



**Staff Development Cell**

F.No. GGSIPU/SDC/2017/ 149

Date: 24/11/17

**NOTICE**

**Subject: Training Programme on "Goods and Services Tax (GST)".**

The Staff Development Cell of GGSIP University is organizing a **Training Programme on "Goods and Services Tax (GST)" for Employees of University (Both Teaching and Non-Teaching**, to impart knowledge, skill, to enhance the performance and to prepare the official(s) for higher level roles and responsibility. **The Training Programme is being organized in the Seminar Hall, Administrative Block University campus on 4<sup>th</sup> December 2017 (Monday) from 03.00 P.M to 05.00 P.M**

All Interested to participate in Training Programme should send their duly filed form through their respective Dean(s) / Director(s) / Branch Head(s).

The Form should reach in the office of the Staff Development Cell at the earliest and latest by **1<sup>st</sup> December, 2017(3.00 P.M)**. **The participation will be on first come first basis**, and if number of applicants exceeds **40**, Staff Development Cell will try to accommodate applicants in subsequent Training Programme.

**The group of participants is only limited to 40, for this workshop.**

*Arvinder Kaur*  
24/11/17  
**(Prof. Arvinder Kaur)**  
**Chairperson, SDC**

**Encl: Nomination Form.**

Copy to:

1. Dean, USBT
2. Dean, USICT
3. Dean, USLLS
4. Dean, USMS
5. Dean, USBAS
6. Dean, USAP
7. Dean, USEM
8. Dean, USHSS
9. Dean, USCT
10. Dean, USET
11. Dean, USE
12. Dean, USMC
13. Dean, USMPHS
14. Director, Research & Consultancy
15. Director, Centre for Disaster Management Studies
16. Director, Centre for Pharmaceutical Technology

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17. Director, Centre for Governance
18. Director, Legal Cell
19. Director, Development
20. Director, Academic Affairs
21. Director, Project Monitoring Cell
22. Director, International Affairs
23. Director, Co-ordination
24. Director, Indraprastha University Industry Interaction Cell
25. Director, Students Welfare
26. Controller of Finance
27. Controller of Examinations / In-charge, Admission
28. Librarian
29. SE / EE (UWD)
30. Chair Person, CCGPC
31. In-charge, Centre for Study and Propagation of Human Values
32. J. R. (Academics)
33. J. R. (Planning)
34. J.R. (Personnel)
35. J.R. (Coordination)
36. J.R. (PRS)
37. In-charge (Affiliation)
38. D.R. (Estate & Security)
39. D.R. (Purchase)
40. D.R. (GA)
41. D.R. (Exam.)
42. D.R. (Stores)
43. Incharge, UITS Cell (with the request to upload on the University Website)
44. PRO
45. Medical Officer, Health Centre
46. Coordinator, Day Care Centre
47. Proctor
48. Chief Warden
49. Warden Boys Hostel – Shivalik
50. Warden Boys Hostel – Aravali
51. Warden Girls Hostel – Nilgiri
52. Warden Girls Hostel – Satpura
53. A.R. to Hon'ble V.C. (for kind information)
54. P.S. to Pro V.C. (for kind information)
55. A.R. to Registrar (for kind information)
56. Office Copy
57. Guard File



**(Kushpreet Singh Chhatwal)**  
**Asstt Registrar (SDC)**



**GURU GOBIND SINGH INDRAPRASTHA UNIVERSITY**  
**SECTOR 16-C, DWARKA, NEW DELHI -110 078**

**STAFF DEVELOPMENT CELL**

**FORM FOR TRAINING PROGRAMME ON**

**“GST – 2017” ON 04 December 2017 (Monday) AT (03.00 P.M to 05.00 P.M.) BEING  
ORGANIZED IN THE UNIVERSITY**

1. **School / Department** : \_\_\_\_\_
2. **Programme** : \_\_\_\_\_
3. **Dated** : \_\_\_\_\_

<b>Name</b>	<b>Designation</b>	<b>Email Id</b>	<b>Contact No.</b>

**Signature of Applicant**

**(Signature of Dean / HOD & Stamp)**

To

Chairperson,  
Staff Development Cell  
GGSSIP University