



GURU GOBIND SINGH INDRAPRASTHA UNIVERSITY
SECTOR-16 C, DWARKA, NEW DELHI-110075

No.F.1(6)(21)/2012/Pers.-II

Dated the April, 2012

C I R C U L A R

Officials working on the following posts are required to come in the Personnel Branch-II for signing of their Service Book as per schedule given below :

S.No.	Post	Date	Timings
1.	General Assistant	16 th April, 2012	3.00 p.m. to 4.30 p.m.
2.	Sr. Stenographer	17 th April, 2012	3.00 p.m. to 4.30 p.m.
3.	Stenographer	18 th April, 2012	3.00 p.m. to 4.30 p.m.
4.	Assistant	19 th & 20 th April, 2012	3.00 p.m. to 4.30 p.m.
5.	Assistant Accountant	24 th April, 2012	3.00 p.m. to 4.30 p.m.

(Col. (Retd.) P.M. Bedekar)
Incharge (Pers.)

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Copy forwarded to the following for kind information and necessary action :

1. OSD to the Vice Chancellor, GGSIP University.
2. PS to Registrar for kind information of the Registrar, GGSIP University.
3. All Deans/HODs/ Jt. Registrars/ Dy. Registrars/ Branch Incharge, GGSIP University.
4. Principal, IGIT, GGSIP University.
5. Server Room Incharge.

(Kapil Kr. Sharma)
Section Officer (Pers.-II)