



GURU GOBIND SINGH INDRAPRASTHA UNIVERSITY  
SECTOR -16C, DWARKA, NEW DELHI-110078  
(Public Relations Department)

No. GGSIPU/PRO/320

Dated:29.08.2014

**CIRCULAR**

The work contract of photography / videography of the events of the University has been awarded to Mr. Ratnesh Singh, free - lance Photographer for a period of one year on the rates mentioned as under:

**Rates with Specifications**

**(A) Still Photography**

SR	Photograph's Size	Rate (in Rs.)
1.	4x6 (inches)	22/-
2.	5x7 (inches)	25/-
3.	6x8 (inches)	35/-
4.	8x10 (inches)	85/-
5.	Half day soft copy	900/-
6.	Full day soft copy	1400/-

**(B) Videography**

SR	Video coverage	Rate (Rs.)
1.	Half day coverage	3,000/-
2.	Full day coverage	5,000/-

Note:- The agency will not charge any extra payment for Assignment, Album, CD, DVD, etc. for the coverage of the events of the University. The mobile numbers of Mr. Ratnesh Singh are 9958279345 & 9716249043.

All Deans / Directors and Head of Branches / Departments may engage the aforesaid photographer for coverage of the events of the University on the approved rates.

This issues with the approval of the Competent Authority.

(Nalini Ranjan)  
Public Relations Officer

Copy to:-

1. All Deans / Directors
2. Controller of Finance
3. Controller of Examination
4. Librarian
5. Chief Engineer
6. Chief Warden
7. All JRs / DRs / ARs
8. All Branch In-charges
9. Chairman UCITIM (with request to upload the same on University website)
10. Warden, Boys Hostels
11. Warden, Girls Hostels
12. AR, Hon'ble VC Sectt
13. PS to Pro -VC
14. AR to Registrar
15. Office Copy
16. Guard file