



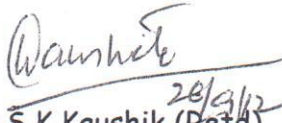
Guru Gobind Singh Indraprastha University
Sector 16-C, Dwarka, New Delhi-110078

GGSIU/VC Sectt. /Misc/2012/1661

Dated: 26th September 2012

RATIONALISATION OF NON TEACHING STAFF

1. Partial rationalization of non teaching staff was carried by the Personnel Branch recently, wherein some personnel having served in a department for more than three years had been posted. In the second phase of the rationalization process, the balance personnel who have completed three years or more in any department/ University School will be posted.
2. I have been directed to convey that all Deans and Department/Branch heads may prepare two separate lists of non teaching employees posted under them, the first list showing the names of all the employees having completed three years in the school/ department / branch, and the second recommending the names from the first list of the persons for their posting out.
3. Above lists may be forwarded to the In-charge personnel in a sealed envelope latest by 10th October 2012, after which it will be assumed that the concerned official has no inputs to be provided.


(Brig S K Kaushik (Retd))
OSD to the Hon'ble Vice Chancellor

Distribution

- (i) All Deans (USAP,USBAS,USBT,USCT,USE,USEM,USHSS,USICT,USLLS, USM&PMHS and USMS).
- (ii) All Directors (DAA,DIA,DRC, Director Org and DSW)
- (iii) Heads of Administrative Branches (Academics, Affiliation, Coordination, E&S, G/A, Personnel, Planning and Purchase).
- (iv) COE.
- (v) COF.
- (vi) Librarian.
- (vii) Chairman UCITIM.
- (viii) SE UWD.
- (ix) AR VC Sectt. - For information of the Hon'ble Vice Chancellor.
- (x) PS to the Registrar - for information of the Registrar.
- (xi) Office Copy.