



Guru Gobind Singh Indraprastha University

(Established by Government of NCT of Delhi)

Sector-16 C, Dwarka, New Delhi – 110 078, India

www.ipu.ac.in

EMPLOYMENT NOTICE

Guru Gobind Singh Indraprastha University is a dynamic growth oriented organization established to facilitate and promote studies and research in emerging areas of higher education with focus on professional education. The University imparts education in the field of Engineering, Science, Technology, Management, Law, Architecture and Humanities & Social Sciences etc., at the Graduate, Post-Graduate, and Doctorate Level under its various Schools. The University proposes / invites applications, on the prescribed format, to fill up the following **Teaching Posts purely on Contract basis for UNIVERSITY SCHOOL OF ARCHITECTURE AND PLANNING for a period of one year in the Academic Session 2018-19 or till vacant posts are utilized for direct recruitment, whichever is earlier:**

Eligibility qualification & experience:

S. No	Designation	No.of Posts	Pay	Educational Qualification & Experience
1	Professor	02	Consolidated Salary as per University norms	B. Arch or equivalent with 10 years of experience in Teaching/ Research Work. Experience of guiding research OR M. Arch. or equivalent with 8 years of experience in Teaching/ Research/ Professional Work.
2	Associate Professor	04	Consolidated Salary as per University norms	B. Arch or equivalent with 7 years experience in Teaching/ Research/Professional Work OR M.Arch. or equivalent with 5 years experience in Teaching/ Professional Work.
3	Assistant Professor	08	Consolidated Salary as per University norms	Bachelor's Degree in Architecture or equivalent plus two years of relevant professional experience. OR Master's Degree in Architecture or equivalent and one year's relevant professional experience. Provided further that if a candidate does not possess a Master's Degree in Architecture and professional experience or a person possessing such experience is not found suitable, the person appointed will be required to obtain the desired professional experience within a period of five years on his appointment failing which he will not be able to earn future increment until he fulfils this requirement.

Note:- 1. The equivalent qualification shall mean any such qualification as recognized by the Council of Architecture for registration as an Architect under Section 25 of the Architects Act, 1972.

2. For submission of application, please refer Point No. 22 in the Terms and Conditions enclosed.

Terms and Conditions

1. The appointment shall be purely on contract basis for a period of one year for the academic session 2018-19 or till vacant post is utilized for direct recruitment, whichever is earlier.
2. The appointment can be discontinued with one month notice by either side without assigning any reason. Also the appointee shall not have any claim whatsoever for regular appointment or any position on the basis of contractual appointment or for continuing contractual appointment and may be terminated even when a regular post is lying vacant.
3. No column of application should be left blank. Strike out those columns, which are not applicable.
4. The educational qualification, experience and other conditions of eligibility as stipulated against the above post shall be determined as on the closing date of receipt of applications.
5. Fulfillment of conditions of minimum qualification shall not necessarily entitle any applicant to be called for further process of recruitment.
6. Application Form must also be accompanied by attested copies of all Educational and Professional Qualifications, Experience Certificates. An application, without the said documents is likely to be rejected during the course of screening.
7. In case of large number of applicants, University reserves the right to short-list applicants in any manner as may be considered appropriate and no reason for rejection shall be communicated.
8. The University reserves the right to fill or not to fill post advertised, no correspondence, whatsoever, will be entertained from the candidates regarding postal delays, conduct, result and reason for not being shortlisted.
9. The number of post may vary at the discretion of the University. The University reserves the right not to fill the post advertised, if the circumstances so warrant.
10. The University reserves the right to withdraw advertised post at any time without assigning any reason. Any consequential vacancies arising at the time of Interview may also be filled up from the available candidates.
11. Full name may be mentioned in application form. If there was change of name at any stage of time, original name may also be mentioned.
12. Employment of the University shall be governed by the rules and regulations, service conditions, as may be notified by the University from time to time.
13. No applicant having more than one living wife/husband is eligible for appointment.
14. Incomplete/unsigned application /application without photograph/application not in prescribed proforma and those received in University after closing date shall be rejected without assigning any reason.
15. No documents will be accepted or considered by the University after submission of application form by the candidate and no subsequent request for its change will be considered or granted.
16. Candidature of applicant shall be subject to verification of testimonials at a subsequent stage.

17. The candidate should not have been convicted by any court of law.
18. No TA/DA shall be payable to applicant for any journey performed for attending the test/ interview.
19. Canvassing in any form shall be treated as disqualification.
20. No enquiry personal or in writing for recruitment shall be entertained.
21. Any dispute, if any, with regard to this recruitment will be subject to the Courts/Tribunals having jurisdiction over Delhi.

22. The applicants are required to fill the Google form and submit by using the link <https://goo.gl/forms/UvliirTEk1WkEwak1>, as well as the application, on the prescribed format uploaded on the University website, www.ipu.ac.in, duly filled in and complete in all aspects, which is also mandatory to be submitted in the University or sent by Speed-post, to reach the **Joint Registrar (Personnel), Room No. 117, Administrative Block, Guru Gobind Singh Indraprastha University, Sector-16C, Dwarka, New Delhi-110078 latest by 02.08.2018 (Thursday)**. The University will not be responsible for any postal delay or loss.

23. The envelope containing application should be superscribed as “Application for the post of for USAP in the discipline of Architecture”
24. The candidates are required to carry their original certificates and attested experience certificates from their employer work order, completion certificates and sample drawings of the project undertaken as the case may be alongwith a copy of self attested certificates for the interview. Candidates are advised to visit the University website i.e. www.ipu.ac.in for further updates.

Registrar

15. Educational Qualifications:

Examination	University/ Board	Year of Passing/ Award	Division	% age of marks/ grade	Subjects
Metric /SSC/ 10 th Class					
10+2 or equivalent					
Graduation Specify name of degree					
Post Graduation Specify name of degree.					
M. Phil			** Title of Ph.D. Thesis		
Ph. D. **					
Any other					

16. Date of submission of Ph.D. Thesis : (Day) (Month) (Year)

17. i) Month & year of passing of NET//GATE or similar test : (Month) (Year)

ii) Roll No.:

iii) Council of Architecture Registration No. (if applicable) _____

18. Field of specialization: _____

19. Experience (Please start with the latest):

Name of the institution/ organization	Post held	Pay scale/ Pay Band with AGP	Last basic pay (in Rs.)	Period		Nature of work	Reasons for leaving (wherever applicable)
				From	To		

26. Any other relevant information you wish to give in support of your candidature:

27. Name and address of two persons (other than relatives) to whom references can be made:

- 1.
- 2.

28. Certified that the information given by me in this application form is complete and correct to the best of my knowledge & belief and nothing has been concealed there from. I also understand that in case any information is found to be false, my services shall be liable to be terminated without notice.

I have read the instructions and guidelines issued for the candidates.

Date:

Place:

Signature of the candidate

29. Recommendation of the employer (to be submitted by those who are in employment) – (if applicable)

Date :

Place:

Signature & Seal of the employer