CIRCULAR

Subject: Performance rating of the re-filled printer cartridges issued by the Central Stores

Rate contract with the firms in respect of re-filled printer cartridges being supplied to the University is due to expire shortly. In this regard, all the University Schools/Departments are requested to rate the performance of such printer cartridges, issued by the Central Stores, so that a final decision with regard to renewal of the said rate contract, for another year, could be arrived at.

The performance is to be rated under two categories viz., Satisfactory or unsatisfactory (with specific comments)

Response from all the University Schools/Departments is requested for latest by 21.12.2017.

(Prabhat Mishra)
AR (Stores)

Copy forwarded to the following information & necessary action to:

1. All Deans, University Schools of Studies, GGSIPU.
2. All Directors, GGSIPU.
3. Controller of Examinations, GGSIPU.
4. Controller of Finance, GGSIPU.
5. All Joint Registrars/Deputy Registrars/Branch Heads, GGSIPU.
6. AR (Office of the Vice Chancellor), GGSIPU.
7. S.O. (Office of the Pro-Vice Chancellor), GGSIPU.
8. AR (Office of the Registrar), GGSIPU.
9. Incharge, UITS, with the request to upload the circular on the University’s website.
10. Guard File.