



Guru Gobind Singh Indraprastha University

Sector 16 C, Dwarka, New Delhi-110078

Website: www.ipu.ac.in

Notification No. 16 /2024

No. IPU-7/DI(Academic)/ Online Counselling/2024/ 150

Dated: 22/04/2024

COMMENCEMENT OF ENROLMENT FOR CENTRALIZED ONLINE COUNSELLING PROCESS FOR ADMISSION IN THE PROGRAMMES MBA, LLB AND LLM FOR ACADEMIC SESSION 2024-25

SCHEDULE FOR SUBMISSION OF COUNSELLING PARTICIPATION FEE FOR ENROLMENT FOR PARTICIPATION IN COUNSELLING

This is for information of all the candidates that University is in process of commencement of Centralized Online Counselling process from 24.04.2024 (04.00 p.m) for Admission in above programmes in the Academic Session 2024-2025. Following category of candidates may Register and submit Online Counselling Participation Fee of Rs.1000/-.

Programmes:

- (i) Master of Business Administration Programmes (CET Code 101) ON THE BASIS OF SCORE OF CAT 2023
- (ii) Integrated BA- LL.B. (Hons.)/ Integrated BA-LL.B & Integrated BBA- LL.B. (Hons.)/ Integrated BBA –LL.B (CET Code 121) ON THE BASIS OF MERIT OF CLAT UG 2024
- (iii) Master of Law (CET Code 112) ON THE BASIS OF MERIT OF CLAT PG 2024

All CAT 2023/ CLAT UG 2024/ CLAT PG 2024 qualified candidates who wish to participate in Centralized Online Counselling must refer the schedule as follows:

S. No.	Activity	Starting Date	Closing Date
1.	<u>Payment of Counselling Participation fee :</u>		
	a). [In respect of candidates WHO HAVE ALREADY FILLED Online Application Form of GGSIPU and paid the requisite fee of Rs.1500/- (Non- Refundable)]. Such candidates are required to Enrol for Centralized Online Process for Counselling and pay the Counselling Participation Fee of Rs. 1000/- (Non- Refundable) through Net Banking/Credit Card and Debit Card.	24.04.2024 (04.00 p.m)	07.05.2024 (11.50 p.m)
	b). [In respect of candidates WHO HAVE NOT filled Online Application Form of GGSIPU earlier as per notified dates]. (i) Such candidates are required to register and pay the Online Application Fee of, Rs.1,500/- (Non- Refundable); (ii) and Enrol for Centralized Online Process for Counselling ALONG WITH Counselling Participation Fee of Rs.1,000/- (Non- Refundable) in addition to Rs. 1500/- mentioned (i) above through Net Banking/Credit Card and Debit Card.	24.04.2024 (04.00 p.m)	07.05.2024 (11.50 p.m)

IMPORTANT INSTRUCTIONS FOR CANDIDATES CLAIMING RESERVATION:-

- (a) The candidates seeking admission under reserved categories, have to mandatorily upload the entitled supporting certificate in his/her name. The Candidates for further details must read Chapter 6 (Reservation Policy) of respective Admission Brochure 2024-25.
- (b) In case the candidate is claiming the seat reserved for DSC/DST/DOBC category then He/ She should have passed his/ her qualifying exam from Delhi School/College and must have SC/ST/OBC certificate issued by the Competent Authority of Govt. of NCT of Delhi only.
- (c) **Reservation in OBC Category is not applicable for Master's Level and Postgraduate Diploma programmes.** The Reservation for OBC category is applicable only in University School of Studies and Govt. affiliated Colleges.
- (d) **For Reservation in OBC Category :**
- (i) For claiming reservation against OBC category in Delhi Region, candidates have to upload "OBC CERTIFICATE (DELHI)" digitally signed and OBC Certificate issued to original residence of Delhi prior to 1993 belonging to the list of OBC castes in Delhi issued by Competent Authority of Delhi. The reservation will be available only in the University Schools of Studies and other Government Institutions. Students will be admitted in this category on the submission of a certificate to this effect from the Competent Authority of the Government of NCT of Delhi. Certificate issued for "Applying for appointment to Post under Govt. of India" or issued by any other state government will not be accepted under any circumstances. "OBC CERTIFICATE" issued by a Competent Authority of Delhi to an individual on the basis of OBC Certificate of his/her parents from another state will not be accepted for claiming a seat under OBC Category. Reservation in OBC Category is not applicable for Master's Level and Postgraduate Diploma programmes. The non-creamy layer certificate should be issued after **31st March, 2024**. It is mandatory to submit the Non-Creamy Layer Certificate issued after 31st March, 2024 for claiming Reservation against OBC Category.
- The OBC reservation is applicable only to Undergraduate programmes of studies (except PGMC) in USS & Government affiliated Institutes. No OBC reservation shall apply to post-graduation or higher level programmes of studies and in Self financing Institutes.
- However for Central Government Institutions, seat allocation is on all India basis among the category of seats including OBC and for such reservation the certificate issued should be as per the central list of OBC and the non-creamy layer certificate should be issued after 31st March, 2024.
- (ii) For claiming reservation against OBC category in Delhi Region, candidates have to upload valid OBC category certificate issued by a Competent Authority of Delhi after 31.03.2024 in accordance with the list of OBC category as per Govt. of NCT of Delhi.
- (iii) And if, OBC certificate is issued prior to 31.03.2024 then it is mandatory for candidates to upload previous certificate alongwith fresh OBC Non Creamy Layer certificate which should be issued after 31st March, 2024.
- (e) The Reservation for EWS category is applicable only in University School of Studies and Govt. affiliated Colleges only. This will be implemented in accordance with the Govt. of India and Govt. of NCT of Delhi orders as applicable. **EWS Certificate should be issued after 31st March, 2024 stating valid for year 2024-2025.**

(f) For claiming reservation on a seat reserved for Defence Category, the candidate have to upload the duly filled and signed **Appendix 1** of Admission Brochure 2024-25 by the competent authority as mentioned in Admission Brochure 2024-2025.

(g) Reserved Category Candidates who fail either to upload documents as per notified schedule or whose documents are not in order **will forfeit his/her right for the reserved category claimed** and will automatically be converted to General Category as per University rules.

1. GENERAL INSTRUCTIONS:

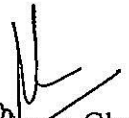
- (a) The candidates must read the conditions of eligibility for admission as given in the Admission Brochure for 2024-25 carefully and must satisfy themselves regarding their eligibility for admission in various programmes before registering online for admission and submitting the Counselling Participation Fees.
- (b) It is the sole responsibility of the candidate to ensure that they fulfill the minimum eligibility criteria in the programmes they seek admission; the correctness of the details filled with respect to Region; Category or any other such details for allotment of seat and Bank detail in which amount to be refunded in case of withdrawal of admission. If at any stage of admission procedure the information furnished by the candidate is found to be incorrect or false the admission to the programme shall be cancelled and all the fees paid will be forfeited.
- (c) In order to avoid last minute rush, the candidates are advised to apply early enough. The University will not be responsible for network problems or any other problem of such nature for either submission of online application or any other activity during the last minute.
- (d) Candidates claiming seat in Delhi "Region" must have passed the **qualifying examination** (i.e 12th/ Graduation) from any of the institutes/ Colleges located in Delhi. Allotment of seats in wrong region on account of incorrect filling of form will lead to cancellation of the allotment at any later stage and candidate will automatically lose the right to the seat in his bonafied region if not available at the time of cancellation of seat.

2. REGISTRATION AND SUBMISSION OF COUNSELLING PARTICIPATION FEE:

- (a) Candidate have to Enrol for Centralized Online Process of Counselling and have to deposit a fee Rs 1000/- plus charges as applicable, as one time (**NON REFUNDABLE**) Counselling Participation Fee, as per the schedule for each CET Code. The taxes and charges applicable have to be paid by the candidate and are non-refundable.
 - (i) For depositing the Counselling Participation Fee, the candidate has to visit the GGSIP University admission website <https://ipu.admissions.nic.in> and select the option for payment.
 - (ii) Net Banking /Credit Card and Debit Card.

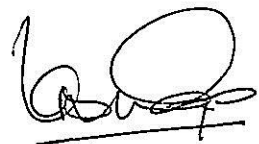
- (b) The candidates are required to check the status of Enrolment for Centralized Online Process for Counselling / Counselling Participation Fee payment on the website (<https://ipu.admissions.nic.in>) and must take the printout of online fee confirmation receipt with the transaction details, to be retained for all future reference.
- (c) Candidates are advised in their own interest to complete the process of fee submission online much before the closing date and not to wait till the last minute to avoid transaction failure or any other technical fault due to congestion on web server on account of heavy load on internet/website.
- (d) If the fee is paid through credit/debit card and status is not 'OK', it means the transaction got cancelled and the amount will be refunded to concerned credit/debit card. Such candidates have to pay the fee once again.
- (e) In case of any problem regarding payment of Registration/ Counselling Participation Fee, non availability of fee confirmation receipt on the website within the specified time as mentioned in point 4, candidate can contact Facilitation Centre of University to resolve the issue.
- (f) **Enrolment for Centralized Online Process of Counselling and payment of Counselling Participation Fees is just a part of the counselling process; the same does not entitle the candidate for admission.**

All candidates who have registered and who wish to participate in the Centralized Online Counselling for admission in various Programmes for Academic Session 2024-25 are advised in their own interest to visit the University website www.ipu.ac.in as well as the online admission website <https://ipu.admissions.nic.in> for regular updates. Candidates are also advised to please refer Admission Brochure for Academic Session 2024-25.


(Prof. Udayan Ghose)
Director, In-Charge (Academic)

Copy to:

1. Controller of Examination, GGSIP University, for information.
2. Controller of Finance, GGSIP University, for information and n/a.
3. DR, Affiliation for information for providing Seat Intake of respective programmes.
4. AR, Vice Chancellor Sectt., GGSIP University for information of Hon'ble Vice Chancellor.
5. AR, Registrar, GGSIP University, for information of Registrar.
6. PRO, GGSIP University with a request to display Schedule on the University's Notice Board(s).
7. Manager, Indian Bank for n/a.
8. NIC for uploading on <https://ipu.admissions.nic.in>.
9. EDP Section of Admissions Branch.
10. Guard File.


(Dr. Vijay Kumar)
Dy. Registrar (Academic)