



Guru Gobind Singh Indraprastha University

Sector 16C, Dwarka, New Delhi -110078

Website: <http://ipu.ac.in>

F.13.5(1)/IPU/PUR/Clearing Agents/2015-16/37

Dated: 03.11.2017

To,

M/s. Cwick (Import consolidations) Pvt. Ltd.
L-II/101 New Mahavir Nagar Extn.,
Outer Ring Road, New Delhi-110018
Ph No. 011-25996082, 25991693, 25997662, 45059258, 9313996082(M)

Name of Work: Regarding Engagement of custom clearing agency to import shipment for a period of two year.

With reference to university tender No.11/PUR/GGSIPU/2016-17 dated 05.08.2017, I am directed to inform you that the Competent Authority, Guru Gobind Singh Indraprastha University is pleased to accept the rates quoted by you and award the work of Custom Clearance of Imported Shipments with immediate effects for a period of two years on the following rates/terms basis:-

S. No.	Name of Items	Amounts in (Rs.)	
		Airport	PPG/TKD
1	Documentation, Custom Formalities, Filing of Bills of Entry, Examination & Service Charges (Per Shipment)	NIL	NIL
2	CMC Charges (Per Shipment)	NIL	NIL
3	Transportation charges from Airport to Kashmere Gate/ Dwarka GGSIPU (Per Shipment)	Rs.500/-	Rs.1000/-
	> Upto 50 Kg		
	> 50 Kg to 250 Kgs	Rs.10/- per kg.	Rs.5000/-
	> 251 Kgs to 500 Kgs	Rs.10/- per kg.	Rs.6500/-
	> 501 Kgs and above	Rs.10/- per kg.	Rs.15/- per kg.
4	Loading and unloading of equipment/ materials at University premises	Rs.3/- per kg.	Rs.3/- per kg.
5	Any other charges (DO charges/IAAI charges) per shipment	At actual against receipt	At actual against receipt
6	Forklift charges at Delhi Airport/Patparganj/Tughalabad and University premises (per shipment)	NIL	Rs.1000/-
		GGSIPIU Rs.6000/- per trip	GGSIPIU Rs.6000/- per trip
5	GST	Extra as applicable	

Terms & conditions:-

1. Custom Duty shall be paid by Agency for subsequent reimbursement from the University.
2. No advance payment will be paid by University.
3. The bidder must be clear the consignment from Delhi Airport/Patparganj/Tughalabad/ Foreign exchange post office/speed post or any other place.
4. The service provider will have two days to clear the shipment from the date of completion of the document by the University, and from the third day onwards the service provider will be liable to pay any penalties /demurrage charges, if any, to clear the shipment.
5. The demurrage charges may be avoided in all cases by immediate payment of all necessary dues/charges etc. including Custom Duty & Freight by your firm & claiming the same from the University.
6. Please acknowledge the receipt of the same. The other terms & conditions will remain same.
7. The agency shall have to deposit a Performance Security of Rs.15,000/- (Rupees Fifteen Thousand Only) in the form of Demand Draft/Pay order/FDR drawn in favour of Registrar, GGSIPU, Delhi within 15 days of the communication accepting the bid.
8. The rate contract is valid for a period of two years from the date of issue of this letter.
9. Any dispute with regard to this procurement will be subject to the Courts/Tribunals having jurisdiction over Delhi.
10. Other terms & conditions as per the university tender document.

Abha
3/11/17

(Dr. Abha Vermani)
Dy. Registrar (Purchase)