



Guru Gobind Singh Indraprastha University

Sector 16C, Dwarka, New Delhi -110075

Dated: 30th September, 2014

GGSIU/GA/Sanitation/2014-15(3) / 1092

Subject: Arrangements for "Swachh Bharat Abhiyan"

In compliance of the directions issued from office of the Chief Secretary, Delhi and Ministry of Urban Development, Govt. of India, a meeting has been convened in the office of the Registrar on 29th September, 2014 at 5:00 p.m. regarding action to be taken to carry out intensive cleanliness campaign covering the various activities in the University campus for first phase of "Swachh Bharat Abhiyan" from 02nd October, 2014 to 31st October, 2014. The following actions for various activities to be taken immediately:-

S. No.	Activities to be done	Department/ USS
1.	All students of the USS and affiliated colleges should promote the idea in the neighborhood of "take your litter home" and participation in the "Swachh Bharat Abhiyan"	All Deans / Directors / Principal
2.	Cleaning and removal of unwanted material from Almirahs, cupboards, drawers and removal of excess and un-serviceable furniture and records	All branch Head/ Deans of the USS- for records In-charge/ Store for -furniture
3.	Sensitizing University Community for cleanliness	DSW & all Officers
4.	Maintenance of Classrooms	Director- Coordination
5.	Create a Facebook page for the University to interact with students and staff	UITS
6.	Motivation for 100 hrs per year (02 hrs per week) voluntary service to cause. Competition for the Best office/ School of the University in respect to cleanliness	All branch Head/ Deans of the USS, DSW
7.	Organization of Marathon and Walkathon	Director (Student Welfare)
8.	Organization of Painting Competition	
9.	To ensure the proper functioning of all the Urinals, Toilets and wash basins of the University campuses	
10.	Maintenance and Cleaning of Sewage lines prone to overflow	
11.	Repair of Dysfunctional Street Lights & Lighting on the roads and maintenance of poles	Superintending Engineer (University Works Division)
12.	Cleaning of all Water Cooler and RO	
13.	Removal of Malba and debris of civil & electrical work	
14.	Construction of new public toilets wherever required	
15.	Anti-water logging measures and Repair / Maintenance of roads / footpath	
16.	Cleaning of Hoarding / Signage's of the University inside and outside the campus)	
17.	Cleaning of Statue in front of Library	
18.	Cleaning of all official premises	
19.	Cleaning of Toilets, common places	
20.	Disposal of Garbage, bins	Deputy Registrar (Gen. Admn.)
21.	Cleaning of Water body and fountain, Shopping Complex	
22.	Cleaning of Canteen	
23.	Cleaning of Health Care Center	
24.	Special Drive to check vehicular pollution	Deputy Registrar (Estate & Security)
25.	Cleaning of all parks and hedges	
26.	Tree Plantation	
27.	Removal of Road side vegetation / grass	
28.	Removal of Stray Dogs	
29.	Cleaning of all Mess area of GH-1, GH-2, BH-1 & BH-2	Chief Warden & concerned Warden Incharge

(Sanjay K. Jha)
Registrar

1. All concerned Deans/Officers
2. Head, UCIT Cell (With a request to upload on the University website and also inform to all the Deans/Directors/ Branch Head of the University through their official e-mails
3. AR Hon'ble VC Sectt.
4. PS to Pro V.C.
5. A.R. to Registrar
6. Office Copy

(All above -with request to kindly take necessary initiatives to get this circular circulated/information disbursed to the all staff under their charge and give maximum participation in "Swachh Bharat Abhiyan")

Encl.:

- i. Copy of the letter of Hon'ble Prime Minister of India, Govt. of India
- ii. Chief Secretary, Delhi,
- iii. Secretary, Urban Development, Govt. of India
- iv. "Swachhta Shapath"

(Dr. Pankaj Agrawal)
Dy. Registrar (GA)