



GURU GOBIND SINGH  
INDRAPRASTHA  
UNIVERSITY

# GURU GOBIND SINGH INDRAPRASTHA UNIVERSITY

SECTOR 16-C, DWARKA, NEW DELHI - 110 078

011-25302244, 011-23502193

ESTATE & SECURITY

File No. GGSIPU/AR(Security)/2017-18/1027

Dated : 18/12/17

## CIRCULAR

Subject: Entry of Vehicles in the University Campus

In continuation of Circular no. GGSIPU/E&S/2013/788 dated: 17<sup>th</sup> July, 2013 regarding entry of Vehicles. A Token system for the Vehicle entry in the University Campus has been introduced for Guests/Visitors not having a valid Vehicle Sticker issued by the Security Branch. As per procedure the Token will be given to the visitor/taxies etc. who will enter in the University Campus, the token will be deposited back during exit. This process is implemented to strengthen the security system. It is also stated that if any person who lost the token shall not be allowed to take the vehicle out of the premises and a penalty of Rs. 500/- will be imposed in case of loss of token. After receiving the amount the vehicle will be allowed to go out of premises after verifying all the credential of the person.

The penalty amount should be deposited with Accounts branch. In case of any holiday / or after office hrs the amount will be submitted to the security branch or a person deputed by security branch during holidays/or after office hours and receipt will be issued and the same amount will be deposited back in the account branch.

This issue with the approval of Competent Authority.

  
18/12/2017  
(Dr. Vijay Kumar)

Assistant Registrar(Security)

Copy to:-

1. Registrar – for information please, GGSIPU.
2. Dean-USAP, USBT, USBAS, USCT, USE, USEM, USHSS, USIT, USLLS, USMS, USMC, USMPMHS
3. Director-Academic Affair, Coordination, CDMS, International Affairs, Legal Aid Cell, Organization & Development, Project Monitoring cell, Research & Consultancy, Student Welfare.
4. Controller of Examination
5. Controller of Finance
6. Librarian, GGSIPU
7. Chief Warden, GGSIPU
8. Executive Engineer, UWD
9. Joint Registrar/Deputy Registrar (Admissions/Affiliation/General Administration /Stores/ Personnel/Coordination/ Estate Branch/Planning (RTI & Legal)
10. AR, Vice Chancellor Secretariat-for information of Hon'ble Vice Chancellor, GGSIPU.
11. SO, Pro-Vice Chancellor Secretariat – for information of Pro-Vice Chancellor, GGSIPU.
12. Head, UITS – with a request to upload the circular on the University website.
13. Security Officer M/s. Eagle Hunter Solutions Ltd
14. Office copy.