REGARDING LAST OPPORTUNITY FOR VERIFICATION OF REGISTERED RESERVED CATEGORY CANDIDATES FOR ALLOTMENT OF SEAT IN ROUND 03

(i.e SC/ST/PH/JKM/Sikh Minority/Muslim minority/Jain Minority/Defence/Delhi OBC)

Only for Registered Candidates who have not got verified his/her reserved category certificates/documents earlier

ACADEMIC SESSION: 2017-18

The University is in receipt of requests from reserved category candidates who had already registered themselves for admissions into 11 (eleven) programme through online counselling for Academic Session 2017-18 and could not get their documents verified for reserved category before as mentioned to consider them as per their category and, so in larger interest of such candidates with provisions of reservations, last opportunity is being given for Verification of documents of Reserved Category (i.e SC/ST/PH/JKM/Sikh Minority/Muslim Minority/Jain Minority/Defence (priority 1 to VII), Delhi OBC) from 16.07.2017 (10.30 am to 04.00 p.m) to 18.07.2017(10.30 am to 04.00 p.m) at C-Block Seminar Hall, Admission Branch, GGSIP University, Dwarka Sector 16 C, Delhi-110078.

Photocopies of Documents required at the time of reporting of reserved category candidates:

(a) Original category certificate to be produced at the time of verification along with photocopy of the certificate

(b) Registration slip

(c) Necessary Appendix as per Admission Brochure 2017-18

(d) Original Admit Card of CET-2017 along with photocopy

(e) All reserved category candidates shall bring all mark sheets and certificate in original from 10th (or equivalent) onwards for verification. One set of photocopies of certificates, attested by gazetted officer or self attested is to be submitted and shall be retained by the University. In the absence of mandatory documents of proof of eligibility for admission in programme, the candidature shall be cancelled.

(f) In case of students who have passed the qualifying examination through distance/open education system of any recognized University/ board/ institution, the necessary documentary evidence related to location of his/her study centre i.e. study centre proof, certificate from the University imparting open/distance education certifying the location of the study centre.

(g) Conduct and Character Certificate from the Head of the institution from where the qualify examination has been passed or from Gazetted Officer (Original), nor more than 6 (six) months old.

(h) In case, the result of qualifying examination is awaited, the candidates needs to submit the undertaking as appendix 5(Part B) of Admission Brochure.
No request for verification of registered candidates claiming benefit of reservation shall be entertained through post/email/fax. or other mode and / or any claimant application submitted earlier in the University by Dak etc. The candidate must present himself or herself at GGSIP University, Dwarka, Sector 16 C for getting the verification done along with other eligible candidate benefit of reservation.

A proper receipt will be issued by the GGSIP University when the candidate submits his/her application/representation for claiming reservation benefit for allotment of seat in Round 03.

No Separate information is being sent separately in this regard.

All CET qualified candidates in their own interest are requested to see the notices/schedule, Admission Brochure of Academic Session 2017-18, **Chapter 11 of Online Counselling** uploaded on University online admission website [www.ipuadmissions.nic.in](http://www.ipuadmissions.nic.in) and [www.ipu.ac.in](http://www.ipu.ac.in).

Dr. Nitin Malik
Joint Registrar(Admissions)

Copy to:
1. Registrar, GGSIP University for information
2. Controller of Examination, GGSIP University, for information.
3. Controller of Finance, GGSIP University, for information.
4. AR, Vice Chancellor Sectt., GGSIP University for information of Hon’ble Vice Chancellor.
5. SO, Pro-Vice Chancellor Sectt., GGSIP University for information of Pro-Vice Chancellor.
6. PRO, GGP University with a request to display on the University’s Notice Board(s).
7. Manager, Indian Bank for n/a
8. Incharge UITS, with the request to upload the schedule of Counselling on University’s Website.
9. NIC for uploading on ipuadmissions.nic.in
10. Guard File.

Sanjay Dalal
Section Officer(Admissions)