

## **VARIOUS MATTERS RELATING TO ACADEMIC, EXAMINATION, ESTABLISHMENT AND OTHER ALLIED MATTERS OF THE UNIVERSITY**

In pursuance of the provisions of Section 27 of the Guru Gobind Singh Indraprastha University Act 1998 (9 of 1998), the Board of Management of the Guru Gobind Singh Indraprastha University, hereby makes the following ordinances, number 2 to 27 relating to various matters relating to Academic, Examination, Establishment and other allied matters of the University.

### **ORDINANCE 2: CREATION OF SCHOOLS OF STUDIES**

#### **1.0 Establishment of Schools**

1.1 The following schools of studies shall be established:-

- (i) **School of Information & Communication Technology\***
- (ii) School of Management Studies
- (iii) School of Chemical Technology
- (iv) School of Bio-Technology
- (v) School of Environmental Sciences
- (vi) School of Medicine & Para Medical Health Sciences
- (vii) School of Architecture & Planning
- (viii) School of Engineering & Technology
- (ix) School of Basic & Applied Sciences
- (x) School of Humanities & Social Sciences
- (xi) School of Law & Legal Studies
- (xii) School of Education
- (xiii) School of Mass Communication

To this list, Board of Management is authorised to add any school(s) on the recommendation of the Academic Council.

1.2 Every School of Studies (hereinafter referred to as the School) shall be responsible for those programmes as may be assigned to it by regulations.

#### **2.0 Board of School of Studies**

2.1 Every School shall have a Board namely 'Board of School of Studies' (hereinafter referred to as Board) consisting of the following members:

- (i) The Dean of the School;
- (ii) The Professors in the School;
- (iii) Three Readers and two Lecturers, by rotation according to seniority, amongst the Readers and Lecturers appointed in the School respectively.
- (iv) Three persons (one Professor, one Reader & one Lecturer) from amongst the recognised teachers of the affiliated colleges/ institutions, to be nominated by Vice-Chancellor, according to seniority, in rotation (applicable in case affiliated colleges or institutions are covered in the School);
- (v) Five members nominated by the Vice-Chancellor for their special knowledge in any subject assigned to the School or in any allied branch of studies;

2.2 All members of the Board, other than ex-officio members, shall hold office for a term of two years. The term of members shall commence from such date as may be nominated. Any member can be considered for re-nomination.

2.3 The powers and functions of the Board shall be:-

- (i) To coordinate the teaching and research work in the programmes assigned to the School;
- (ii) To appoint committees of courses for the School's teaching, wherever required, and to supervise the work of such committees. The composition, powers, functions of such committees and other relevant matters shall be as approved by the Vice-Chancellor;
- (iii) To recommend to the Academic Council, the courses and syllabi of Studies in the various programmes assigned to the school;
- (iv) To recommend to the Vice-Chancellor, names of paper setters, examiners and moderators, wherever required;
- (v) To consider schemes for the advancement of the standards of teaching and research, and to submit such proposals to the Academic Council;
- (vi) To promote and consider schemes for interaction with industry, and to submit such proposals to Vice-Chancellor/ Academic Council;
- (vii) to prepare and formulate schemes for Faculty development and to submit such proposals to Vice-Chancellor/ Academic Council;
- (viii) to consider feed back reports on the placement and employability of the passed out students and to suggest remedial measures, wherever necessary, for consideration of the Vice-Chancellor/ Academic Council;
- (ix) to consider proposals for revenue generation including professional consultancies, Resource sharing etc. and to submit such proposals to Vice-Chancellor/Academic Council;
- (x) to perform all other functions which may be prescribed by the Act, the Statutes or the Ordinances, and to consider all such matters as may be referred to it by the Board of Management, the Academic Council or the Vice-Chancellor;
- (xi) to delegate to the Dean, or to any other member of the Board or to a Committee, such general or specific powers as may be decided upon by the Board from time to time.

### **3.0 Meetings :**

3.1 Notice for a meeting of the Board, shall ordinarily be issued at least 10 days before the day fixed for the meeting. However, an emergent meeting can be called at a shorter notice, with the prior approval of the Vice-Chancellor.

### **4.0 Quorum:**

4.1 The quorum for the meeting of the Board shall be one-third of its total members.

### **5.0 Rules of conduct of the meeting:**

5.1 Rules of conduct of the meeting of the Board shall be prescribed by the Regulations.

### **6.0 The Dean of the School, powers & duties :**

6.1 The Dean of the School shall be Convenor and Chairman of the Board and his powers and duties shall be as follows, subject to the provision of Statute 6 :-

- i) to coordinate and generally supervise the teaching and research work in school;

- ii) to frame the general time-table of the School in coordination with that of other schools, whenever applicable;
- iii) to maintain discipline in the class rooms and laboratories;
- iv) to keep a record of the evaluation of sessional work and of the students at lectures, tutorials, seminars or practical where these are prescribed;
- v) to arrange for examination of the university, in respect of students of school in accordance with such directions as may be given by the academic council or Vice-Chancellor;
- vi) to perform such other academic duties as may be assigned to him by the Academic Council, the Board of Management or Vice-Chancellor.

**BOM Resolution – 23.14 dated 09.01.2004**

**Gazette Notification No. F.2(29)/Ord/IPU/DRP/2005/2431 dated 10.03.2005**

**\* BOM Resolution – 48.34 dated 29.11.2011 (The partial Amendment in 1.0 (1.1)(i) regarding nomenclature of the School is under process of Gazette notification.)**