right to short-listing applicants in any manner as may be considered appropriate and no reason for rejection shall be communicated.
6. The Educational qualification, age, experience and other conditions of eligibility as stipulated above against the post shall be determined as on the closing date of receipt of applications.
7. University reserves the right of not filling any post without assigning any reason.
8. Full name may be mentioned in application form. If there was change of name at any stage of time, original name may also be mentioned.
9. All appointments shall be made on temporary basis. The claim for permanent employment shall be considered as per rules of University.
10. Employment of the University shall be governed by the rules and regulations, service conditions, as may be notified by the University from time to time.
11. In addition to basic pay, employee shall be entitled to other allowances as per rules and regulations of the University.
12. No applicant having more than one living wife/husband is eligible for appointment.
13. Incomplete/unsigned applications/application without photograph/application not in prescribed proforma and those received after closing date or without requisite fees (if applicable) in the form of demand draft shall be rejected and no claim for refund of fee shall be entertained in any case.
14. No documents will be accepted or considered by the University after submission of application form by the candidate and no subsequent request for its change will be considered or granted.
15. Candidature of applicant shall be subjected to verification of testimonials at a subsequent stage.
16. In case of SC/ST/OBC/PWD/ Ex-Serviceman Category, the applicant should be in possession of appropriate certificate issued by competent authority.
17. No TA/DA shall be payable to applicant for any journey performed for attending the interview.
18. Canvassing in any form shall attract disqualification.
19. No enquiry personal or in writing for recruitment shall be entertained.
20. Any dispute with regard to this recruitment will be subject to the Courts/Tribunals having jurisdiction over Delhi.
21. For specialization/discipline please refer the Employment Notice.
22. The application, on the prescribed form, duly filled in, accompanied by a demand draft of **Rs.500/- (exempted for candidates belonging to Scheduled Castes, Scheduled Tribe, Persons With Disabilities (PWD) categories)** drawn in favour of "Registrar, Guru Gobind Singh Indraprastha University" payable at New Delhi, complete in all aspects, should be submitted in the University or sent by Speed-post, so as to reach to the **Joint Registrar (Personnel), Room No. 117, Administrative Block, Guru Gobind Singh Indraprastha University, Sector-16C, Dwarka, New Delhi-110078 latest by 25.09.2015**. The University will not be responsible for any postal delay or loss.
23. The envelope containing application should be superscribed as "Application for the post of in the discipline of"

----- The End -----



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SECTOR-16 C, NEW DELHI-110078

APPLICATION FORM FOR NON-TEACHING POSTS

Space for
self attested
Photograph

- Note:**
1. Fill in all the information in block letters only.
 2. Attach separate sheet in case of insufficient space in any column.
 3. Attach copies of all the mark-sheets/degree(s)/certificates.

1. Post applied for : Post Sr. No.....

2. Bank Demand Draft No.: Date:
(If applicable) (Please write your Name, Post Applied for..., Address & Contact No. etc. on the backside of DD/PO)

3* Name & address of the Issuing bank

4. Candidate's name in full :

5. Address for correspondence

PIN CODE:

6. Permanent residential address:

PIN CODE:

7. (a) Telephone No. (with STD Code) :
(b) Mobile No. :
(c) Fax No. (with STD code) :

8. E-mail address :

9. Date of Birth : (DD) (MM) (YYYY)
Age as on 25.09.2015: Years Months Days

10. Father's/ Husband's name:

11. Marital status: 12. Sex:

13. Nationality :

14. Category (Gen./OBC/ SC/ST/PWD*):

15. Designation & complete postal Address of current employer

 PIN

16. Name and address of two persons (other than relatives) to whom references can be made:
i.)
ii.)

17. Educational Qualifications: (Attach duly attested copies)

Examination	Division/ Grade	% age of marks	University/ Board	Passing/ Award Yr.	Subjects
Matric /SSC/ 10 th Class					
10+2 or equivalent					
* Graduation or equivalent					
* Post Graduation or equivalent					
* Ph. D./ M.Phil or PG-Degree etc.					
* Any other					

* **Indicate Degree/ Diploma Awarded/ Obtained**

18. Experience (Please start with the latest & Attach duly attested copies):

Post held/ Designation & Nature of Appointment	Name of the Institute/ Department/Organization	Period of Experience			Pay Band/ Pay scale/ & GP	Last basic Pay (Rs.)	Nature of work
		From	To	Total (year & Month)			

19. Certified that the information given by me in this application form is complete and correct to the best of my knowledge & belief and nothing has been concealed there from. I also understand that in case any information is found to be false, my services shall be liable to be terminated without notice.

I have read the instructions and guidelines issued for the candidates.

Date:.....

Place:

Signature of the candidate

20. Recommendation of the employer (to be submitted by those who are in employment) –

Date:.....

Place:

Signature & Seal of the employer

General Instructions and Guidelines

1. No column of application should be left blank. Strike out those columns, which are not applicable.
2. All applicants who are presently employed in Government/Semi Govt./Public Sector Undertaking/University/Recognized Educational Institute etc. are required to submit application through proper channel or submit a no objection certificate from present employer. However, those in private employment may submit application directly. Application received late shall not be entertained and delay in transit shall be the responsibility of applicant.
3. The persons, working in Private organizations, claiming previous experience of working in Govt. Department/Autonomous Bodies/ Universities under Central /State Government should enclosed a certificate from that Government organization stating no Vigilance or Disciplinary case was pending or contemplated against them. Failure to provide the same shall make them ineligible for consideration to the post.
4. Fulfillment of conditions of minimum qualification shall not necessarily entitle any applicant to be called for interview.
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7. University reserves the right of not filling any post without assigning any reason.
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10. Employment of the University shall be governed by the rules and regulations, service conditions, as may be notified by the University from time to time.
11. In addition to basic pay, employee shall be entitled to other allowances as per rules and regulations of the University.
12. No applicant having more than one living wife/husband is eligible for appointment.
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15. Candidature of applicant shall be subjected to verification of testimonials at a subsequent stage.
16. In case of SC/ST/OBC/PWD/ Ex-Serviceman Category, the applicant should be in possession of appropriate certificate issued by competent authority.
17. No TA/DA shall be payable to applicant for any journey performed for attending the interview.
18. Canvassing in any form shall attract disqualification.
19. No enquiry personal or in writing for recruitment shall be entertained.
20. Any dispute with regard to this recruitment will be subject to the Courts/Tribunals having jurisdiction over Delhi.
21. For educational qualification and experience please refer page no.02 of the Employment Notice.
22. The application, on the prescribed form, duly filled in, accompanied by a demand draft of **Rs.500/- (exempted for candidates belonging to Scheduled Castes, Scheduled Tribe, Persons With Disabilities (PWD) categories)** drawn in favour of "Registrar, Guru Gobind Singh Indraprastha University" payable at New Delhi, complete in all aspects, should be submitted in the University or sent by Speed-post, so as to reach to the **Joint Registrar (Personnel), Room No. 117, Administrative Block, Guru Gobind Singh Indraprastha University, Sector-16C, Dwarka, New Delhi-110078 latest by 25.09.2015.** The University will not be responsible for any postal delay or loss.
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